



Town of Sidney



Annual Report 2009

Town of Sidney Annual Report 2009

Image credits

We wish to expressly thank community and staff members for their photographic contributions that capture the beauty and spirit of the Town of Sidney

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This document was a collaborative effort of the Corporate Services and Development Services departments of the Town of Sidney with contributions from across the organization.

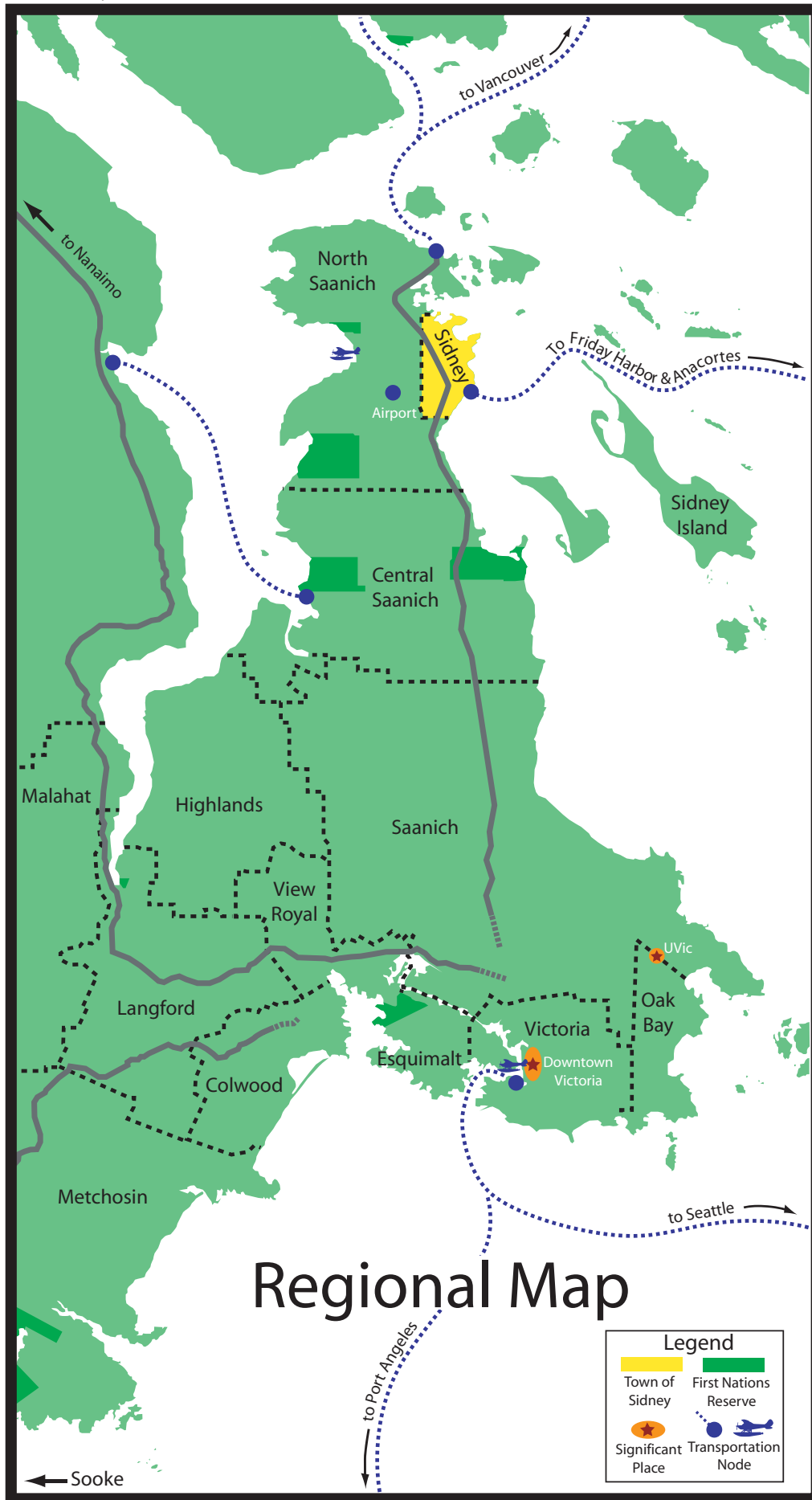
The Town of Sidney
2440 Sidney Avenue
Sidney, BC
V8L 1Y7
250-656-1184

www.sidney.ca

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Sidney and the Region



The Official Coat of Arms

In 1998 changes were made (below) to the original Coat of Arms to include Bufflehead ducks and Arbutus leaves as “supporters” to represent the natural environment of Sidney.



Shoal Harbour, particularly Roberts Bay, is the Bufflehead’s primary winter habitat and they symbolize Sidney’s position by the sea. The Bufflehead was also selected for vivacity and boundless energy. The Arbutus grows only in a small area along the Southern BC coast and was a natural choice to present the flora of Sidney. The new coat of Arms incorporates portions of the old Coat of Arms.

In 1969 Council formally accepted the Town’s first coat-of-arms (right) consisting of a shield centered with the sloop HMS Plumper.

On the upper left and right of the shield were two arrow heads with clasped hands between them. Above the shield was a flaming beacon and below it on a curved scroll the motto “PHARUS EXCLARARET NOS” (Let a beacon enlighten us.)

The HMS Plumper was a Royal Navy survey vessel which surveyed Sidney Island and Sidney Channel in 1859. In 1891 the Sidney town site was surveyed on land given by the Brethour family and the settlement was given the same name.

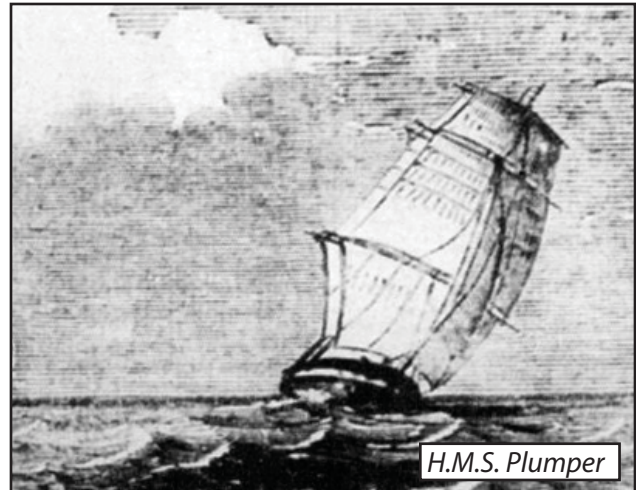
The arrowhead on the upper right was Salish while on the left; the blue barbed arrowhead was from the Sidney family’s coat-of-arms. The clasped hands between them symbolized the friendship between the First Nations and the settlers. The beacon represented the one that formerly marked the rocks off Sidney and after which Beacon Avenue was named. A beacon can also signify knowledge and enlightenment.



History of Sidney

The Town of Sidney is located on the Saanich Peninsula, 16 miles north of Victoria, the Capital City of British Columbia. Situated on Vancouver Island, Sidney can be reached by air or sea from the mainland and is the gateway to Canada's Gulf Islands and the USA's San Juan Islands. With its sheltered waters, local markets, quiet homesteads, secluded bays and beaches, Sidney is a beautiful and vibrant place to live, work, play and relax.

In 1852 the Hudson's Bay Company obtained large tracts of forested lands from the Saanich People. James Douglas purchased much of the land in North Saanich in 1858, and one year later William and Charles Reay purchased land from the Hudson's Bay Company making them the first settlers on the northern portion of the peninsula. Some of their land is now the Town of Sidney. Also in 1859, Captain George Richards, RN, when in command of the surveying vessel H. M. S. Plumper, was given the task of establishing the exact location of the 49th parallel, and to provide continuous survey work in the waters around Vancouver Island. During



this time Captain Richards was responsible for establishing names for many of the islands, inlets, harbours, passages and channels.

According to one account Sidney Island and Sidney Channel were named by Captain George Richards after the Captain's friend, Lieutenant Frederick William Sidney (later Captain), also a member of the Royal Navy who specialized in survey work in the Hydro Graphic Service of the Royal Navy. Another story as to the naming of Sidney comes from the findings of the British Admiralty who state; prior to 1845 this island was named Sallas Island.

During the years 1845-1851 Captain Kellet carried out a large scale survey, and in the charts of that period Captain Kellet called the island Sidney. The name "Sidney" apparently came about when Julius Brethour, who became the first president of the Victoria and Sidney Railway in 1893, was asked the question concerning a name for the site. Brethour, looking across the water from the rude settlement, saw Sidney Island directly opposite, "It will be called Sidney", said Mr. Brethour. Sidney continued to grow as pioneer families moved into the area, and businesses flourished.

Transportation played a major role in the success of the peninsula, with rail and sea links to Victoria and the mainland, and more recently with Victoria International Airport established on the border of Sidney.

Sidney was incorporated as a village on September 30th, 1952, and has enjoyed steady growth. It is now a Town with a population in excess of 11,000 people.

Sidney Community

Sidney has been described as a complete community comprised of:



- A dense mix of businesses;
- A wide choice of affordable housing;
- Readily available and well-distributed public services;
- Public open space; and
- A mix of housing, employment, services and recreation opportunities in close proximity to each other.



In addition, it is:

- Walkable;
- Transit focused;
- Safe;
- Socially diverse; and
- Cycling friendly.

Sidney Facts:

- Date of Incorporation: 1952
- Population: 11,315 (2006 Census)
- Area: 7 sq. kilometres
- Labour Force: Industrial, Retail, Healthcare
- Climate: Mediterranean with year round mild temperatures and moderate rainfall
- Wild Mammals:
 - mink, otter, raccoon, black-tailed deer, and deer mouse
- Non-native mammals:
 - cottontail rabbit, grey squirrel

Mayor's Message

It is my pleasure to once again present the Annual Report for the Town of Sidney. Without a doubt, Sidney is a unique municipality whose image continues to grow under a shared community vision and priorities. This Council assumed office in December 2008 and a great deal has happened since then. I would like to summarize some of the significant results we have achieved this past year:

- Council and management staff held a organizational planning session and developed a Vision 2020 Strategic Plan which will be used to guide and frame Council's decision-making process over their term. Before adoption, the plan was presented to members of our community and the feedback we received was very positive.
- A reorganization of Council's Committee structure was undertaken resulting in the creation of the Community Development Commission, Healthy Community Commission, Parks and Infrastructure Committee and the Protective Services Committee. Members have been appointed and all are meeting and working for our community.
- The valuable Sidney to Anacortes ferry run was successfully saved and we continue to develop plans and strategies to promote and market the run.
- We were very fortunate to receive Building Canada fund grants for three projects:
 - i) Decommissioning of the Fifth Street Pump Station;
 - ii) the Lochside Drive landscaping; and
 - iii) the redevelopment of Iroquois Park.
- Celebrations were held for the openings of the Shaw Ocean Discovery Centre; Community Wellness Park (adjacent to the Library); and the Beacon Park Pavilion.
- Along with North and Central Saanich, we also celebrated the opening of the new aquatic centre at Panorama Recreation Centre.
- Working together with the Sidney Historical Museum, historical background signs were designed and installed in the Town (this is an ongoing project). The Museum received one of five Province wide awards of excellence for this outstanding achievement.





These are just a few of our major accomplishments and, as you can see, we have been very active. I have to thank and congratulate our staff for their commitment in serving the needs of our community so well. I also would like to express our gratitude and appreciation to our many community volunteers who so generously offer their time. Last but not least, I would like to acknowledge the significant legacy left behind by previous Councils – their foresight contributed a great deal to making Sidney the success it is today.

In 2009, I had the pleasure of greeting two parties of royal dignitaries on their arrival and departure from the Victoria Airport – His Royal Highness, Prince Charles and Her Royal Highness, The Duchess of Cornwall; and the Emperor and Empress of Japan. It was an honour to meet them and be able to share in these special occasions.

I was also one of the very proud Canadians who had the opportunity to welcome the Olympic flame to Canada. The arrival at the Victoria Airport marked the beginning of the astonishing 45,000 kilometer Olympic Torch Relay all across our country. We definitely showed the world that the Olympic spirit was alive and well in Sidney – congratulations to the Committee who put together an amazing agenda of activities.

In closing, I would like to advise that in 2010, I am committed to ensuring Sidney’s long-term sustainability. Working with our new Commissions, we will be developing a housing strategy which will set directions for providing housing at an affordable rate for younger families. I will keep residents informed as we develop and implement this strategy.




 Larry Cross
 MAYOR



***“Sidney will be the best
 seaside town in Canada –
 vibrant, unique, welcoming”***



Mayor and Council 2008-2011

The Town of Sidney is governed by an elected Council consisting of a Mayor and six Councillors. The current Council was elected in November 2008 for a three-year term. Elections are held the third Saturday of November every third year. The next election is November 19, 2011.



Back Row (left to right): Sergeant Wayne Conley, Councillor Mervyn Lougher-Goodey, Councillor Steve Price, Judge Brian Neal, Councillor Kenny Podmore, Councillor Cliff McNeil-Smith, Town Crier Bert Stevens
Front Row (left to right): Councillor Marilyn Loveless, Mayor Larry Cross, Councillor Jeannette Hughes

Council meetings are held at 7:00 p.m. on the 2nd and 4th Monday of each month and Committee of the Whole meetings on the 1st and 3rd Monday of each month. This schedule may vary, especially in the summer months, so please check with Administration to confirm meeting dates and times. The public is welcome to attend all sessions.

Mayor and Councillors: Portfolios

Mayor Larry Cross

CRD Board of Directors
CRD Hospital District Board
First Nations
Greater Victoria Labour Relations
MPS - Joint Finance Steering Committee
Peninsula Community Task Force
Peninsula Recreation Commission
Ports Committee
Sidney/North Saanich Liaison Committee

Councillor Jeannette Hughes

Beacon Community Services
MPS - Joint Finance Steering Committee
Ports Committee
Society of Saanich Peninsula Museums
The SHOAL Centre (Strata)
Vancouver Island Regional Library
Zoning/Planning Committee

Councillor Marilyn Loveless

Advisory Committee for Persons with Disabilities
Peninsula Agricultural Steering Committee
Peninsula Arts Council
Peninsula Celebrations Society
Peninsula Water and Wastewater Commission
Ports Committee
School District #63
Sister Cities Association

Councillor Kenny Podmore

Family Court Committee
Graffiti Committee
Peninsula Chamber of Commerce
Police Advisory Committee
Restorative Justice
Sidney Business Association
Sidney Ferry Terminal Committee
Sidney/North Saanich Ball Facility Liaison Committee

Councillor Mervyn Lougher-Goodey

Advisory Planning Commission
CRD Regional Water Supply Commission
Peninsula Water and Wastewater Commission
Sidney/North Saanich Liaison Committee
Zoning/Planning Committee

Councillor Cliff McNeil Smith

Airport Consultative Committee
Emergency Measures Executive (PEMO)
Sidney Volunteer Firefighters Association
Sidney/North Saanich Ball Facility Liaison Committee
Sidney/North Saanich Liaison Committee
Tsehum Harbour Authority/Harbour Master
Tulista Boat Launch/Sidney Anglers Assoc.

Councillor Steve Price

Airport Consultative Committee
Ports Committee
Sidney Volunteer Firefighters Association
Sidney/North Saanich Ball Facility Liaison Committee
Tsehum Harbour Authority/Harbour Master
Tulista Boat Launch/Sidney Anglers Assoc.
Zoning/Planning Committee



Message from the Chief Administrative Officer

As the Mayor has noted in his message in this Annual Report, there was much to celebrate in Sidney last year.

Of particular note was the June opening of the Shaw Ocean Discovery Centre, which has proven to be a major success, significantly exceeding visitor projections for the first year. The Shaw Ocean Discovery Centre was selected by Where Magazine as one of Canada's top ten new attractions to open in 2009 and Douglas Magazine named the Centre as one of the top ten Victoria businesses to watch this year.

Speaking of awards, the Society of American Travel Writers has placed the Washington State ferry run between Sidney, Friday Harbour on San Juan Island and Anacortes Washington as fourth on their list of top-ten ferry routes in the world. If you haven't had the experience, it's well worth the trip. Not only is it incredibly scenic, but it is a direct and convenient route to the United States. Along with our partners on both sides of the Salish Sea, we continue in our efforts to ensure a long-term future for the ferry service.

We were also very pleased to be awarded provincial funding to support installation of the Town's lovely new Community Wellness Park located next to the public library on Resthaven Drive. The Town is very grateful for the generous financial contribution from the Peninsula Co-op toward the new outdoor exercise park.

In 2009 the Town initiated a program to improve and update the street furnishings and accessories along Beacon Avenue, a program temporarily suspended this year due to budget constraints. The feedback on the revitalization work had been very positive and we hope to reactivate the program next year.

On October 30th last year the Olympic Torch relay began its epic 45,000 kilometre journey across the country and back again, and here in Sidney we welcomed the Torch on that first day. Our little Town really turned out and showed the Torchbearers a terrific reception. I want to thank Town staff and all my colleagues on the volunteer committee that organized the many special events and activities on that special day.

As we emerge from the economic downturn of the last two years, 2010 is shaping up to be a good year for the Town of Sidney. We look forward to commencement of the Lochside seaside linear park project and advancing the planning for the makeover of Iroquois Park. On the development side, permit activity is healthy and we anticipate that a number of interesting development proposals will come forward.

If you are looking for information on Town programs and services, please take a look at our website at www.sidney.ca. Or drop in to our office on Sidney Avenue...our staff is here to help.

Sincerely,

A handwritten signature in black ink that reads "Murray Clarke". The signature is written in a cursive, flowing style.

Murray Clarke
Chief Administrative Officer

Message from the Director of Corporate Services

I am pleased to present the Town of Sidney's audited consolidated financial statements for the year ended December 31, 2009. The statements are the responsibility of the Town of Sidney's management and have been prepared in compliance with Section 167 of the Community Charter and in accordance with generally accepted accounting principles approved by the Public Sector Accounting Board (PSAB). The financial statements have been audited by KPMG LLP who have expressed in their opinion that these statements present fairly, in all material aspects, the financial position of the Town as at December 31, 2009. The Town maintains a system of internal accounting controls designed to safeguard the assets of the corporation and provide reliable financial information.



The Public Sector Accounting Board approved changes to accounting principles that impact the Town's 2009 financial statements; the most significant being the addition of new statements and the requirement to record and amortize tangible capital assets. In prior years, in accordance with previous principles, tangible capital assets were expensed in the year of acquisition or construction, and amortization was not recorded. The Town has implemented the new PSAB recommendations for reporting principles and standards for the disclosure of information in government financial statements. The financial statement format has been changed from prior years to comply with these standards and 2008 has been restated.

Financial Results

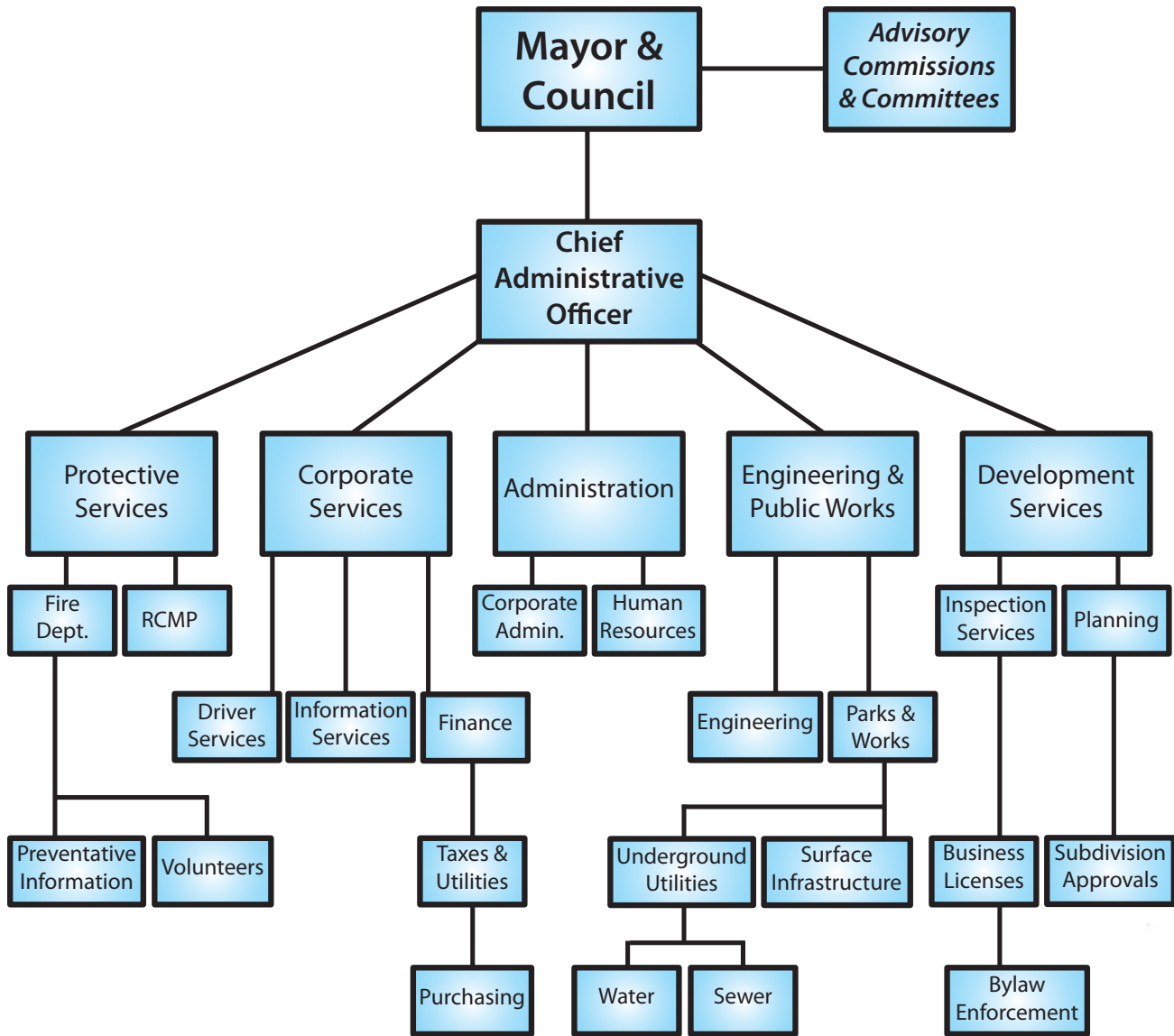
The financial results for 2009 reflect a commitment to sound financial management. Operating revenues and expenditures were in line with budgeted expectations and resulted in a modest surplus. At December 31, 2009 the Town had an accumulated surplus from operations of over \$3.7 million, in addition to reserves of \$4.45 million. Net investment in tangible capital assets, such as roads and underground infrastructure increased by over \$1 million in 2009. Cash balances are stable and the Town's borrowing for the acquisition of capital assets remains at a very modest level.

In closing, I would like to take this opportunity to convey my appreciation to everyone who contributed to the efficient operation of the Town's financial processes and the preparation of this Annual Report.

Respectfully submitted,


Valla Tinney, CGA
Director of Corporate Services

Organizational Chart



Elected & Appointed Officials

COUNCIL

Mayor Larry Cross

Councillor Jeannette Hughes Councillor Mervyn Lougher-Goodey
Councillor Marilyn Loveless Councillor Cliff McNeil-Smith
Councillor Kenny Podmore Councillor Steve Price

Appointed Officials

**Chief Administrative Officer/
Corporate Administrator** Murray Clarke

**Director of Corporate Services/
Financial Administrator** Valla Tinney

Director of Engineering & Works Robert Hall

Director of Development Services Randy Humble

Fire Chief Dan Holder

RCMP Staff Sergeant Dennis O’Gorman

Municipal Auditors
KPMG LLP

Municipal Solicitors
Young, Anderson

Municipal Bankers
TD Canada Trust

Advisory Committees 2009

Advisory Planning Commission

The Commission considers matters respecting: land use; Official Community Plan and Zoning Bylaw amendments; Development Permits; long range planning; and environmental and heritage matters.

Members

Mark Dickinson Viv Harding
Bill Cooke Mel Satok
Ross Kemball Elizabeth Martman
John Bell Deborah Anderson
Nicola Furlong Susan Myer (alternate)
David Hamilton

Advisory Committee for Persons with Disabilities

The goals of the Committee are to enhance the rights and communal well being of people with disabilities within the Town.

Members

Thomas O’Connor Margaret Bonser
Bert Stevens Peter Yearwood
Bruce Eason Jeannette Nunn
Carol Anderson Michael Bewley (alternate)

Police Advisory Committee

The goals of the Committee are to: research and comment on regulatory legislation; support and comment on any community initiatives that deal with regulatory legislation and policing.

Members

William (Bill) Rotheray Rodd Todd
Connie Lougher-Goodey Keith Rolfe
Carol Quartermain Gay Helmsing



Department Highlights 2009



Administration Department

The Administration Department, headed by the Chief Administrative Officer (CAO), is responsible for overseeing all municipal operations. The Department also provides administrative support to Mayor and Councillors and is responsible for all Municipal Clerk statutory duties required under the *Local Government Act* and the *Community Charter*.

The CAO makes recommendations to Council on a broad range of policy and administrative issues and is responsible for the efficient management of the Town, its officers and employees. The Department also ensures that Council's directions and policies are carried out. It is a link between public, staff and Council advising on protocol and procedural issues.



Other functions include:

- Compiling and preparing of municipal agendas for Council meetings
- Keeping minutes of Council and Committee meetings
- Processing and coordinating all business relative to Town Council
- Providing advice with respect to Council procedures, policies and functions
- Publishing official notices
- Drafting and maintaining municipal bylaws
- Safeguarding public documents
- Coordinating municipal elections
- Dealing with personnel and labour relation matters
- Administering the Freedom of Information and Protection of Privacy Act and processing requests to access records

Corporate Services

Corporate Services is comprised of Financial Services, Risk Management, Records Management, Information Services, and Driver Services.

Financial Services

As a department, the responsibility and authority is derived from legislation mandated by the British Columbia Community Charter, Local Government Act, Provincial and Federal Statutes and Municipal by-laws. From a corporate perspective, the department strategy is to support the administrative and financial needs of the Municipality, thereby enhancing the quality of service to the public. Our objective is to provide timely and accurate financial information to facilitate the decision-making needs of Council, senior management, and external stakeholders and provide analysis and business advice to departments.

Specific functions of the Financial Services section include:

- Preparing and monitoring the Five Year Financial Plan and the Annual Financial Statements
- Preparing and interpreting interim financial statements
- Levying and collecting municipal taxes and utility fees
- Processing payroll, accounts payable and receivable
- Telephone reception and switch-board services for all departments
- Developing and maintaining financial systems
- Investing and safe-guarding the Municipality's financial assets
- Developing and ensuring compliance with procurement policies and procedures
- Monitoring, controlling, and allocating financial resources in the most efficient manner possible, in order to achieve the Town's immediate and long-term goals and objectives

Driver Services

The Driver Services section of Corporate Services provides local services for residents of the Peninsula. The department moved into its new location at 9884 Third Street in January of 2008.

Driver's Services

- Drivers Licence renewals and duplicates
- Cancellations, Prohibitions, Reinstatements
- Road tests for seniors (once per month)
- B.C. Identification cards
- Change of address
- Process fines - payments or disputes
- Driver/Rider/Commercial/Recreational Trailer towing manuals available
- Free "L" and "N" signs plus pouches for the new driver

ICBC Autoplan Broker

- ICBC Autoplan
- Renewing Insurance / Plates
- Permits
- Transfers
- Debt Collection
- Registrations
- Personalized Plates
- Change of Address
- Veterans Plates
- Special Coverage
- Collector Plates
- Cancellations

Driver Services also processes parking and municipal violation tickets and issues Municipal Decals.

A wide range of pamphlets are available for both insurance and driver information.



Risk Management

Risk Management ensures that the financial stability of the Town is protected against the effects of accidental loss, by developing and maintaining information related to losses, claims, insurance premiums and other risk-related costs.

Records Management

The Town continues to improve its records management capabilities to enable more effective tracking and retrieval of its records.

Information Services

Information Services provides technical leadership, solutions, service and support for all the Town's integrated hardware, software, wireless and telephone systems at four locations. The department annually replaces network computer and other hardware and software and redistributes the balance throughout the network as per the Town's Computer Replacement Plan. Older systems are donated to local community organizations, non profit associations and the local school district.

This year we streamlined network server virtualization, enabling us to have larger servers, hosting numerous application and SQL Server servers. Our server configuration matches our iSCSI

SAN storage systems to give us server redundancy, resiliency and moves us closer to local hardware disaster recovery.

We continue to enhance and integrate our network monitoring software with our Firewall, new Antivirus and other security devices. Broader monitoring methods are planned for 2010 ensuring compliance with our new Technology Use Policy.

We continue to work with Sidney Fire & Rescue providing ongoing maintenance and development of the mobile data systems for the department allowing for electronic mobile pre-fire plan availability. We were part of the Emergency Operations Centre (E.O.C.) and designed and participated in our first "Activation Exercise". We have collaborated and provided equipment requirements for EOC development into 2010.

Our Website continues to offer current content, online Web Inquiry for property information and online Home Owner Grant processing. Additional services and enhanced online features will be available for Sidney residents in the future.

A complete new VoIP (Voice over Internet Protocol) telephone system was deployed in 2009, which amalgamated three separate older telephone systems into one. This improved our telephone capabilities and significantly reduced operating costs.

We look forward to a year of continued technical service as we strive to offer tools that provide better service and improved efficiency for our corporate clients and the general public.



Development Services

The Development Services Department provides service in the areas of municipal planning, building permits and inspections, business licensing and bylaw enforcement. The Department is committed to the delivery of a broad range of high quality services to residents, businesses and the development community by responding to all inquiries quickly, efficiently and accurately. Department staff have an open door policy and welcome face-to-face meetings to further communicate the goals, policies and guidelines contained within the Town's Official Community Plan, Zoning Bylaw, and other applicable bylaws.

Planning

Planning combines the functions of current planning, long-range policy planning, and project management. Land use, review of new development proposals and the administration of the Zoning Bylaw work together with the implementation of the Official Community Plan to bring a comprehensive approach to addressing issues of community growth and sustainability in Sidney.

Business Licenses

Businesses operating within the Town of Sidney, including home occupations, are required to hold a valid business licence as per Business Licence Bylaw 1668. In 2009 the Town issued 860 Business Licences, including 101 to new businesses, with a total revenue of \$92,500.00.

Bylaw Enforcement

Bylaw Enforcement Officers respond to written complaints concerning violations of our Town bylaws. Together with the RCMP we are able to respond on a 24 hours basis depending on the nature of the complaint. In most cases the issue can be resolved by speaking with the people involved and gaining voluntary compliance. If necessary, enforcement can include fines and other legal action.

Bylaws are constantly in review to ensure they accurately reflect the needs and desires of the community. These bylaws help ensure that the Town's character, liveability and community

standards are maintained. Open dialogue is encouraged in discussing bylaw issues.

Work continues on improving parking availability in the downtown area. Together with other departments we are working to establish long term parking alternatives. Enforcement practices are routinely reviewed to ensure parking is available for the business community and residents of Sidney.

Building Permits and Inspections

Building Permits and Inspections is responsible for monitoring building construction in the Town of Sidney by ensuring compliance with the BC Building and Fire codes. To promote health, life-safety and fire prevention throughout the community, Building Permit and Inspection personnel work closely with developers, other agencies and the Fire Department. Functions include plan review, issuance of permits, and inspection of premises for code compliance prior to the issuance of occupancy. Additional duties include Bylaw Enforcement, inspections of secondary suites as well as the issuance of Business Licenses. In 2009, 209 permits were issued by Building Officials, with a combined total construction value of \$8,315,783.00.

Permits Issued in 2009	
Building Permits Issued (with construction value)	106
Plumbing permits (no construction value associated)	72
Fire department permits (no construction value associated)	31
Total Building Permits Issued	209
Total Construction Value	\$8,315,783

Development Services

Completion of Beacon Park Pavilion

In 2007 Sidney received a Spirit Square grant from the Province of BC for the creation of a new community gathering place in Beacon Park. In the summer of 2008, Council selected a design concept prepared by D'Ambrosio Architecture and Urbanism for a new pavilion, to be constructed by StructureCraft Builders Inc. Construction began in December 2008, and the structure was complete and officially opened on June 28, 2009, as part of the Sidney Days celebrations around Canada Day. Since its official opening in June, the Pavilion has received positive reviews for its unique design and exceptional acoustics.

Development Projects

In 2009, construction commenced on one new twelve unit multi-family residential development. Five single-family homes and two new duplexes were approved as well as the establishment of two legal secondary suites in association with two single-family dwellings. In total, 25 new units were created in 2009.

Construction on the Bethel Baptist Residential Care Centre, a three-storey 61 unit residential care complex with a 250-seat place of worship and children's daycare, was completed in the summer of 2009. Construction was also completed for a thirteen unit multi-family development at 10421 Resthaven Drive.

One multi-family Development Permit was approved during 2009, for a two-storey, two-unit development at 9616 Second Street. A Development Permit for the redevelopment of several properties on the south side of Harbour Road to accommodate a new marine industrial boat storage and repair facility was approved in 2009.

Two Development Variance Permits were approved to allow secondary suites in detached accessory buildings. This was a first for Sidney, where secondary suites have previously only been permitted such that they are entirely contained within the single-family dwelling.

Department Initiatives

Building Officials continued their review of the Town's Building Bylaw No. 1791 in order to update the requirements regarding construction within Sidney. The Town's current Building Bylaw was adopted in 2003 and last updated in 2006. Development Services staff also commenced a comprehensive review of the Town's Zoning Bylaw No. 1660 in 2009. The current Zoning Bylaw was adopted in

New Dwelling Units Created in 2009

Multi-Family (NEW)	12
Two-Family (NEW)	4
Single-Family (NEW)	7
SF ⇌ 2F (incl. adding a legal suite)	2
Total New Units	25



2001. This review will update the Town's regulations regarding development and better reflect policies contained within Official Community Bylaw No. 1920, which was adopted in 2007. Also in 2009, Bylaw Enforcement staff developed new strategies to increase the compliance rate for outstanding parking fines. Formalizing the entire process of enforcement, payment, dispute resolution and collection processes has assisted greatly in this endeavour.

Beacon Avenue Hydro Box Revitalization

The Hydro Box Revitalization project in the downtown area continued through 2009. Three utility boxes located on Fifth Street and Fourth Street, just south of Beacon Avenue, were wrapped with graffiti-resistant vinyl printed with historical images from Sidney Archives and copies of works by local artists. The project has proven extremely successful in reducing vandalism of the boxes and adding interest to the streetscape, and will continue in 2010.

Lochside Drive Revitalization Project

Development Services staff continued to work with the Engineering Department, in 2009, on plans for the beautification of the east side of Lochside Drive between Tulista Park and the Town's southern boundary. Three design concepts were presented to the community at a series of public consultation events in November 2008, and one option was selected by Council in January 2009. The Town

was successful in obtaining grant funding for the project, and construction is expected to commence in the summer of 2010.

Climate Action Planning

In 2009 the Town started developing a Climate Action Plan to reduce greenhouse gas (GHG) emissions from its corporate operations and from the community as a whole. The Town became a signatory to BC's Climate Action Charter in 2007, and this voluntary commitment requires that the Town become carbon neutral in its own operations by the year 2012. In 2008, the Province of BC passed Bill 27, which requires all municipalities in BC to set a target for GHG emission reduction within their communities. The development of a Climate Action Plan will help the Town work towards both of these new requirements. The plan will be completed in the spring of 2010.

Department Incentives

In response to the general economic downturn in late 2008, the Town created a Development Incentive program in April 2009. Building Permit fees were waived for the creation of new secondary suites and for exterior upgrades to commercial buildings, including new signage. The fee for extending Building Permits beyond the usual 1 year time period was also waived. Fees waived in 2009 amounted to approximately \$2150.00. The program continues until April 2010.



Engineering, Parks & Works

Engineering

The Engineering Department provides technical advice, surveying and design services for capital projects and maintenance activities relating to the water, sewer, storm drain, street / traffic systems and parks.

Engineering is also responsible for the following functions:

- Utility service records
- Street infrastructure records
- Planning, design and “as built” drawings for improvements and replacements to roads, parks and underground infra-structure
- Surveys and Mapping
- Contracts for:
 - Services
 - Materials
 - Equipment
 - Public Works Projects
 - Building Maintenance
- Harbour Authority for Beacon Wharf
- Public Inquiries, Concerns etc.
- Risk Management
- Service Applications
- Long Term Plans:
 - 20 Year Infrastructure Plan
 - 20 Year Parks Plan
 - 10 Year Equipment Replacement Plan
- Traffic, Transportation and Local Improvements
- Mapping & GIS
- General administration for Public Works, Water, Sewer, Storm Drainage, Roads and Parks
- Development review and cost estimates for Off-site Services
- Liaise with other Government Agencies, groups, etc.
- Infrastructure Grant applications

Parks and Works

The Parks and Works Department is divided into two groups; both are on call 7 days /week and 24 hours/day.

The Parks Division is responsible for construction and maintenance activities in 24 municipal parks.

Areas of responsibility include:

- Boulevard green spaces
- Hanging baskets and nursery
- Dedicated bench program
- Permits for special events
- Tree preservation bylaw
- Playgrounds
- Integrated pest management
- Public tennis courts

The Works Division comprises two groups; Surface Infrastructure and Underground Utilities.

The Surface Infrastructure Group is responsible for construction and maintenance activities for 55km of roads and all municipally owned buildings, docks and facilities.

Other areas of responsibility include:

- Roads
- Public access and fire lanes
- Sidewalk and Seafront walkways
- Beach accesses
- Seawalls
- Tulista boat ramp
- Streetlights
- Parking lots
- Docks & piers
- Street signage
- Sanding and snow removal



Water and Sewer

The Water Section is responsible for construction and maintenance activities for 55km of watermains.

Responsibilities include:

- Uni-directional flushing program
- Leak detection and repairs
- Meter reading
- Capital construction of new and replacement mains
- Installation of service connections

The Sewer Section is responsible for construction and maintenance activities for 50km of sanitary sewers, and 40km of storm drains.

Responsibilities include:

- 13 sanitary pump stations and monitoring using SCADA system
- regular flushing and video inspection programs
- installation of service connections
- monitoring, detection and elimination of inflow & infiltration

Treatment facilities and regional trunk mains for both water and sewer are provided by the Capital Regional District.



Engineering, Parks and Works

Significant design and construction projects undertaken by Engineering, Parks and Works in 2009 included:

- Landscape projects, developed in conjunction with the Planning Department, for:
 - Shaw Ocean Discovery Centre outdoor water feature landscaping (completed Oct. '09);
- Beacon Park Pavilion landscaping (completed June '09)
- Construction of the Community Wellness Park (next door to Library on Resthaven Dr.).
- Detailed designs for all 2009 Infrastructure Plan work.
- Resurfacing of Seventh St.; from Beacon Ave. to James White Blvd.
- Resurfacing of James White Blvd; from Seventh St. to Fifth St.
- Resurfacing of Fifth St.; from Beacon Ave. to Mt. Baker Ave.
- Resurfacing of Resthaven Dr.; from McDonald Park Rd. to Bowerbank Rd.
- New sidewalk construction (mid 9800 block) on Fifth St.
- Installation of a new water main on Sixth St.; from Orchard Ave. to Oakville Ave.
- Installation of a new water main on Third St.; from Ocean Ave. to Orchard Ave.
- Installation of 155m of new storm sewer (various locations) on Resthaven Dr.
- Installation of a new 35m section of storm sewer on Allbay Rd.
- Installation of new curb and gutter on Gail Pl.



Protective Services

Sidney Volunteer Fire Department



The mission statement of the Sidney Volunteer Fire Department is:

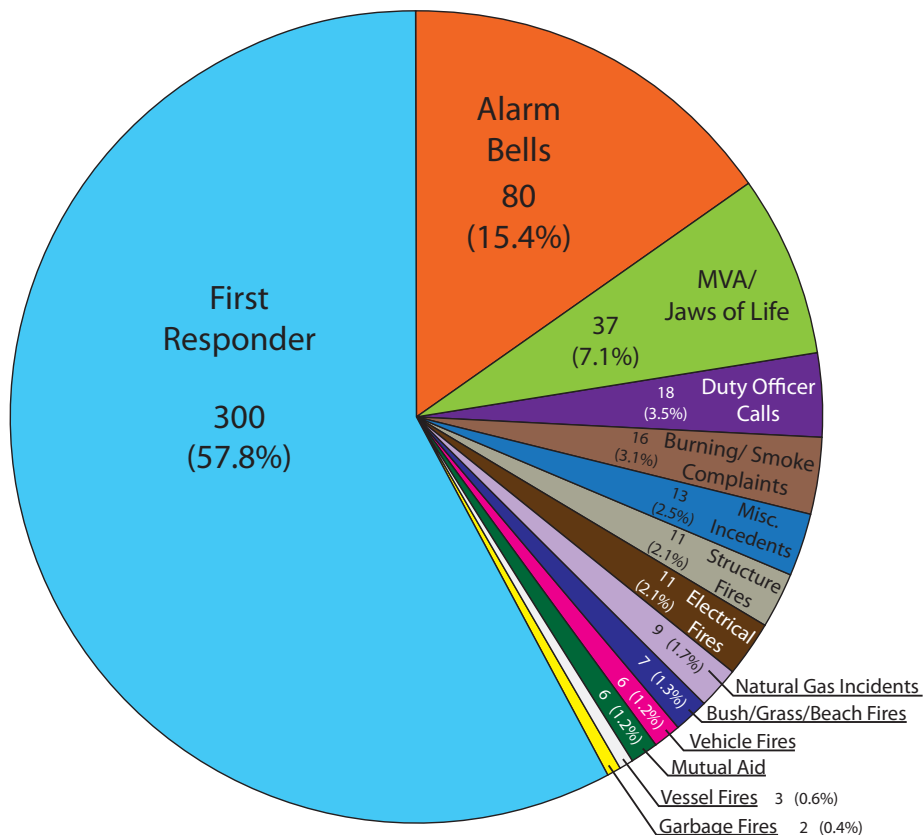
"To Provide Safe, Professional Fire Suppression and Rescue Services to our Community through Education and Prevention, with the Dedication to Serve, the Courage to Act and the Ability to Perform".

The Sidney Fire Department consists of 37 members who respond by pager to all incidents. Of these 37 members, only 4 are paid daytime staff. These four positions consist of the Fire Chief, Assistant Chief/ Training Officer, Assistant Chief/Fire Prevention Officer and a Fire Inspector. The Sidney Fire Department responds to emergency incidents including fires, motor vehicle accidents and requests for assistance from the BC Ambulance Service, the RCMP and Mutual Aid Fire Departments.

The department members responded to 525 incidents in 2009, the majority from requests for first responder medical aid. The department responded to eleven fires occurring in Sidney this year, resulting in approximately \$636, 500 in property damage. There were no injuries to the public or to any firefighters.

As well as emergency incidents, the department is involved with prevention and education activities that are aimed at preventing fires before they start. Fire safety education in the schools and community as well as conducting fire inspections in businesses and public buildings, has helped to make citizens aware of fire hazards both at home and at work.

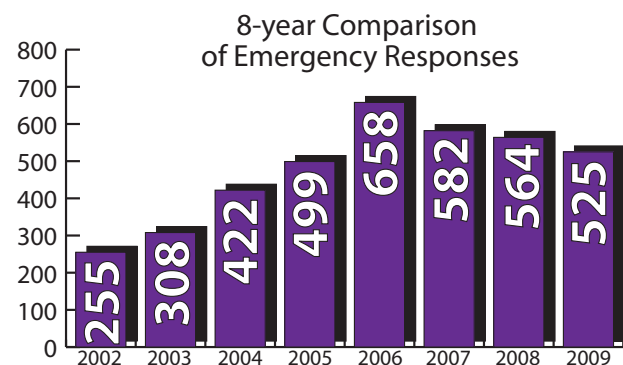
Emergency Response Types in 2009



**Town of Sidney Emergency Program
2009 Activities:**

- 1. Business Continuity Plan** – With the guidance of the Emergency Planning Committee, the Town prepared its first formal Business Continuity Plan to summarize policies and procedures for managing interruptions of Town internal and external services. The planning process engaged all municipal departments, as well as the RCMP, in identifying essential services and the resources needed to support them.
- 2. Pandemic Plan** – Taking advantage of the H1N1 threat this year, the Town examined the risks and health measures related to a pandemic. The Emergency Planning Committee approved a number of actions for protecting staff, including education sessions, information handouts, enhanced workplace cleaning policies, and hand-wash and sanitizer stations. The Committee oversaw the preparation of a Pandemic Plan that will serve well in future outbreaks.
- 3. Upgrade Emergency Response Plan** – The Committee initiated a number of improvements in the current Emergency Response Plan, including EOC staffing assignments and notification procedures.
- 4. Council Presentation on Emergency Program** – Mayor and Council participated in an overview presentation on the Town’s Emergency Program. Topics addressed the requirements of the BC Emergency Program Act, Sidney’s approach to comprehensive emergency management, and Council’s role in emergency response and disaster recovery. Mayor and Council were instructed in the steps in declaring a State of Local Emergency.

- 5. Site Response Plan and Training** – The Town prepared a Site Level Incident Management Plan that offers guidance to first responders, including Fire, RCMP, Search and Rescue, and Public Works, who may be engaged in response activities at the site of an emergency. This Plan emphasizes the use of the Incident Command System in all multi-agency response to ensure safety, and sets out the procedures for coordinated communications and decision-making in an emergency.
- 6. Resource Acquisition** – In this project, the Town continues to work with the Capital Regional District to establish procedures that EOC Logistics personnel may follow in acquiring a wide ranges of personnel and equipment resources. This effort draws from existing databases accounting for the number, type, and kind of resources that may be needed in an emergency.
- 7. Earthquake Plan** – With the potential for severe damage in Sidney from even a moderate earthquake, the Emergency Program prepared a hazard-specific plan that anticipates the actions and decisions needed to protect both the Town operations and community members following a seismic event. The Earthquake Plan guides individual EOC functions in specific tasks and summarizes information for use in a range of scenarios.
- 8. Community Disaster Recovery Plan** – The Emergency Program drafted this Plan to address the organization and decision-making that will likely be required following significant damage in the community, such as following a severe wind storm, earthquake, or tsunami. The Community Disaster Recovery Plan identifies the Town’s policies on multi-agency coordination during the extended recovery phase of a disaster, including donation management and client services.



- 9. Grant Applications** – In October, the Emergency Planning Committee developed five grant applications for funding through the federal-provincial Joint Emergency Preparedness Program (JEPP). Federal approval of the Town’s applications will be announced in April, 2010.



Town of Sidney Emergency Program Priorities for 2010:

1. Strategic Plan – Update the Emergency Program Strategic Plan. The first version was developed in 2006 with Central Saanich and North Saanich.
2. EOC Training – Advance the level of training and capability among Sidney employees expected to serve in the Emergency Operations Centre.
3. Hazard Mitigation – Prepare a Hazard Mitigation Plan to document the rationale for mitigation decisions and to guide the implementation of selected measures.
4. Public Preparedness – Enhance disaster preparedness among the Town’s citizens, promoting the principles of self-reliance and neighbours helping neighbours.
5. EOC Equipment – With an approved JEPP application, the Town will improve communications and computers for the Sidney EOC.
6. Incident Command Vehicle – The option of preparing an Incident Command vehicle will be considered in 2010, with the potential for partnerships and joint operations with other organizations.

Emergency Social Services

2009 was another busy year of training, exercises, meetings and other activities.

Our group is made up of 45 Active Volunteers and 31 Emergency Only members. The responsibility of our ESS group is to set up a Reception Centre and provide assistance to those who have been evacuated from their homes due to a disaster. ESS ensures that basic needs are met – food, clothing and lodging as well as services such as pet care, first aid, emotional support and special needs. Our group has established pre-arranged agreements with local business in the communities to provide the necessary services for the evacuees.

Support agencies may also assist in establishing a Reception Centre or Group Lodging facility in the event of a disaster. Some of our partner agencies are Canadian Red Cross, Salvation Army, St. John’s Ambulance as well as local Lion’s and Kiwanis Clubs.

During 2009, our volunteers dedicated thousands of hours to ESS training, meetings, workshops, speaking engagements and volunteer recruiting in addition to providing emergency preparedness instructions to both the public and private sector. Their unending willingness to put in countless hours of their own time does not go unnoticed.

Activities which PEMO ESS was involved in during 2009:

1. Monthly general membership, Coordinator, Directors and PEMO meetings
2. Vancouver Island Directors Meeting held in Parksville
3. Public Information and recruitment booths at the Sidney Street Market as well as participation in local parades and festivals
4. Reception Centre exercise at St. Elizabeth Church
5. Hosting a large Regional ESS Reception Centre exercise at Saanich Fairgrounds
6. Information booth for Earthquake Preparedness at Mary Winspear Centre sponsored by University Womens Group

2009 saw changes to the Directors of our ESS Group. Long time Directors Bob Donaldson and Lloyd Kruger resigned as Directors but will continue to be valuable, experienced volunteers with our group.

The duties of ESS Directors are being reviewed and it is hoped that these responsibilities can be shared equally amongst the remaining Directors.

The current Directors are:

- Jean Galvin
- Jimmy Catala
- Elaine Halsall
- Maxine Nimmo

Communications:

The PEMO Communications (Comms) group maintains and operates a variety of radios and modes (voice, packet and pactor) at the three Emergency Operations Centres (EOCs) and the Comms bus. One EOC is located in each municipality. Our aim is, on order from any one of the Peninsula's Emergency Coordinators, to provide communications between:

1. a municipal EOC and an Incident Command Post;
2. a municipal EOC and Provincial Emergency Program (PEP) Regional Emergency Operations Centre (PREOC);
3. provide emergency communications as ordered by an EOC; and
4. support Ground Search and Rescue (GSAR) search activities.



Activities:

Weekly on air meeting (nets) to check our emergency communication capabilities within the Saanich Peninsula, the Capital Regional District and the province. The Sidney EOC and Comms bus operate for these on air meetings. The high frequency (HF) radios have been upgraded in both the Sidney EOC and on the Comms bus.

A considerable amount of volunteer labor has been put into the North Saanich radio room which is a trailer located in the North Saanich Municipal Works yard. The three EOC radio rooms and the Comms bus are now configured the same.

Monthly meetings are held from September to June to conduct training and test communications between the municipal EOCs and various locations throughout the Peninsula.

Monthly meeting with the Capital Region Emergency Radio Communication Coordinators (CRERCC) group from the Victoria area.

The Comms Group was involved with the following in 2009:

- Support on SAR searches in Brentwood Bay and Pauquachin Reserve
- Swiftsure
- Times Colonist 10k
- Royal Victoria Marathon



Sidney/North Saanich RCMP

The Sidney North Saanich RCMP provides policing services to the municipalities of Sidney and North Saanich as well as four First Nation communities on the Saanich Peninsula. The detachment area also includes the Willis Point region, 52 Islands and the waters extending to the United States boundary.

Sidney North Saanich detachment is comprised of 33 police officers and 8 civilian support staff. A Detachment Commander and Operations Commander provide management and leadership for the delivery of policing services. Detachment resources are assigned to general duties and specialized units who carry a number of policing functions and duties:

- 19 uniform officers are assigned to patrol and investigations
- 3 officers are assigned to serious crime, fraud and drug investigations
- 2 officers are assigned to traffic enforcement
- 1 officers are assigned to community policing, crime prevention and school liaison
- 2 officers are assigned to Enhanced First Nation policing
- 2 officers are assigned to Victoria Airport policing.

The detachment policing priorities have been established through local consultation and in alignment with National, Provincial, and District priorities. The priorities for 2010 and 2011 include traffic enforcement, property crime reduction, First Nations policing, and organized crime (drugs). A number of specific objectives and strategies have been developed for each policing priority. For more detailed information, please visit the detachment website at <http://www.sidney.rcmp.ca>. All detachment members contribute towards the achievement of these objectives and work with our community partners to reduce crime in the community.

The Town of Sidney enjoys one of the lowest crime rates in British Columbia. The support of the community in reporting and assisting in solving crime has contributed to Sidney being recognized as a safe community in which to live. The community policing officers are actively involved in the delivery of crime prevention programs and working closely with the youth through a school liaison program. The D.A.R.E. program (Drug Awareness Resistance Program) is taught to students in each of the elementary schools within Sidney and North Saanich.



The detachment is complimented by a number of volunteers who donate their time to help make Sidney a desirable community in which to live. These volunteers donate hundreds of hours each year to deliver a variety of community policing services such as speed watch, restorative justice and victims services.

Members of the detachment auxillary program support the regular officers with foot and bike and patrols, providing home security visits as well as delivering crime-prevention talks. The auxillary constables are also involved in providing boating safety, marine and coastal watch programs. The detachment has organized a citizens on patrol program (COPPs) which is now fully operational and functions independantly from the detachment. The purpose of the COP program is to assist in the reduction of property crime in the community.

The regular members and staff at the detachment are active in the community outside their work. They coach sports teams and volunteer at functions to support the communities they police. All detachment members are huge supporters of the annual Cops For Cancer - Tour de Rock program which raises funds for research into childhood cancer. Detachment members are also active supporters of United Way and the Childrens Hospital Foundation.

The members and staff wish to thank the community for their continued support and look forward to further success and safety in 2010.



Progress Report 2009

Section 98 of the Community Charter outlines municipal progress reporting requirements. Following are the objectives and measurement tools for 2008 and their status. This is an ongoing process of feedback to the public on the progress we are making toward the annual objectives set by Council.



Balanced Healthy Community

Objectives	Strategies	Measures	Status
<ul style="list-style-type: none"> friendly and prosperous seaside town unified, coordinated, empowered community organizations and partners artistic, informed and active safe, clean and environmentally responsible demographically, socially and culturally diverse and inclusive healthy and diverse neighbourhoods 	<ul style="list-style-type: none"> consultation, collaboration and strategic alliances with community organizations addressing social and environmental issues in partnership with stakeholders sustained support for the volunteer community groups engaged in community and economic development 	<ul style="list-style-type: none"> create the Sidney Healthy Community Commission to advise Council on issues related to families, seniors, youth, as well as community diversity, health and wellbeing 	<ul style="list-style-type: none"> commission created
		<ul style="list-style-type: none"> ensure that the Town has effective Community Development services 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> support completion of the Ocean Discovery Centre 	<ul style="list-style-type: none"> Ocean Discovery Centre complete SODC water feature complete
		<ul style="list-style-type: none"> encourage and support the contributions of volunteers 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> further develop the graffiti response program 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> increase foot and bike patrols through the RCMP auxiliary program 	<ul style="list-style-type: none"> structured patrol program implemented
		<ul style="list-style-type: none"> enhance the Town's emergency and response capacity 	<p>Completed:</p> <ul style="list-style-type: none"> emergency response training community disaster recovery planning earthquake planning



Quality Community Spaces

Objectives	Strategies	Measures	Status
<ul style="list-style-type: none"> vibrant, safe, and welcoming public spaces publically accessible waterfront areas pedestrian friendly quality architecture and urban design 	<ul style="list-style-type: none"> commitment to the policies and principles set out in the Official Community Plan and the Downtown/ Downtown Waterfront Local Area Plan engage community partners encourage private sector to contribute to the public realm public and private investment that leads by example 	<ul style="list-style-type: none"> completion of Lochside Drive Revitalization and Underground Wiring Project 	<ul style="list-style-type: none"> Successful grant application to Building Canada Fund and public process for borrowing. Construction scheduled for 2010.
		<ul style="list-style-type: none"> initiate Iroquois Park project 	<ul style="list-style-type: none"> Successful grant application to Building Canada Fund and public process for borrowing. Construction scheduled for 2011.
		<ul style="list-style-type: none"> completion of ActNow BC Seniors Community Park 	<ul style="list-style-type: none"> Park completed
		<ul style="list-style-type: none"> completion of Beacon Park Pavilion, including the installation of public art 	<ul style="list-style-type: none"> Pavilion completed and public art installed
		<ul style="list-style-type: none"> work with the Shaw Ocean Discovery Centre to develop a plan for the interactive water feature proposed in Beacon Park 	<ul style="list-style-type: none"> Interactive water feature completed as joint project with the Town and SODC.
		<ul style="list-style-type: none"> develop a plan for implementation of policies contained in LAP regarding parks, public spaces and Beacon Ave revitalization 	<ul style="list-style-type: none"> being persued as development opportunities come forward
		<ul style="list-style-type: none"> expansion of waterfront walkway 	<ul style="list-style-type: none"> being persued as development opportunities come forward
		<ul style="list-style-type: none"> undertake a comprehensive review of the Zoning bylaw 	<ul style="list-style-type: none"> Review process underway. Staff Review Cte and APC developing draft
		<ul style="list-style-type: none"> ensure quality parks and public open spaces in residential neighbourhoods 	<ul style="list-style-type: none"> Iroquois Park and Lochside Drive projects started continued implementation of the Parks Infrastructure Plan



Economic Health & Vitality

Objectives	Strategies	Measures	Status
<ul style="list-style-type: none"> vibrant, authentic and diverse downtown experience successful commercial and light industrial centres key gateway to Vancouver Island and the Gulf Islands vital tourism destination important cultural and artistic centre premier marine destination 	<ul style="list-style-type: none"> consultation, collaboration and strategic alliances with the business and tourism communities engage community partners cost sharing of initiatives with common benefit and strategic importance to Sidney support and attract appropriate private investment 	<ul style="list-style-type: none"> work with the business community to develop and implement a coordinated promotional strategy for business and tourism 	<ul style="list-style-type: none"> creation of Community Development Commission
		<ul style="list-style-type: none"> work with the Ocean Discovery Centre and NMC Society to promote the centre as a destination 	<ul style="list-style-type: none"> ongoing
		<ul style="list-style-type: none"> initiate the development of a Master Plan for the Sidney Ferry Terminal 	<ul style="list-style-type: none"> discussions underway with Pacific Marine Ventures Inc. and Washington State Ferries
		<ul style="list-style-type: none"> review the Town's delivery of the economic development function 	<ul style="list-style-type: none"> Community Development Commission created



Sustainable Infrastructure

Objectives	Strategies	Measures	Status
<ul style="list-style-type: none"> efficient and comprehensive asset management safe and efficient municipal facilities carbon neutral organization commitment to environmental sustainability 	<ul style="list-style-type: none"> responsible investment of capital assets timely and effective asset management investment effective solutions to traffic, transportation and parking issues commitment to environmental sustainability 	<ul style="list-style-type: none"> continue to maintain and expand the Town's Infrastructure Replacement Plan 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> meet financial reporting obligations for municipally owned Tangible Capital Assets (TCAs) 	<ul style="list-style-type: none"> 2009 Financial Statements fulfill the reporting obligations for Tangible Capital Assets
		<ul style="list-style-type: none"> develop plans to comply with the BC Climate Action Charter – reduce energy consumption lower greenhouse gas emissions and shrink the Town's carbon footprint 	<ul style="list-style-type: none"> Council adopted Climate Action Plan and associated emission reduction targets OCP Amendment, as per Bill 27 requirements underway
		<ul style="list-style-type: none"> explore Neighbourhood Zero Emission Vehicle (N.Z.E.V.) Bylaw 	<ul style="list-style-type: none"> determined not to be feasible at this time
		<ul style="list-style-type: none"> advance the Town's GIS mapping capability for municipal infrastructure 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> increase accessibility and promote pedestrian travel 	<ul style="list-style-type: none"> Ongoing
		<ul style="list-style-type: none"> review of relevant bylaws impacting traffic, transportation and parking 	<ul style="list-style-type: none"> Review of bylaws complete – amendments adopted by Council



Organizational Excellence

Objectives	Strategies	Measures	Status
<ul style="list-style-type: none"> • effective business practices and processes • exceptional communication • high levels of public satisfaction • employer of choice 	<ul style="list-style-type: none"> • continually incorporate best practices for local government • continue our focus on quality service and customer satisfaction • maintain an 'open door policy' • foster an attractive and desirable work environment 	<ul style="list-style-type: none"> • develop a comprehensive communications strategy (internal and external) 	<ul style="list-style-type: none"> • Ongoing
		<ul style="list-style-type: none"> • enhance Town Website to include more online services 	<ul style="list-style-type: none"> • Ongoing
		<ul style="list-style-type: none"> • review of public involvement & engagement processes 	
		<ul style="list-style-type: none"> • commission an independent survey of citizen satisfaction with Town Services 	<ul style="list-style-type: none"> • Pending
		<ul style="list-style-type: none"> • undertake an Employee Satisfaction Survey (ESS) 	<ul style="list-style-type: none"> • Pending
		<ul style="list-style-type: none"> • review of HR practices in light of ESS to address any issues identified and to ensure adequate support for orientation, training, succession planning, and employee recognition 	<ul style="list-style-type: none"> • Ongoing
		<ul style="list-style-type: none"> • perform a comprehensive review and examination of options for Council Committee structures and processes 	<ul style="list-style-type: none"> • new Committee Structure implemented
		<ul style="list-style-type: none"> • develop a Business Continuity Plan for critical municipal services in the event of an emergency 	<ul style="list-style-type: none"> • Business Continuity Plan completed
		<ul style="list-style-type: none"> • develop and implement a comprehensive records management system 	<ul style="list-style-type: none"> • records management software implemented
		<ul style="list-style-type: none"> • continue development of the Town's GIS mapping capability for both municipal and public use 	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • ongoing review and update of policies and bylaws 	<ul style="list-style-type: none"> • Ongoing 		



Town of Sidney: Strategic Priorities

Every organization needs to be clear about its mandate, scope of service, and operating philosophy. This is particularly true for local government at a time when regional, provincial and federal government roles seem to be shifting and citizen expectations have never been higher.



Although every municipal function is important, Town Council, through a strategic planning process has identified five priorities that require extra emphasis, effort or investment in the years ahead.

<p>Mission our purpose – why we exist</p>	<p>The Town of Sidney fosters the well-being of our people and our community <i>- responding to local priorities, serving the public interest</i></p>
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<p>Vision Where we are headed</p>	<p>Sidney will be the best seaside town in Canada <i>- vibrant, unique, welcoming</i></p>
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<p>Operating Philosophy How we intend to go about our business</p>	<p style="text-align: center;">Council & Staff believe in and commit to:</p> <ul style="list-style-type: none"> • <i>responsive & responsible quality service</i> • <i>open, inclusive & accountable local government</i> • <i>financial sustainability</i> • <i>socially diverse & balanced community</i> • <i>community sustainability & environmental commitment</i> • <i>collaboration & cooperation</i> • <i>respect for our Peninsula & First Nations neighbours</i> • <i>municipal leadership & innovation</i>
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Council and staff are committed to making a real difference in each of the strategic priority areas:

- Balanced & Healthy Community;
- Quality Community Spaces;
- Economic Health & Vitality;
- Sustainable Infrastructure; and
- Organizational Excellence.

Balanced Healthy Community

Objectives

- friendly and prosperous seaside town
- unified, coordinated, empowered community organizations and partners
- artistic, informed and active
- safe, clean and environmentally responsible
- demographically, socially and culturally diverse and inclusive
- healthy and diverse neighbourhoods

Strategies	Measures
<ul style="list-style-type: none"> • consultation, collaboration and strategic alliances with community organizations • addressing social and environmental issues in partnership with stakeholders • sustained support for the volunteer community groups engaged in community and economic development • seek to attract youth and families to create a more balanced demographic 	<ul style="list-style-type: none"> • maintain the Sidney Healthy Community Commission to advise Council on issues related to families, seniors, youth, as well as accessibility and mobility issues • encourage and support the contributions of volunteers • maintain and support the graffiti response program • enhance the Town's emergency planning and response capacity • pursue opportunities for the development of attainable and affordable housing, including options through CRD Housing • ensure the community interest is considered when dealing with surplus school properties • review bylaws and procedures in light of accessibility issues



Quality Community Spaces

Objectives

- vibrant, safe, accessible and welcoming public spaces
- pedestrian friendly
- quality architecture and urban design

Strategies

- commitment to the policies and principles set out in the Official Community Plan and the Downtown/ Downtown Waterfront Local Area Plan
- engage community partners
- encourage private sector to contribute to the public realm
- public and private investment that leads by example

Measures

- completion of Lochside Drive Revitalization and Underground Wiring Project
- initiate Iroquois Park project
- work with the Shaw Ocean Discovery Centre and other partners to promote Sidney
- implement policies contained in LAP regarding parks, public spaces and Beacon Ave revitalization
- continued expansion of waterfront walkway
- complete a comprehensive review of the Zoning Bylaw
- maintain quality parks and public open spaces
- encourage the installation of public art
- encourage opportunities to attain community amenity contributions from the provision of bonus density for new development, as per Section 904 of the Local Government Act



Economic Health & Vitality

Objectives

- vibrant, authentic and diverse downtown experience
- successful commercial and light industrial centres
- key gateway to Vancouver Island and the Gulf Islands
- vital tourism destination
- important cultural and artistic centre

Strategies	Measures
<ul style="list-style-type: none"> • consultation, collaboration and strategic alliances with the business and tourism communities • engage community partners • cost sharing of initiatives with common benefit and strategic importance to Sidney • support and attract appropriate private investment • use the inherent authenticity of Sidney to promote economic development 	<ul style="list-style-type: none"> • work with the business community to develop and implement a coordinated promotional strategy for business and tourism • initiate the development of a Master Plan for the Sidney Ferry Terminal • review the Town's delivery of the economic development function • develop and pursue a long-term strategy to sustain Anacortes Ferry service • dialog with the District of North Saanich to explore appropriate housing opportunities along our fringe borders • finalize strategy leading to sustainable, multi-year funding for groups and organizations that are tangibly contributing to municipal goals and priorities • engage the community in the development of plans for the downtown waterfront to maximize benefits to Sidney • work with Memorial Park Society (MPS) for potential development of remaining MPS lands



Sustainable Infrastructure

Objectives

- efficient and comprehensive asset management
- safe and efficient municipal facilities and infrastructure
- carbon neutral community

Strategies	Measures
<ul style="list-style-type: none"> • responsible investment of capital assets • timely and effective asset management investment • effective solutions to traffic, transportation and parking issues • commitment to environmental sustainability • fiscally / financially responsible 	<ul style="list-style-type: none"> • continue to maintain and expand the Town's Infrastructure Replacement Plan • meet financial reporting obligations for municipally owned Tangible Capital Assets (TCAs) • complete and implement Climate Action Plan • advance the Town's GIS mapping capability for municipal infrastructure • increase accessibility and promote pedestrian travel • work with local area MP and MLA, Ministry of Transportation, Victoria Airport Authority, ICBC, BC Ferries and District of North Saanich towards installation of a Highway 17 - Beacon pedestrian overpass to facilitate safe pedestrian travel between east and west Sidney and to interconnect existing and new cycling trails on the peninsula • review of relevant bylaws impacting traffic, transportation and parking • work with BC Transit on the completion and implementation of their 2030 Strategic Plan to ensure the establishment of fast, reliable and accessible transit options for Sidney residents and visitors • continue with efforts to establish a new Fire Hall on airport authority lands south of the Mary Winspear Centre, adjacent to Highway 17 • implement a plan for the improvement, replacement or redevelopment of Town Hall • complete improvements to Public Works Yard • complete and implement parking strategy • encourage utilization of privately owned parking spaces for local business employees



Organizational Excellence

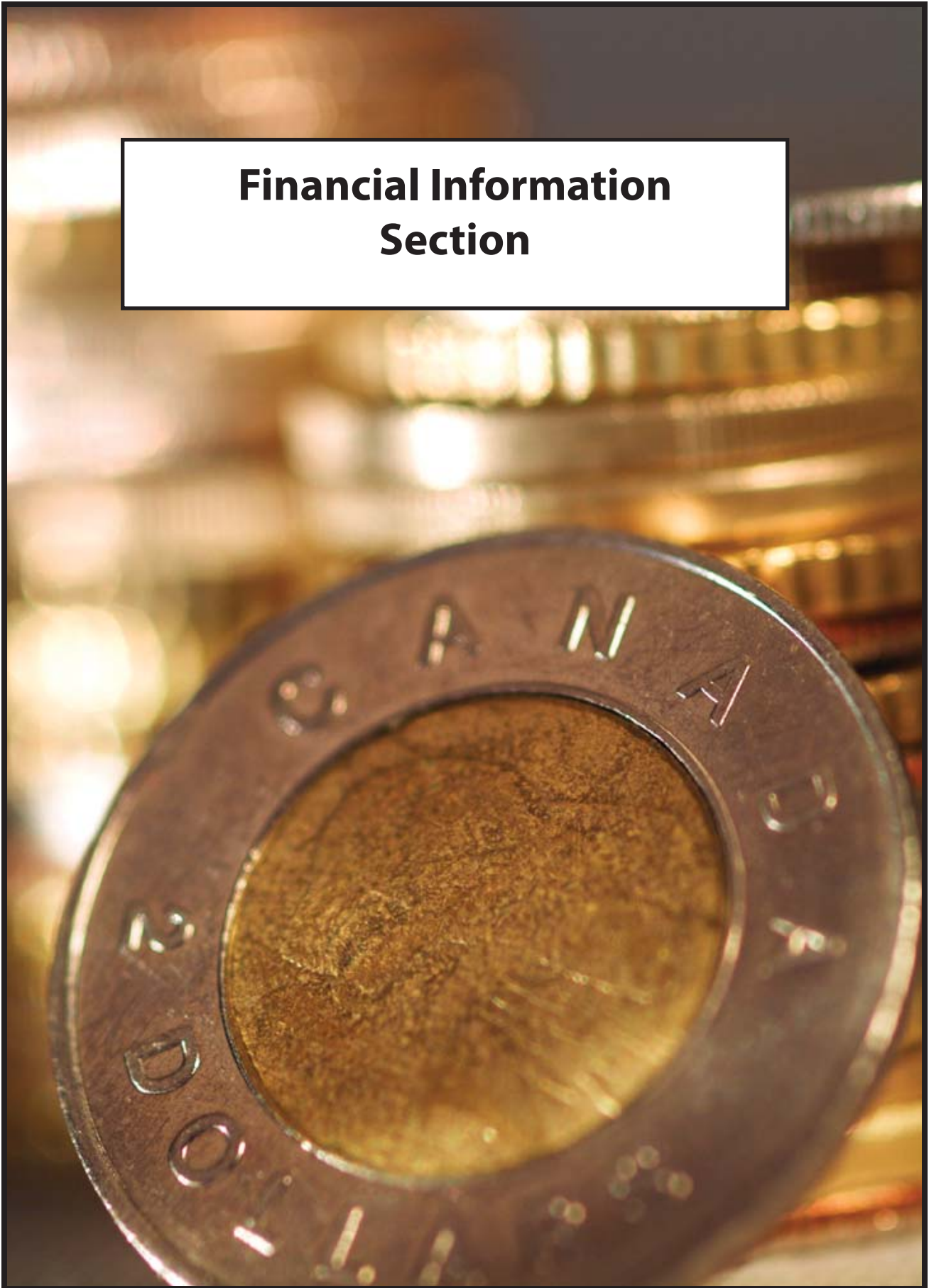
Objectives

- effective business practices and processes
- exceptional communication
- high levels of public satisfaction
- employer of choice

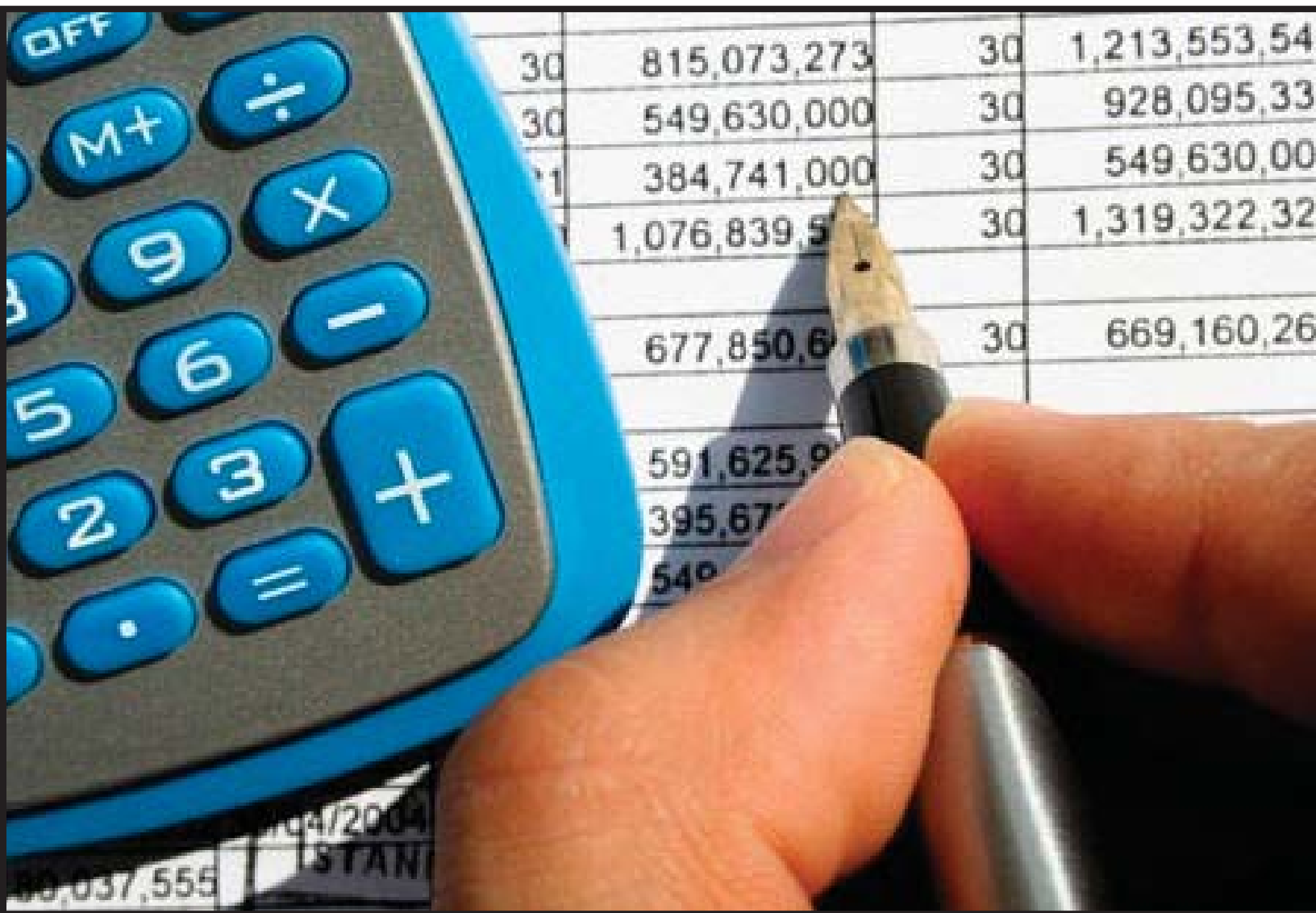
Strategies	Measures
<ul style="list-style-type: none"> • continually incorporate best practices for local government • continue our focus on quality service and customer satisfaction • maintain an 'open door policy' • foster an attractive and desirable work environment 	<ul style="list-style-type: none"> • develop a comprehensive communications strategy (internal and external) • enhance Town Website to include more online services and communication services • review of public involvement/engagement processes • undertake an Employee Satisfaction Survey (ESS) • review of HR practices in light of ESS to address any issues identified and to ensure adequate support for orientation, training, succession planning, and employee & volunteer recognition • ensure an appropriate Human Resource compliment • develop long-term staffing strategy for Fire Department • monitor the negotiations between the province and RCMP regarding a new policing contract • implement a comprehensive records management system • continue development of the Town's GIS mapping capability for both municipal and public use • ongoing review and update of policies and bylaws • develop and implement system for absentee ballots



Financial Information Section



Consolidated Financial Statements



Year ended December 31, 2009



TOWN OF SIDNEY

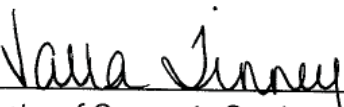
FINANCIAL REPORTING RESPONSIBILITY

The accompanying consolidated financial statements of Town of Sidney (the “Town”) are the responsibility of management. To ensure their integrity, objectivity and reliability, management has selected appropriate accounting policies that are in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The consolidated financial statements necessarily include some amounts that are based on estimates and the judgment of management with appropriate consideration to materiality.

The Town’s accounting systems and related internal controls and supporting procedures are designed and maintained to provide reasonable assurance that financial records are complete and accurate and that assets are safeguarded against loss from unauthorized use or disposition. The procedures include training and selection of qualified staff, the establishment of an organizational structure that provides a well-defined division of responsibilities, accountability for performance and communication of standards of business conduct.

The Municipal Council, acting through its Standing Committees, oversees management’s responsibilities for the financial reporting and internal control systems. The Committees meet periodically with management and the independent auditors to satisfy themselves that management’s responsibilities are properly discharged, to review the financial statements and to recommend acceptance of the financial statements to Council.

KPMG LLP, Chartered Accountants, the independent auditors appointed by the Town, have examined these consolidated financial statements and issued their report, which follows. The auditors have full and unrestricted access to the Council to discuss their audit and their related findings.



Director of Corporate Services



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800 - 730 View Street
Victoria BC V8W 3Y7

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

AUDITORS' REPORT TO THE MAYOR AND COUNCILLORS OF THE TOWN OF SIDNEY

We have audited the consolidated statement of financial position of Town of Sidney as at December 31, 2009 and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Town as at December 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a long, horizontal, slightly curved line that serves as a decorative underline.

Chartered Accountants

Victoria, Canada

May 28, 2010

TOWN OF SIDNEY

Consolidated Statement of Financial Position

December 31, 2009, with comparative figures for 2008

	2009	2008
		(Restated – note 2)
Financial assets:		
Cash and cash equivalents (note 3)	\$ 10,173,865	\$ 10,162,716
Property taxes receivable	353,182	404,828
Accounts receivable	1,379,977	1,074,424
	11,907,023	11,641,968
Financial liabilities:		
Accounts payable and accrued liabilities	1,261,815	1,143,144
Deferred revenue (note 4)	2,125,706	2,034,377
Employee benefit obligations (note 5)	447,700	395,600
Lease and other obligations (note 6)	386,230	250,546
Long-term debt (note 7)	1,550,353	1,843,286
	5,771,804	5,666,953
Net financial assets	6,135,219	5,975,015
Non-financial assets:		
Tangible capital assets (note 8)	72,907,396	71,937,613
Inventories of supplies	85,235	96,389
Prepaid expenses	37,323	56,206
	73,029,953	72,090,208
Accumulated surplus (note 9)	\$ 79,165,172	\$ 78,065,223

The accompanying notes are an integral part of these consolidated financial statements.

TOWN OF SIDNEY

Consolidated Statement of Operations

Year ended December 31, 2009, with comparative figures for 2008

	<i>Budget 2009</i>	Actual 2009	Actual 2008
	(Unaudited – note 15)		(Restated - note 2)
Revenue:			
Net taxes available for municipal purposes (note 10)	\$ 10,345,604	\$ 10,338,225	\$ 9,660,513
Fees, rates and service charges	4,857,611	4,773,941	4,632,671
Government transfers (note 11)	1,359,217	1,728,295	1,025,188
Investment earnings	307,500	90,352	349,415
Gifts and contributions	192,214	120,930	2,122,107
Penalties and interest	74,000	97,604	90,592
Actuarial adjustment on debt	-	116,730	102,087
Other	1,008,600	9,651	21,186
Total revenue	18,144,746	17,275,728	18,003,759
Expenses:			
General government	1,851,905	2,018,144	1,752,286
Protective services	3,430,201	3,489,647	3,377,095
Transportation	2,868,853	3,043,750	2,920,269
Environmental health services	445,699	449,616	443,945
Environmental development	344,900	331,519	366,921
Leisure, parks and cultural	1,923,966	2,235,398	2,173,804
Water utility	2,065,584	1,966,161	1,965,787
Sanitary sewer	2,299,935	2,215,774	2,190,157
Other (note 12)	1,486,813	425,770	393,018
Total expenses (note 13)	16,717,856	16,175,779	15,583,282
Annual surplus	1,426,890	1,099,949	2,420,477
Accumulated surplus, beginning of year	78,065,223	78,065,223	75,644,746
Accumulated surplus, end of year	\$ 79,492,113	\$ 79,165,172	\$ 78,065,223

The accompanying notes are an integral part of these consolidated financial statements.

TOWN OF SIDNEY

Consolidated Statement of Changes in Net Financial Assets

Year ended December 31, 2009, with comparative figures for 2008

	<i>Budget</i>	2009	2008
Annual surplus	\$ 1,426,890	\$ 1,099,949	\$ 2,420,477
Acquisition of tangible capital assets	(3,514,427)	(3,026,076)	(4,200,997)
Amortization of tangible capital assets	-	2,008,674	1,892,008
Proceeds on sale of tangible capital assets	-	47,619	6,549
	(2,087,537)	130,166	118,037
Acquisition of inventories of supplies	-	(85,235)	(96,389)
Acquisition of prepaid expense	-	(37,322)	(56,206)
Consumption of inventories of supplies	-	96,389	107,818
Use of prepaid expense	-	56,206	60,643
Change in net financial assets	(2,087,537)	160,204	133,903
Net financial assets, beginning of year	5,975,015	5,975,015	5,841,112
Net financial assets, end of year	\$ 3,887,478	\$ 6,135,219	\$ 5,975,015

The accompanying notes are an integral part of these consolidated financial statements.

TOWN OF SIDNEY

Consolidated Statement of Cash Flows

Year ended December 31, 2009, with comparative figures for 2008

	2009	2008
		(Restated – Note 2)
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 1,099,949	\$ 2,420,477
Items not involving cash:		
Amortization	2,008,674	1,892,008
Developer contributions of tangible capital assets	-	(1,934,293)
Change in employee benefits and other liabilities	52,100	79,700
Change in non-cash assets and liabilities:		
Property taxes receivable	51,646	(63,589)
Accounts receivable	(303,552)	35,054
Accounts payable and accrued liabilities	118,671	74,486
Deferred revenue	91,329	352,665
Inventories of supplies	11,154	11,429
Prepaid expenses	18,884	4,437
Net change in cash from operating activities	3,146,855	2,872,374
Capital activities:		
Proceeds on sale of tangible capital assets	47,619	6,549
Cash used to acquire tangible capital assets	(2,791,271)	(2,153,686)
Net change in cash from capital activities	(2,743,652)	(2,147,137)
Financing activities:		
Debt issued and assumed	39,205	-
Long-term debt repaid	(215,408)	(207,568)
Actuarial adjustment on debt	(116,730)	(102,087)
Lease obligations repaid	(99,121)	(60,297)
Net change in cash from financing activities	(392,054)	(369,952)
Net change in cash	11,149	355,285
Cash and cash equivalents, beginning of year	10,162,716	9,807,431
Cash and cash equivalents, end of year	\$ 10,173,865	\$ 10,162,716
Supplemental cash flow information:		
Cash paid for interest	\$ 188,465	\$ 206,636
Cash received from interest	187,956	440,007
Assets acquired under capital lease	234,805	113,018

The accompanying notes are an integral part of these consolidated financial statements.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

The Town of Sidney (the "Town") is a municipality in the Province of British Columbia and operates under the provisions of the Local Government Act and Community Charter. Its principal activities are the provision of local government services to residents of the Town. These services include administrative, protective, transportation, environmental, recreational, water, sewer and fiscal services.

1. Significant accounting policies:

The consolidated financial statements of the Town are prepared by management in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Town are as follows:

(a) Basis of consolidation:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable to the Town for the administration of their financial affairs and resources, and which are owned or controlled by the Town.

(b) Basis of accounting:

The Town follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Government transfers:

Transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for which expenses are not yet incurred are included in deferred revenue

(d) Deferred revenue:

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired.

(e) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

1. Significant accounting policies (continued):

(f) Employee future benefits:

The Town and its employees make contributions to the Municipal Pension Plan. These contributions are expensed as incurred.

Sick leave benefits and other retirement benefits are also available to the Town's employees. The costs of these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The obligation under this benefit plan is accrued based on projected benefits as the employees render services necessary to earn the future benefits.

(g) Non-financial assets:

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Land improvements	20 - 50
Buildings and building improvements	10 - 100
Vehicles, machinery and equipment	3 - 40
Water and wastewater infrastructure	50 - 75
Roads infrastructure - Base	50 - 100
- Surface	25 - 75

Annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Interest capitalization

The Town does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

1. Significant accounting policies (continued):

(v) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(h) Foreign currency:

Monetary items denominated in foreign currency are translated to Canadian dollars at exchange rates in effect at December 31, and non-monetary items are translated at rates of exchange in effect when the assets were acquired or obligations incurred. Revenues and expenses are translated at rates in effect at the time of the transactions. Gains or losses on foreign currency translations are included as revenues or expenses.

(i) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating provisions for accrued liabilities, and in performing actuarial valuations of employee future benefits.

In addition, the Town's implementation of the Public Sector Accounting Handbook PS3150 has required management to make estimates of historical cost and useful lives of tangible capital assets.

Actual results could differ from these estimates.

2. Change in accounting policies:

The Town has implemented PSAB sections 1200 Financial Statement Presentation and 3150 Tangible Capital Assets.

Section 1200 establishes general reporting principles and standards for the disclosure of information in government financial statements. PS 1200 determines that four key figures describe the financial position of governments: cash resources (financial assets); net asset (debt) position (financial assets minus liabilities); non-financial assets available for service provision; and accumulated surplus or deficit. The financial statement format has been changed from prior years to comply with this standard.

Section 3150 requires governments to record and amortize their tangible capital assets in their financial statements. In prior years, tangible capital asset additions were expensed in the year of acquisition or construction. This change in accounting policy has been applied retroactively and prior periods have been restated.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

2. Change in accounting policies (continued):

Methods used for determining the cost of each major category of tangible capital assets

The financial information recorded includes the actual or estimated historical cost of the tangible capital assets. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization of the assets. The Town applied a consistent method of estimating the replacement or reproduction cost of the tangible capital assets for which it did not have historical cost records, except in circumstances where it could be demonstrated that a different method would provide a more accurate estimate of the cost of a particular type of tangible capital asset.

After defining replacement or reproduction cost, the Consumer Price Index for Canada and the Engineering News Record Construction Price Index were used as resources for determining appropriate indices in order to deflate the replacement or reproduction cost to an estimated historical cost at the year of acquisition.

This change has been applied retroactively and prior periods have been restated. This change in accounting policy has changed amounts reported in the prior period as follows:

Accumulated surplus at January 1, 2008:

Operating fund balance	\$ 3,571,736
Reserves	3,666,874
Reserve funds	1,013,911
Equity in capital assets	58,525,886
Accumulated surplus, as previously reported	68,778,407
Change in net book value of tangible capital assets	8,866,339
Accumulated surplus at January 1, 2008, as restated	\$ 75,644,746

Annual surplus for 2008:

Net revenues, as previously reported	\$ 125,366
Developer contribution of tangible capital assets	1,934,293
Assets capitalized but previously expensed	2,266,704
Amortization expense not previously recorded	(1,892,008)
Change in inventory	(11,429)
Proceeds on disposal reported as revenue	(6,549)
Lease principal adjustment	4,100
Annual surplus, as restated	\$ 2,420,477

Accumulated surplus at December 31, 2008, as restated	\$ 78,065,223
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TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

3. Cash and cash equivalents:

Cash equivalents represent short-term, highly liquid investments with a term to maturity of 90 days or less at acquisition.

	2009	2008
Cash	\$ 1,592,377	\$ 1,051,622
Municipal Finance Authority money market fund investments	8,581,489	9,111,094
	<u>\$10,173,865</u>	<u>\$ 10,162,716</u>

4. Deferred revenue:

The deferred revenues reported on the consolidated statement of financial position are made up of the following:

	2009	2008
Federal Gas Tax Agreement Funds		
Deferred gas tax agreement funds, beginning of year	\$ 418,984	\$ 220,564
Amounts received during the year	358,855	186,495
Interest earned restricted for projects	5,120	11,925
Expenditures	(44,045)	-
Deferred gas tax agreement funds, end of year	738,914	418,984
Other deferred government grants	33,290	70,824
Prepaid property taxes	738,133	677,380
Deferred revenue - prepaid fees and charges	138,599	246,559
Deferred developer contributions	431,069	569,420
Other deferred revenue	45,700	51,210
	<u>1,386,791</u>	<u>1,615,433</u>
Total deferred revenue	<u>\$ 2,125,705</u>	<u>\$ 2,034,377</u>

The Town periodically receives Gas Tax Agreement funds from the federal government. These funds, along with interest earned on the funds, are recorded as deferred revenue until they are used to fund eligible expenditures under the Agreement.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

5. Employee benefit obligations:

The Town provides sick leave and certain other benefits to its employees. Some employees of the Town are entitled to payments related to unused vacation, sick leave and other allowances upon resignation or retirement. These amounts and other employee related liabilities will require funding in future periods.

Information regarding the Town's obligations for employee future benefits is as follows:

	2009	2008
Accrued employee benefit obligations:		
Balance, beginning of year	\$ 395,600	\$ 311,000
Current service cost	42,900	33,200
Interest cost	22,300	15,300
Benefits paid	(38,600)	(33,000)
Past service cost	25,500	91,200
Actuarial adjustment	12,400	(22,100)
Balance, end of year	460,100	395,600
Unamortized net actuarial gain / loss	(12,400)	-
Accrued employee benefit obligations	\$ 447,700	\$ 395,600

Any actuarial gain or loss is amortized over a period equal to the employees' average remaining service lifetime, estimated to be eleven years.

The amount recorded for these benefits is based on an actuarial evaluation performed by an independent firm using a projected benefit actuarial valuation method pro-rated on services. This evaluation is reviewed on a periodic basis. The most recent actuarial valuation of the Town's employee future benefits was completed as at December 31, 2009. The significant actuarial assumptions adopted in measuring the Town's accrued benefit obligation are as follows:

	2009	2008
Discount rates	5.00%	5.25%
Expected wage and salary increases	2.58% to 4.50%	2.58% to 4.50%
Expected inflation rates	2.50%	2.50%

The Town funds the employee future benefits with the tax revenues from the general operating fund and from surplus amounts appropriated for this purpose. The total expense recorded in the consolidated financial statements in respect of obligations under this plan amounts to \$90,700 (2008 - \$112,700).

Pension plan:

The Town and its employees contribute to the Municipal Pension Plan (Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

5. Employee benefit obligations (continued):

The Plan has about 158,000 active members and approximately 57,000 retired members. Active members include approximately 33,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The most recent valuation, as at December 31, 2006, indicated a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009, with results available in 2010. The actuary does not attribute portions of the surplus to individual employers. The Town paid \$349,344 for employer contributions to the plan in fiscal 2009 (2008 - \$327,044) and Town employees paid \$311,030 for employee contributions to the Plan (2008 - \$286,843).

6. Lease and other obligations:

- (a) The Town has financed the purchase of a commercial kitchen adjacent to its Seniors Centre. The purchase price of \$470,000 consisted of a cash payment of \$250,000 and a non-interest-bearing promissory note in the amount of \$220,000. The amount of \$220,000 is to be paid through monthly installments of \$3,667, with the first monthly payment having been made in February 2007 and the last payment to be made in January 2012. The outstanding obligation at December 31, 2009 was \$91,655 (2008 - \$135,659).
- (b) The Town has entered into capital lease agreements, for various public works and office equipment, for terms ranging from four to five years, as summarized below:

	2009	2008
Lease obligation, beginning of year	\$ 114,887	\$ 18,162
Add: new lease obligations	234,805	113,018
Less: principal payments made	(55,117)	(16,293)
Lease obligation, end of year	\$ 294,575	\$ 114,887

The interest rate on the above leases is the prime rate, minus one percent. Interest expense incurred during 2009 on these leases amounted to \$3,211 (2008 - \$2,924).

Estimated principal payments over the next five years, including the commercial kitchen:

2010	\$ 123,392
2011	124,390
2012	80,431
2013	49,297
2014	8,720

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

7. Long-term debt:

- (a) The Town issued debt instruments through the Municipal Finance Authority (MFA) pursuant to security issuing bylaws under authority of the Local Government Act, to finance certain capital expenses. Sinking fund balances, managed by the MFA, are netted against related long-term debt.

	Gross debt	Sinking fund credit	Net debt 2009	Net debt 2008
Demand promissory notes	\$ 44,364	\$ -	\$ 44,364	\$ 26,000
MFA debentures	4,060,534	2,554,545	1,505,989	1,817,286
	<u>\$ 4,104,898</u>	<u>\$ 2,554,545</u>	<u>\$ 1,550,353</u>	<u>\$ 1,843,286</u>

- (b) Under borrowing arrangements with the MFA, the Town is required to lodge security by means of demand notes and interest-bearing cash deposits based on the amount of the borrowing. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are held by the MFA as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the Town. At December 31, 2009 there were contingent demand notes of \$184,731 (2008 - \$184,731) and cash deposits of \$69,877 (2008 - \$67,941) which are not included in the financial statements of the Town.
- (c) Long-term debt estimated principal repayments over the next five years:

2010	194,568
2011	194,568
2012	190,990
2013	50,651
2014	45,553

Scheduled debt repayments may be suspended due to excess sinking fund accumulations.

- (d) Total interest expense during the year was \$184,246 (2008 - \$186,473).
- (e) Existing long-term debt matures in annual amounts to the year 2022, and interest rates range from 4.25% to 5.69%. The weighted average interest rate for 2009 was 4.6%.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

8. Tangible capital assets:

Cost	Balance at Dec. 31, 2008 (note 2)	Additions	Disposals	Balance at Dec. 31, 2009
Land	\$ 15,406,586	\$ -	\$ -	\$ 15,046,586
Land improvements	1,779,784	525,904	-	2,305,688
Buildings and building improvements	19,031,741	179,443	-	19,211,184
Vehicles, machinery and equipment	7,150,641	883,618	(284,935)	7,749,324
Water and wastewater infrastructure	33,146,858	658,840	(65,543)	33,740,155
Roads infrastructure	21,993,696	614,022	(174,266)	22,433,452
Assets under construction	146,771	164,249	-	311,020
Total	\$ 98,296,077	\$ 3,026,076	\$ (524,744)	\$ 100,797,409

Accumulated amortization	Balance at Dec. 31, 2008 (note 2)	Disposals	Amortization expense	Balance at Dec. 31, 2009
Land	\$ -	\$ -	\$ -	\$ -
Land improvements	734,476	-	78,886	813,362
Buildings and building improvements	5,022,710	-	548,552	5,571,262
Vehicles, machinery and equipment	2,771,093	(237,316)	521,327	3,055,104
Water and wastewater infrastructure	10,935,342	(65,543)	449,000	11,318,799
Roads infrastructure	6,894,843	(174,266)	410,909	7,131,486
Assets under construction	-	-	-	-
Total	\$ 26,358,464	\$ (477,125)	\$ 2,008,674	\$ 27,890,013

	Net book value Dec. 31, 2008	Net book value Dec. 31, 2009
Land	\$ 15,046,586	\$ 15,046,586
Land improvements	1,045,308	1,492,326
Buildings and building improvements	14,009,031	13,639,922
Vehicles, machinery and equipment	4,379,548	4,694,220
Water and wastewater infrastructure	22,211,516	22,421,356
Roads infrastructure	15,098,853	15,301,966
Assets under construction	146,771	311,020
Total	\$ 71,937,613	\$ 72,907,396

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

8. Tangible capital assets (continued):

Cost	Balance at Dec. 31, 2007	Additions	Disposals	Balance at Dec. 31, 2008 (note 2)
Land	\$ 15,046,586	\$ -	\$ -	\$ 15,046,586
Land improvements	1,779,784	-	-	1,779,784
Buildings and building improvements	16,971,052	2,160,689	(100,000)	19,031,741
Vehicles, machinery and equipment	6,505,851	749,293	(104,503)	7,150,641
Water and wastewater infrastructure	32,853,656	364,530	(71,328)	33,146,858
Roads infrastructure	21,421,586	779,714	(207,604)	21,993,696
Assets under construction	-	146,771	-	146,771
Total	\$ 94,578,515	\$ 4,200,997	\$ (483,435)	\$ 98,296,077

Accumulated amortization	Balance at Dec. 31, 2007	Disposals	Amortization expense	Balance at Dec. 31, 2008 (note 2)
Land	\$ -	\$ -	\$ -	\$ -
Land improvements	680,910	-	53,566	734,476
Buildings and building improvements	4,582,459	(100,000)	540,251	5,022,710
Vehicles, machinery and equipment	2,417,110	(97,954)	451,937	2,771,093
Water and wastewater infrastructure	10,564,604	(71,328)	442,066	10,935,342
Roads infrastructure	6,698,259	(207,604)	404,188	6,894,843
Assets under construction	-	-	-	-
Total	\$ 24,943,342	\$ (476,886)	\$ 1,892,008	\$ 26,358,464

	Net book value Dec. 31, 2007	Net book value Dec. 31, 2008
Land	\$ 15,046,586	\$ 15,046,586
Land improvements	1,098,874	1,045,308
Buildings and building improvements	12,388,593	14,009,031
Vehicles, machinery and equipment	4,088,741	4,379,548
Water and wastewater infrastructure	22,289,052	22,211,516
Roads infrastructure	14,723,327	15,098,853
Assets under construction	-	146,771
Total	\$ 69,635,173	\$ 71,937,613

a) Assets under construction

Assets under construction having a value of \$311,020 (2008 - \$146,771) have not been amortized. Amortization of these assets will commence when the asset is put into service.

b) Contributed tangible capital assets

Contributed capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year is \$ nil (2008 - \$1,934,293).

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

8. Tangible capital assets (continued):

c) Works of art and historical cultural assets

The Town manages and controls a limited number of works of art and non-operational historical cultural assets including artifacts, paintings and sculptures located at Town sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

9. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2009	2008
Surplus:		
Invested in tangible capital assets	\$70,970,813	\$69,843,781
Surplus from operations	3,745,434	3,289,981
Total surplus	74,716,247	73,133,762
Reserves set aside by Council:		
20-Year plans	1,264,053	1,254,087
Third parties for operating purposes	5,354	3,692
Third parties for capital purposes	149,874	260,410
Miscellaneous operating purposes	1,100,653	1,142,849
Miscellaneous capital purposes	1,003,607	1,052,058
Total reserves	3,523,541	3,713,096
Reserve funds set aside for specific purpose by Council:		
Land sale proceeds	96,173	95,136
Parkland acquisition	596	590
Off-street parking	180,315	175,998
Software replacement	213,398	228,056
General equipment replacement	66,860	247,132
Fire equipment replacement	206,541	353,299
Water equipment replacement	70,334	57,705
Sewer equipment replacement	91,167	60,449
Total reserve funds	925,384	1,218,365
	\$79,165,172	\$78,065,223

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

10. Net taxes available for municipal purposes:

	2009	2008
Taxes:		
Property taxes	\$19,130,974	\$17,875,139
Revenue in lieu of taxes	197,933	196,183
Other	963,347	1,031,118
	<u>20,292,254</u>	<u>19,102,440</u>
Less taxes on behalf of:		
Provincial Government School Authorities	6,542,341	6,446,880
Capital Regional District	1,761,063	1,539,826
Capital Regional Hospital District	753,266	656,164
BC Transit	673,816	584,361
BC Assessment Authority	222,896	214,184
Municipal Finance Authority	648	512
	<u>9,954,030</u>	<u>9,441,927</u>
Net taxes available for municipal purposes	\$10,338,224	\$ 9,660,513

11. Government transfers:

The Town recognizes the transfer of government funding as revenues in the period that the events giving rise to the transfer occurred. The Government transfers reported on the statement of operations are:

	2009	2008
Federal transfers:		
Federal/Provincial capital grant programs	\$ 88,089	\$ 50,750
Gas tax agreement	44,045	-
Ferry contribution agreement	14,270	1,550
Other federal grants	5,000	-
	<u>151,404</u>	<u>52,300</u>
Provincial transfers:		
Federal/Provincial capital grant programs	88,089	50,750
Provincial capital grant programs	208,265	66,734
Small community protection grant	567,227	269,968
Traffic fine revenue sharing	173,122	115,203
Tourism grants	29,837	53,513
Emergency programs	4,613	7,590
Policing	32,549	-
Other provincial grants	16,029	178
	<u>1,119,731</u>	<u>563,936</u>
Regional and other local government transfers:		
Policing	415,416	354,698
Recreation	41,194	31,656
Miscellaneous	550	22,598
	<u>457,160</u>	<u>408,952</u>
	<u>\$ 1,728,295</u>	<u>\$ 1,025,188</u>

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

12. Other expenses:

	2009	2008
Grants to non-government organizations:		
Sidney and North Saanich Memorial Park Society	\$ 161,363	\$ 153,075
Sidney Business Association	45,000	74,000
New Marine Centre Society	80,974	49,886
Friends of the Marine Ecology Station	21,300	42,600
Other	30,700	27,000
Interest on prepaid taxes	1,008	17,239
Amortization on miscellaneous assets	8,934	8,934
Other	76,491	20,284
	<u>\$ 425,770</u>	<u>\$ 393,018</u>

13. Expenses by object:

	2009	2008
Salaries, wages and employee benefits	\$ 5,541,002	\$ 5,236,970
Contracted services	6,176,805	6,058,252
Supplies and equipment	1,987,368	1,917,343
Debt interest	188,272	188,760
Other	273,658	289,949
Amortization	2,008,674	1,892,008
	<u>\$ 16,175,779</u>	<u>\$ 15,583,282</u>

14. Commitments and contingent liabilities:

- (a) Under Section 836 of the Local Government Act, all member municipalities are jointly and severally liable for the indebtedness of the Capital Regional District in the event of default by the Regional District.
- (b) The Town is self-insured through membership in the Municipal Insurance Association of British Columbia. Under this program, member municipalities are to share jointly for general liability claims against any member in excess of \$10,000. Should the Association pay out claims in excess of premiums received, it is possible that the Town, along with the other participants, would be required to contribute towards the deficit.
- (c) The Town is a shareholder and member of Capital Regional Emergency Service Telecommunications (CREST) Incorporated, which provides centralized emergency communications and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.

TOWN OF SIDNEY

Notes to Consolidated Financial Statements

Year ended December 31, 2009

14. Commitments and contingent liabilities (continued):

- (d) There are lawsuits pending in which the Town is involved. It is considered that the potential claims against the Town resulting from such litigation would be covered by insurance, and would, therefore, not materially affect the consolidated financial statements of the Town.

15. Budget data:

The unaudited budget data presented in these consolidated financial statements is based upon the 2009 operating and capital budgets approved by Council on May 11, 2009. Amortization was not contemplated on development of the budget and, as such, has not been included. The chart below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Budget amount
Revenues:	
Operating budget	\$ 17,853,221
Capital budget	3,514,427
Add:	
Regional library	496,696
Less:	
Transfers from own funds	(3,319,598)
Proceeds of debt issue	(400,000)
Total revenue	18,144,746
Expenses:	
Operating budget	17,853,221
Capital budget	3,514,427
Add:	
Regional library	496,696
Less:	
Transfers to own funds	(1,316,326)
Debt principal payments	(315,735)
	20,232,283
Less:	
Capital budget	(3,514,427)
Total expenses	16,717,856
Annual surplus	\$ 1,426,890

Unaudited Supplementary Financial Information



Net Taxable Assessments of Land and Improvements 2005 - 2009

As per BC Assessment Roll Report

Property Class	2009	2008	2007	2006	2005
Residential	2,280,190,712	2,337,754,606	2,088,237,083	1,719,481,400	1,425,728,800
Utilities	1,039,400	1,257,400	1,044,500	874,300	1,004,400
Industrial - Light	24,227,000	24,215,000	23,355,000	19,897,300	21,273,000
Business/Other	329,855,351	328,702,451	294,220,446	236,764,500	215,737,807
Recreation/Non-profit	20,434,001	20,857,001	13,191,901	7,230,101	10,046,601
Farm	104,247	90,508	73,855	73,855	73,800
	<u>2,655,850,711</u>	<u>2,712,876,966</u>	<u>2,420,122,785</u>	<u>1,984,321,456</u>	<u>1,673,864,408</u>

Property Tax Rates and Revenue: 2005 - 2009

	2009	2008	2007	2006	2005
Municipal					
Residential	2.60853	2.37155	2.48890	2.83440	3.22070
Utilities	17.60762	13.68425	15.97790	19.05330	16.67230
Industrial - Light	7.27782	6.85165	7.36890	8.72980	9.15640
Business/Other	7.39520	6.85165	7.36890	8.72980	9.15640
Recreation/Non-profit	4.49972	4.23866	6.49990	7.16650	11.20560
Farm	3.86063	4.18340	4.05760	4.16580	4.19560
Total					
Residential	5.47906	5.05496	5.29100	6.08480	6.88140
Utilities	38.81488	33.21541	36.17620	40.27750	37.44850
Industrial - Light	17.98737	16.96153	18.58780	21.72010	22.72390
Business/Other	17.91253	16.77078	18.39260	21.50730	22.47590
Recreation/Non-profit	9.83053	9.30825	12.23870	13.37230	18.64460
Farm	12.22552	12.43910	12.15890	12.31420	12.40060
Municipal Tax Billings by Property Class					
Residential	5,947,959	5,544,102	5,197,482	4,873,758	4,591,806
Utilities	18,301	17,206	16,689	16,658	16,746
Industrial - Light	176,320	165,913	172,100	173,697	194,783
Business/Other	2,439,345	2,252,155	2,168,089	2,071,754	1,975,368
Recreation/Non-profit	91,947	88,406	85,746	101,422	112,578
Farm	402	379	300	308	309
	<u>8,674,274</u>	<u>8,068,161</u>	<u>7,640,405</u>	<u>7,237,597</u>	<u>6,891,590</u>

Revenue and Expenses 2005 - 2009

	2009	2008	2007	2006	2005
Revenue					
Property taxes	10,338,225	9,660,513	9,324,945	8,852,152	8,591,319
Fees, rates and service charges	4,773,941	4,632,671	4,821,338	4,654,039	4,854,833
Government transfers	1,728,295	1,025,188	898,997	994,857	1,237,258
Investment earnings	90,352	349,415	470,119	399,156	223,127
Gifts and contributions	120,930	2,122,107	313,043	84,345	937,156
Penalties and interest	97,604	90,592	93,005	63,660	72,670
Proceeds on disposal			14,065	206,574	414,400
Actuarial adjustments on debt	116,730	102,087	88,883	76,883	285,770
Assets acquired on transfer					
Other	9,651	21,186	9,265	9,686	8,969
	<u>17,275,728</u>	<u>18,003,759</u>	<u>16,033,660</u>	<u>15,341,352</u>	<u>16,625,502</u>
Expenses by function					
General Government	2,018,144	1,752,286	1,667,652	1,659,630	1,449,555
Protective Services	3,489,647	3,377,095	2,849,733	3,103,268	2,775,032
Transportation	3,043,750	2,920,269	3,472,469	3,106,725	2,853,367
Environmental health services	449,616	443,945	396,913	384,324	368,546
Environmental development	331,519	366,921	255,329	227,008	218,208
Leisure, parks and cultural	2,235,398	2,173,804	2,497,300	2,965,801	2,892,353
Water utility	1,966,161	1,965,787	2,008,787	1,774,022	2,117,635
Sanitary sewer	2,215,774	2,190,157	2,059,508	2,085,608	2,091,157
Other	425,770	393,018	321,385	268,715	287,698
	<u>16,175,779</u>	<u>15,583,282</u>	<u>15,529,076</u>	<u>15,575,101</u>	<u>15,053,551</u>
Expenses by object					
Salaries, wages and benefits	5,541,002	5,236,970	4,829,033	4,596,840	4,201,186
Contracted services	6,176,805	6,058,252	7,297,265	6,933,797	7,461,206
Supplies and equipment	1,987,368	1,917,343	2,875,475	3,557,343	2,904,925
Debt interest	188,272	188,760	230,826	269,030	264,970
Amortization	2,008,674	1,892,008			
Other	273,658	289,949	296,477	218,091	221,264
	<u>16,175,779</u>	<u>15,583,282</u>	<u>15,529,076</u>	<u>15,575,101</u>	<u>15,053,551</u>

Note: 2008 figures have been restated to comply with new reporting requirements for tangible capital assets.

Source: Town of Sidney Finance Department

2009 Property Tax Exemptions

Organization	Civic Address	Folio #	Bylaw #	Year of Expiry	Exempt Municipal Taxes
Lions Food Bank	2295 Ocean Avenue	110107.010	1930	2010	1,293
Sidney Business Association	2281 Beacon Avenue	120180.020	1930	2010	1,878
Sidney Historical Museum	#3 - 2423 Beacon Avenue	120368.020	1930	2010	4,178
Scout & Guide Hall	9740 Third Steet	120398.000	1930	2010	2,938
New Marine Centre	9811 Seaport Place	120508.047	1930	2010	14,983
Shoal Centre	10030 Resthaven Drive	120739.010	1930	2010	72,943
ANAAF	9813 Fourth St	120415.010	1948	2010	12,809
ANAAF	9831 Fourth St	120415.020	1948	2010	3,827
Memorial Park Society	2243 Beacon Avenue	120176.010	1817	2014	28,398
Memorial Park Society	2243 Beacon Avenue	120176.020	1817	2014	11,561
Memorial Park Society	2243 Beacon Avenue	160176.001	1817	2014	2,090
Peace Lutheran Church	2295 Weiler Avenue	110091.000	1836	perpetual	7,844
St. Andrew's Anglican Church	9686 Third Street	120212.010	1836	perpetual	5,643
St. Paul's United Church	2410 Malaview Avenue	130883.020	1836	perpetual	5,119
St. Elizabeth Church	10030 Third Street	120780.010	1836	perpetual	8,438
Bethel Fellowship Baptist Church	2269 Mills Road	120742.000	1836	perpetual	7,928
Saanich Peninsula Christadelphians	2371 Oakville Avenue	120234.010	1836	perpetual	3,074
Church of Jesus Christ Latter Day Saints	2210 Eastleigh Way	110140.100	1836	perpetual	15,706

2009 Council Disclosures

Council Remuneration and Expense Report

The following is a schedule reporting Council remuneration and expenses for 2009 in accordance with Section 168 (1) (a) & (b) of the Community Charter

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
Cross, Larry	Mayor	31,743	7,073
Hughes, Jeannette	Councillor	12,679	203
Lougher-Goodey, Mervyn	Councillor	12,679	725
Loveless, Marilyn	Councillor	12,679	2,106
McNeil-Smith, Cliff	Councillor	12,679	2,277
Podmore, Kenny	Councillor	12,679	803
Price, Steve	Councillor	12,679	1,264
		<u>\$ 107,818</u>	<u>\$ 14,451</u>

Insurance Policies

(Section 168 (1) (c) of the Community Charter)

2009 Accident Insurance for loss resulting from injury while performing duties associated with the position.

AXA Assurances Inc. Policy #9221059

Principal Sum - \$100,000 Weekly Accident Indemnity - \$500 Accident Reimbursement - \$5,000

Disclosure of contracts with Council members

(Section 168 (1) (d) of the Community Charter)

There were no contracts in 2009 with Council members relevant to the requirements set out under Section 168 (1) (d) of the Community Charter

2009 Outstanding Debt

ISSUE	SIDNEY BYLAWS		ORIGINAL LOAN	PRINCIPAL BALANCE	PRINCIPAL PAID	INTEREST PAID	ACT'L	PRINCIPAL BALANCE	INT	MATURITY
	AUTH	ISSUED	PROCEEDS	DEC 31/08	2009	2009	2009	DEC 31/09	RATE	YEAR
MFA 65 RCMP Building	1308	1366	3,000,000	956,963	139,027	136,500	106,932	711,004	4.55%	2012
MFA 69 RCMP Building	1308	1485	110,000	45,022	5,098	4,675	3,317	36,607	4.25%	2013
MFA 75 MPS S.A.	1678	1686	45,000	15,750	3,578	2,561	1,477	10,695	5.69%	2011
MFA 78 MPS S.A.	1678	1732	16,500	7,543	1,312	886	453	5,778	5.25%	2012
MFA 81 Mariner Mall S.A.	1733	n/a	39,034	25,195	3,103	1,897	800	21,292	4.86%	2014
MFA 99 Tulista Park	1864	n/a	770,000	690,925	38,455	34,111	3,471	648,999	4.65%	2022
MFA 101 Tulista Park	1864	n/a	80,000	75,889	3,995	3,616	280	71,614	4.52%	2022
Total Debenture Debt			4,060,534	1,817,287	194,568	184,246	116,730	1,505,989		
Short Term Borrowing Parkland Reclamation			65,000	26,000	13,000		nil	13,000		
Total Outstanding Debt			4,125,534	1,843,287	207,568	184,246	116,730	1,518,989		

2009 Grants in Aid

Organization	2009	2008
676 Kittyhawk Air Cadet Squadron	1,000	1,000
Beacon Community Services - Peninsula Seniors' Hotline	3,000	3,000
Beacon Community Services - Youth Employment Program	2,500	2,500
Capital Regional District - Arts & Culture	5,000	-
Community Arts Council of the Saanich Peninsula	3,500	3,300
Creatures of Habitat	500	-
Dry Grad Committee (Parkland's School)	1,000	750
Friends of the Marine Ecology Station	21,300	42,600
Greater Victoria Bike to Work Society	750	750
Greater Victoria Film Commission	500	500
Greater Victoria Volunteer Society	600	600
Living and Learning Through Loss	500	-
Navy League of Canada, Saanich Pen. Branch	1,000	1,000
NEED Crisis & Info Line	800	500
New Marine Centre Society	21,300	
Official Town Crier - Town of Sidney	-	1,000
Peninsula Celebrations Society	5,000	4,000
Peninsula Foundation Society	-	3,000
Peninsula Players	500	-
Peninsula Soccer Association	800	-
Peninsula Streams Society	1,000	250
Peninsula Stroke Recovery & Activity Centre	500	500
Sidney and North Saanich Memorial Park Society	161,363	153,075
Silver Threads	-	1,000
Sister Cities Assoc.	1,000	2,100
The Victoria Human Exchange Society	1,000	1,000
Viatec	250	250
	\$ 234,663	\$ 222,675

Strategic Community Investment Funds Plan and Progress Report

Small Community Portion of SCI Funds		
Intended Use	Performance Targets	Progress made in first reporting period (June 30, 2010)
Use funding to support local government services to minimize tax rates increases.	Minimize tax rate increases	Tax rate increase was 3.75% less due to SCI revenue in 2009.

Traffic Fine Revenue Portion of SCI Funds		
Intended Use	Performance Targets	Progress made in first reporting period (June 30, 2010)
Use funding to support police enforcement	100% of funds are used to support police enforcement over the term of the SCI agreement.	<ul style="list-style-type: none"> ➤ \$108,307 (63%) of the funds were used towards the police operating budget in 2009. ➤ The remaining TFRS SCI funds were held for use towards the police operating budget in 2010.

Town of Sidney Statistics



2006 Age Distribution Table (Sidney, CRD & BC)

Age Distribution	Sidney		CRD		BC	
	Population	Percentage	Population	Percentage	Population	Percentage
0 to 4	400	3.5%	14,385	4.2%	201,880	4.9%
5 to 9	425	3.8%	15,590	4.5%	220,700	5.4%
10 to 14	495	4.4%	18,425	5.3%	257,025	6.2%
15 to 19	525	4.6%	20,630	6.0%	273,560	6.7%
20 to 24	400	3.5%	23,385	6.8%	265,905	6.5%
25 to 29	315	2.8%	20,485	5.9%	245,275	6.0%
30 to 34	420	3.7%	19,535	5.7%	254,575	6.2%
35 to 39	550	4.9%	22,160	6.4%	290,645	7.1%
40 to 44	655	5.8%	25,610	7.4%	334,835	8.1%
45 to 49	710	6.3%	27,825	8.1%	344,140	8.4%
50 to 54	760	6.7%	28,110	8.1%	320,115	7.8%
55 to 59	905	8.0%	26,930	7.8%	289,425	7.0%
60 to 64	755	6.7%	19,790	5.7%	215,590	5.2%
65 to 69	660	5.8%	14,610	4.2%	169,765	4.1%
70 to 74	695	6.1%	13,235	3.8%	143,630	3.5%
75 to 79	795	7.0%	12,610	3.7%	120,435	2.9%
80 to 84	855	7.6%	11,375	3.3%	89,925	2.2%
85 and over	995	8.8%	10,660	3.1%	76,045	1.8%
Total Population	11,315	100.0%	345,170	100.0%	4,113,470	100.0%

Source: 2006 Census Canada

2005 Household Incomes Table (Sidney & CRD)

	Sidney		CRD	
	#	%	#	%
Total Households	5,195		152,530	
Under \$10,000	130	2.5%	7,620	5.0%
\$10,000 - \$19,999	585	11.3%	15,335	10.1%
\$20,000 - \$29,999	690	13.3%	16,090	10.5%
\$30,000 - \$39,999	610	11.7%	17,135	11.2%
\$40,000 - \$49,999	610	11.7%	15,710	10.3%
\$50,000 - \$59,999	580	11.2%	13,910	9.1%
\$60,000 - \$69,999	370	7.1%	12,210	8.0%
\$70,000 - \$79,999	350	6.7%	10,585	6.9%
\$80,000 - \$89,999	260	5.0%	8,385	5.5%
\$90,000 - \$99,999	305	5.9%	7,415	4.9%
\$100,000 and over	705	13.6%	28,125	18.4%
Average Household Income	\$58,575		\$67,484	
Median Household Income	\$49,270		\$52,942	

Source: CRD Regional Planning Services

Building Permit Values in Sidney (1999 - 2009)

Year	Residential		Commercial		Industrial		Institutional		Total
	\$	%	\$	%	\$	%	\$	%	\$
1999	5,382,000	24.4%	7,703,000	34.9%	7,851,000	35.5%	1,155,000	5.2%	22,091,000
2000	4,158,831	16.8%	6,019,786	28.6%	5,978,500	13.1%	4,915,950	23.3%	21,073,067
2001	6,226,812	44.1%	6,299,600	44.6%	760,000	5.4%	845,000	6.0%	14,131,412
2002	9,703,724	82.3%	932,230	7.9%	486,000	4.1%	668,730	5.7%	11,790,684
2003	15,638,050	55.4%	4,084,510	14.5%	133,500	0.5%	8,353,600	29.6%	28,209,660
2004	14,292,376	57.0%	3,841,591	15.3%	611,000	2.4%	6,335,000	25.3%	25,079,967
2005	8,018,835	15.6%	38,118,872	74.2%	1,532,000	3.0%	3,680,000	7.2%	51,349,707
2006	16,322,960	87.7%	1,933,200	10.4%	353,000	1.9%	500	0.0%	18,609,660
2007	16,173,650	91.8%	436,936	2.5%	500	0.0%	1,000,000	5.7%	17,611,086
2008	12,202,608	46.6%	2,107,325	8.0%	0	0.0%	11,895,000	45.4%	26,204,933
2009	7,254,633	94.5%	406,160	5.3%	19,000	0.2%	0	0.0%	7,679,823

Source: Town of Sidney

Labour Force by Industry in Sidney (2001 & 2006)

	2001	2006
Total Labour Force	4,765	4,930
Industry	% of Labour Force	
Agriculture, forestry, fishing & hunting	1%	.5%
Mining & oil & gas extraction	0%	.2%
Utilities	0%	1.1%
Construction	6%	5.5%
Manufacturing	8%	8.9%
Wholesale trade	3%	3.2%
Retail trade	10%	11.7%
Transportation & warehousing	10%	7.0%
Information & cultural industries	2%	1.9%
Finance and Insurance	3%	4.1%
Real estate & rental & leasing	2%	2.3%
Professional, scientific & technical services	7%	7.8%
Management of companies & enterprises	0%	0.0%
Administrative support, waste management, remediation	4%	6.1%
Educational Services	5%	5.6%
Health care & social assistance	13%	11.8%
Arts, entertainment & recreation	4%	2.1%
Accommodation & food services	9%	6.9%
Other services (except public administration)	5%	5.6%
Public administration	8%	7.6%

Source: CRD Regional Planning Services