



TOWN OF SIDNEY

2021-2025

FINANCIAL PLAN

As approved by Council on March 2, 2021

TOWN OF SIDNEY

FINANCIAL PLAN – 2021-2025

INTRODUCTION

The Community Charter requires that Sidney Council adopt a Five-Year Financial Plan bylaw each year, prior to adoption of the annual property tax bylaw. This document provides an overview of the draft financial plan that was introduced to Council and the public on February 1st.

The Town's budget is broken out into the following components:

- General Operating Fund
- Water Fund
- Sewer Fund
- Capital

This supporting document provides the following information on the above components:

- Proposed tax increase and summary of major budget impacts
- Table summary of Revenues and Expenditures by type for each fund
- Net budget summary, listing total budget and yearly changes for each department within each fund
- Total Revenues and Expenditures by department, with major changes explained
- Listing of Supplemental Items
- Listing of Capital projects included in the Financial Plan.

The Town's website has additional budget information and resources, including copies of staff presentations and reports to Council. Please also refer to these resources for a more detailed understanding of the budget and its approval process. This information may be found under the *Financial Services/Budget* section of our website.

Town of Sidney 2021-2025 Financial Plan

Town staff presented a financial plan that was developed to maintain or enhance existing levels of service to taxpayers, and to support Council's strategic goals. Staff always look for internal efficiencies first, before bringing forward any proposal for a tax increase. Despite our best intentions, general cost increases, as well as the desire to respond to the demands for more and better services, make it difficult to avoid a modest tax increase.

The draft financial plan started out with a proposed general tax increase of 4.45%. This amount included several internal and external requests that had not yet been approved by Council, and was simply a starting point for budget deliberations. Over the course of the budget process, Council made reductions to the budget that resulted in a final general tax increase of 2.7%.

The summary below provides a high-level overview of some of the major factors that have influenced the development of the draft financial plan.

- **Impacts of COVID-19**

Last year, in response to the impacts of the COVID-19 pandemic, the Town reduced its taxes, while leaving its services intact. We rolled back the proposed 1.79% tax increase for all taxpayers, and further reduced taxes to the business community by 10%. We made up for the lost revenues by borrowing from our surplus. Later in the year, a grant was received to offset some of these revenue losses. This Safe Restart Grant not only allowed us to replenish the funds borrowed internally last year, but also to commit to keeping business taxes at last year's level (at least as a starting point, before any 2021 increases are applied).

However, once the Safe Restart Grant funding is all used up, we have to eventually bring our taxation levels up to where they were before; we must also account for the cost of new services that may be added over the next few years. The Town now has an important balancing act to manage, as we transition back to the required level of tax funding to ensure that important services to the community are not compromised. Keeping taxes low again this year will only make our job harder in the next two to three years.

- **Canada-BC Safe Restart Grant**

In late 2020, BC communities received one-time funding under a Canada-BC Safe Restart Agreement to assist with the financial impacts of COVID. The Town received just over \$2.7 million. This unexpected flow of funds has made a big difference as we plan our transition back to normal operations, including the replenishment of our tax revenues. Safe Restart funds will be a significant benefit as we make that transition, allowing us to phase in the increases, rather than having to apply them all at once.

- No Across-the-board Inflationary Adjustments for 2021

Direction to staff in preparing their 2021 budget was that no across the board inflationary increases were to be factored in. This is standard operating practice. Managers must think hard about any required increases, rather than simply applying inflation to all their accounts. Some areas, such as utilities, contracts with external parties, or personnel costs governed by collective or other agreements, have required adjustments. And, like every year, funding is moved around between different focus areas to accommodate the work that must be done. Increases above a certain reasonable level always have to be explained, and most of these are highlighted through the budget process. While this practice allows us to minimize tax impacts, certain increases each year are necessary in order to maintain or enhance levels of service to the community.

- Proposed Tax Increase

The approved budget includes a net increase in property tax revenues of \$456,584. This includes \$140,000 in tax revenues from new construction, which helps to reduce the amount required from existing taxpayers to \$316,584; this equates to a net impact to existing taxpayers of 2.7%, which represents approximately \$41 for the average residence (about \$3.42 per month).

- Reserve Funds and Infrastructure Replacement

The Town remains committed to a high level of investment in replacement reserves for much of its infrastructure and equipment assets. General Fund contributions to the infrastructure replacement reserves increased by \$45,400 for 2021, plus an additional \$16,000 in the Utility Funds. Additional analysis of the sufficiency of existing reserve contributions is an ongoing effort.

- Community Support

The Town provides support to many community organizations on an annual basis. The most significant local organizations supported by the Town are the Mary Winspear Centre, the Sidney Museum & Archives Society and the Shaw Centre for the Salish Sea. Funding of economic development initiatives is also included under Community Support. Community Support makes up a substantial portion of the Town's operating budget. There are no significant tax-funded requests for this year.

- Personnel Impacts

There are three new positions included in the budget for 2021. A Climate Action Coordinator is being proposed for a 2-year term to assist the Town with its climate action planning and initiatives. A Junior Arborist is also being proposed, in order to meet Council and community expectations around tree management. Finally, a separate computer support position is being proposed for the RCMP; a position is currently shared between the RCMP Detachment and Town operations, but volume demands have made this arrangement unsustainable, and a return to 2013 staffing levels in the IT department is being proposed.

- Supplemental Requests

These are defined as changes to existing services, or one-time projects or studies that cannot be funded through existing budgets. These requests are itemized and described on pages 15-23.

- RCMP Contract

Communities with a population between 5,000 and 15,000 that are served by the RCMP pay 70% of the cost of each officer; the remaining 30% is subsidized by the two senior governments. Even with this subsidy, the cost per officer is over \$130,000. This cost includes not just the officer, but also vehicles and all the equipment required for duty. Despite the high cost, the RCMP model remains less expensive overall than the creation of a municipal force. The Town shares an RCMP Detachment with North Saanich, one of several cost-shared services with our neighbouring municipalities. The projected increase in the RCMP contract for 2021 is \$72,500.

- Surplus Funding

The level of Surplus funding has been maintained at \$350,000 for the first two years of this 5-year financial plan, decreasing to \$250,000 thereafter. In addition, \$100,000 is included for 2021 and 2022 to help offset the cost of the Climate Action Coordinator position, and an additional \$50,000 is being used in 2021 to fund an Energy Rebate program. Use of Surplus is a common and effective way to reduce the tax increases. Under this budgeting method, we are still fully expecting to break even in a typical year. This is achieved through savings in various expenditure areas, or increases in conservatively budgeted revenues. While operating deficits will inevitably occur from time to time, there are sufficient accumulated surpluses from prior years to cover the potential annual deficit. The Town has an established policy in place to ensure that sufficient levels of accumulated surplus are maintained.

- Growth in the Tax Base

Another factor that helps to keep the tax increase down is growth in the tax base, which is primarily from new construction. Not only does this additional development volume produce building permit revenues, but it also generates additional taxes each year. This growth revenue is the first offset against budget increases, before any general tax increase is applied.

Growth revenue will be approximately \$140,000 for 2021. With a number of significant development projects still underway or yet to start, an even higher level of new taxes (\$150,000) is anticipated for the remaining four years of this financial plan. This new revenue will help to fund existing services and mitigate future cost pressures.

Analysis of Tax Impacts

| Town of Sidney - 2021 Financial Plan | | Required Tax Revenue | % Tax Increase |
|---|-----------|---------------------------------|---------------------------|
| 2020 Taxes | | 11,730,080 | |
| Add: Changes to core budget | | | |
| Miscellaneous Operational increases | 21,550 | | |
| Increase in Tax Funded Capital | 50,500 | | |
| Increase in Reserve transfers | 5,400 | | |
| Increase in Debt servicing | 75,000 | | |
| RCMP Contract | 72,500 | 224,950 | 1.92% |
| Add: Incremental items | | | |
| Supplementals - one time | 187,200 | | |
| Supplementals - continuous | 157,800 | | |
| Less: 2020 one-time Supplementals | (113,370) | 231,630 | 1.97% |
| Deduct: Offsets | | | |
| Additional Surplus Funding | (150,000) | | |
| 2021 Tax Base growth (non-market) revenue | (140,000) | (140,000) | -1.19% |
| 2021 Property tax increase to existing taxpayers | | 316,580 | 2.70% |
| <p>Note: 1% increase in taxes = \$117,300 in additional revenue.</p> <p>Each 1% tax increase represents approximately \$1.27 per month for the average residence.</p> | | | |

Impact on Average Residential Tax Bill

- In 2020, the “average” residential property (valued at \$696,400) paid \$1,518 in municipal property taxes.
- Applying a 2.7% tax increase would take this figure to \$1,559 (2021 value for average residential property: \$700,000).
- A \$10 increase has been approved for the Water Parcel Tax, which is also collected on the annual tax notice. No change is proposed for the Sewer Parcel Tax. Including these parcel taxes, the overall increase in municipal charges is estimated at \$51 for the year for the average residence.

| | 2020 | | | | 2021 | | |
|-------------------------|--------------|------------|-------------|--|--------------|----------------|----------------|
| | Annual | Monthly | Daily | | Annual | Monthly | Daily |
| Municipal Taxes | 1,518 | 127 | 4.16 | Municipal Taxes | 1,559 | 130 | 4.27 |
| Water Parcel Tax | 65 | 5 | 0.18 | Water Parcel Tax | 75 | 6 | 0.21 |
| Sewer Parcel Tax | 130 | 11 | 0.36 | Sewer Parcel Tax | 130 | 11 | 0.36 |
| Total | 1,713 | 143 | 4.69 | Total | 1,764 | 147 | 4.83 |
| | | | | Increase | \$ 51 | \$ 4.25 | \$ 0.14 |
| | | | | Overall % increase on municipal charges | | | 2.98% |

Please note: the impact on any individual property will vary, depending on its change in assessed value from the previous year, as compared to the average residential assessment change.

Please also note that municipal taxes represent only a portion of your total tax bill. The Town also collects levies on behalf of several other agencies, such as School Taxes for the Province, the Library Levy, and Regional levies for the CRD. The CRD Levy pays for Panorama Recreation services, regional parks, and many other shared services.

Town of Sidney 2021 Financial Plan: Fund Summary

FUND: General Operating Fund

DESCRIPTION: Property Tax funded general operating fund for the Town of Sidney.

PROGRAM DETAILS: General operations of the Town, operating under local government legislative guidelines. Includes Administration, Planning, Finance, Engineering & Works and Parks & Cultural functions.

| FINANCIAL SUMMARY | 2020 YTD Actual | Budget 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | |
|--|--------------------|-------------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Other Revenue | | | | | | | | |
| TAXES | 588,368. | 596,186. | 611,640. | 625,477. | 639,629. | 654,108. | 668,919. | |
| FEES, RATES & SERVICE CHARGES | 3,214,445. | 3,014,744. | 3,012,623. | 3,061,920. | 3,080,927. | 3,133,316. | 3,186,744. | |
| GOVERNMENT TRANSFERS | 4,171,089. | 1,444,899. | 1,527,985. | 1,480,324. | 1,514,281. | 1,523,966. | 1,533,568. | |
| INVESTMENT EARNINGS | 292,571. | 300,000. | 200,000. | 200,000. | 200,000. | 200,000. | 200,000. | |
| GIFTS & CONTRIBUTIONS | 1,279,016. | . | . | . | . | . | . | |
| PENALTIES & INTEREST ON TAXES | 58,522. | 95,000. | 95,000. | 96,900. | 98,838. | 100,815. | 102,831. | |
| RESERVE & INTERFUND TRANSFERS | 53,289. | 1,289,614. | 2,063,450. | 1,103,583. | 683,376. | 279,984. | 276,525. | |
| OTHER REVENUE | 46,423. | 11,000. | 10,000. | 10,160. | 10,323. | 10,489. | 10,659. | |
| Total Revenue before Property Taxes | 9,703,723. | 6,751,443. | 7,520,698. | 6,578,364. | 6,227,374. | 5,902,678. | 5,979,246. | |
| Operating Expenditures | | | | | | | | |
| PERSONNEL | 7,605,647. | 7,721,685. | 8,290,705. | 8,521,851. | 8,595,717. | 8,745,361. | 8,916,364. | |
| CONTRACTED SERVICES & MATERIALS, SUPPLIES & EQUIPMENT | 5,301,307. | 5,713,026. | 6,029,701. | 5,741,826. | 5,821,467. | 5,972,998. | 6,092,084. | |
| OTHER EXPENSES & ALLOCATIONS | 1,008,203. | 1,200,497. | 1,186,083. | 1,204,988. | 1,222,551. | 1,246,492. | 1,270,913. | |
| DEBT & LEASE FINANCING | 649,854. | 570,494. | 783,180. | 635,754. | 579,849. | 584,072. | 603,425. | |
| RESERVE & INTERFUND TRANSFERS | 586,418. | 603,987. | 674,878. | 626,500. | 621,606. | 621,605. | 604,411. | |
| CAPITAL FUNDING | 6,951,008. | 2,473,410. | 2,493,865. | 2,650,492. | 2,746,355. | 2,803,359. | 2,862,703. | |
| Total Expenditures | 198,424. | 198,424. | 248,950. | 449,595. | 364,677. | 274,677. | 174,677. | |
| PROPERTY TAX | 11,728,542. | 11,730,080. | 12,186,664. | 13,252,642. | 13,724,848. | 14,345,886. | 14,545,331. | |
| Increase in Tax | | | 456,584. | 1,065,978. | 472,206. | 621,038. | 199,445. | |
| Percentage Change | | | 3.89% | 8.75% | 3.56% | 4.52% | 1.39% | |
| | | | Non-market Change | 140,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| | | | General Increase | 316,584 | 915,978 | 322,206 | 471,038 | 49,445 |
| | | | | 456,584 | 1,065,978 | 472,206 | 621,038 | 199,445 |
| | | | General Increase Percentage | 2.70% | 7.52% | 2.43% | 3.43% | 0.34% |

Town of Sidney 2021 Financial Plan: Fund Detail

FUND: General Operating Fund

| FUNCTION | 2020 Net Budget | 2021 Net Budget | 2022 Net Budget | 2023 Net Budget | 2024 Net Budget | 2025 Net Budget |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 01-General Revenue | (14,334,105.) | (14,937,200.) | (15,761,053.) | (16,016,290.) | (16,245,522.) | (16,453,326.) |
| <i>change from prior year</i> | | (603,095.) | (823,853.) | (255,237.) | (229,232.) | (207,804.) |
| Net Expenditures | | | | | | |
| 11-Legislative Services | 222,786. | 223,486. | 229,304. | 233,740. | 238,262. | 242,875. |
| <i>change from prior year</i> | | 700. | 5,818. | 4,436. | 4,522. | 4,613. |
| 12-Finance & Administration | 1,747,452. | 1,809,896. | 1,805,727. | 1,846,395. | 1,895,636. | 1,921,615. |
| <i>change from prior year</i> | | 62,444. | (4,169.) | 40,668. | 49,241. | 25,979. |
| 19-Elections | 6,000. | 6,000. | 6,000. | 6,000. | 6,000. | 6,000. |
| <i>change from prior year</i> | | . | . | . | . | . |
| 21-Police Protection | 2,510,432. | 2,631,105. | 2,697,277. | 2,753,712. | 2,814,416. | 2,876,394. |
| <i>change from prior year</i> | | 120,673. | 66,172. | 56,435. | 60,704. | 61,978. |
| 22-Court House | 31,171. | 31,666. | 32,093. | 32,879. | 33,678. | 34,496. |
| <i>change from prior year</i> | | 495. | 427. | 786. | 799. | 818. |
| 23-Fire Protection | 1,642,336. | 1,699,611. | 1,933,668. | 1,975,800. | 2,008,592. | 2,043,803. |
| <i>change from prior year</i> | | 57,275. | 234,057. | 42,132. | 32,792. | 35,211. |
| 24-Emergency Measures (PEMO) | 50,000. | 50,500. | 50,960. | 51,429. | 51,907. | 52,395. |
| <i>change from prior year</i> | | 500. | 460. | 469. | 478. | 488. |
| 26-Building & Bylaw Enforcement | 13,700. | (14,050.) | 56,696. | 57,607. | 58,537. | 59,487. |
| <i>change from prior year</i> | | (27,750.) | 70,746. | 911. | 930. | 950. |
| 31-Common Services - Transportation | 1,090,018. | 1,172,991. | 1,201,556. | 1,240,623. | 1,245,170. | 1,275,216. |
| <i>change from prior year</i> | | 82,973. | 28,565. | 39,067. | 4,547. | 30,046. |
| 32-Roads | 821,585. | 829,069. | 879,331. | 907,312. | 925,658. | 944,374. |
| <i>change from prior year</i> | | 7,484. | 50,262. | 27,981. | 18,346. | 18,716. |
| 34-Public Transit | 148. | 181. | 255. | 330. | 406. | 484. |
| <i>change from prior year</i> | | 33. | 74. | 75. | 76. | 78. |
| 35-Parking Lots | (24,771.) | (24,271.) | (27,144.) | (13,253.) | (13,757.) | (14,272.) |
| <i>change from prior year</i> | | 500. | (2,873.) | 13,891. | (504.) | (515.) |

Town of Sidney 2021 Financial Plan: Fund

FUND: General Operating Fund

| FUNCTION | 2020 Net Budget | 2021 Net Budget | 2022 Net Budget | 2023 Net Budget | 2024 Net Budget | 2025 Net Budget |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 01-General Revenue | (14,334,105.) | (15,092,837.) | (15,797,723.) | (16,051,459.) | (16,279,157.) | (16,485,394.) |
| <i>change from prior year</i> | | (758,732.) | (704,886.) | (253,736.) | (227,698.) | (206,237.) |
| Net Expenditures | | | | | | |
| 11-Legislative Services | 222,786. | 223,486. | 229,304. | 233,740. | 238,262. | 242,875. |
| <i>change from prior year</i> | | 700. | 5,818. | 4,436. | 4,522. | 4,613. |
| 12-Finance & Administration | 1,747,452. | 1,809,896. | 1,805,727. | 1,846,395. | 1,895,636. | 1,921,615. |
| <i>change from prior year</i> | | 62,444. | (4,169.) | 40,668. | 49,241. | 25,979. |
| 19-Elections | 6,000. | 6,000. | 6,000. | 6,000. | 6,000. | 6,000. |
| <i>change from prior year</i> | | . | . | . | . | . |
| 21-Police Protection | 2,510,432. | 2,631,105. | 2,697,277. | 2,753,712. | 2,814,416. | 2,876,394. |
| <i>change from prior year</i> | | 120,673. | 66,172. | 56,435. | 60,704. | 61,978. |
| 22-Court House | 31,171. | 31,666. | 32,093. | 32,879. | 33,678. | 34,496. |
| <i>change from prior year</i> | | 495. | 427. | 786. | 799. | 818. |
| 23-Fire Protection | 1,642,336. | 1,699,611. | 1,933,668. | 1,975,800. | 2,008,592. | 2,043,803. |
| <i>change from prior year</i> | | 57,275. | 234,057. | 42,132. | 32,792. | 35,211. |
| 24-Emergency Measures (PEMO) | 50,000. | 50,500. | 50,960. | 51,429. | 51,907. | 52,395. |
| <i>change from prior year</i> | | 500. | 460. | 469. | 478. | 488. |
| 26-Building & Bylaw Enforcement | 13,700. | (14,050.) | 56,696. | 57,607. | 58,537. | 59,487. |
| <i>change from prior year</i> | | (27,750.) | 70,746. | 911. | 930. | 950. |
| 31-Common Services - Transportation | 1,090,018. | 1,172,991. | 1,201,556. | 1,240,623. | 1,245,170. | 1,275,216. |
| <i>change from prior year</i> | | 82,973. | 28,565. | 39,067. | 4,547. | 30,046. |
| 32-Roads | 821,585. | 829,069. | 879,331. | 907,312. | 925,658. | 944,374. |
| <i>change from prior year</i> | | 7,484. | 50,262. | 27,981. | 18,346. | 18,716. |
| 34-Public Transit | 148. | 181. | 255. | 330. | 406. | 484. |
| <i>change from prior year</i> | | 33. | 74. | 75. | 76. | 78. |
| 35-Parking Lots | (24,771.) | (24,271.) | (27,144.) | (13,253.) | (13,757.) | (14,272.) |
| <i>change from prior year</i> | | 500. | (2,873.) | 13,891. | (504.) | (515.) |

Town of Sidney 2021 Financial Plan: Fund

FUND: General Operating Fund

| FUNCTION | 2020 Net Budget | 2021 Net Budget | 2022 Net Budget | 2023 Net Budget | 2024 Net Budget | 2025 Net Budget |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Net Expenditures | | | | | | |
| 36-Dock & Port Facilities | (242,997.) | (239,517.) | (239,575.) | (242,727.) | (245,749.) | (248,821.) |
| <i>change from prior year</i> | | 3,480. | (58.) | (3,152.) | (3,022.) | (3,072.) |
| 37-Storm Drains | 226,433. | 228,533. | 228,819. | 263,396. | 238,064. | 242,825. |
| <i>change from prior year</i> | | 2,100. | 286. | 34,577. | (25,332.) | 4,761. |
| 38-Hydrants | 43,690. | 42,440. | 43,289. | 44,155. | 45,038. | 45,938. |
| <i>change from prior year</i> | | (1,250.) | 849. | 866. | 883. | 900. |
| 43-Solid Waste & Environmental Services | 182,435. | 298,935. | 268,091. | 197,515. | 183,006. | 186,568. |
| <i>change from prior year</i> | | 116,500. | (30,844.) | (70,576.) | (14,509.) | 3,562. |
| 51-Municipal Planning | 564,270. | 565,382. | 541,738. | 552,585. | 563,649. | 574,932. |
| <i>change from prior year</i> | | 1,112. | (23,644.) | 10,847. | 11,064. | 11,283. |
| 62-Parks | 1,326,020. | 1,362,867. | 1,429,562. | 1,458,431. | 1,487,329. | 1,517,079. |
| <i>change from prior year</i> | | 36,847. | 66,695. | 28,869. | 28,898. | 29,750. |
| 63-Library | (25,325.) | (33,984.) | (13,282.) | (32,565.) | (33,217.) | (33,882.) |
| <i>change from prior year</i> | | (8,659.) | 20,702. | (19,283.) | (652.) | (665.) |
| 64-Senior's Centre | 127,525. | 128,708. | 131,282. | 133,905. | 136,583. | 139,314. |
| <i>change from prior year</i> | | 1,183. | 2,574. | 2,623. | 2,678. | 2,731. |
| 65-Museums | 152,042. | 160,267. | 163,473. | 166,742. | 170,076. | 173,476. |
| <i>change from prior year</i> | | 8,225. | 3,206. | 3,269. | 3,334. | 3,400. |
| 70-Fiscal Services | 3,670,731. | 3,758,435. | 3,892,338. | 4,017,602. | 4,161,561. | 4,238,353. |
| <i>change from prior year</i> | | 87,704. | 133,903. | 125,264. | 143,959. | 76,792. |
| Total Net Expenditures | (198,424.) | (248,950.) | (449,595.) | (364,677.) | (274,677.) | (174,677.) |
| <i>change from prior year</i> | | (50,526.) | (200,645.) | 84,918. | 90,000. | 100,000. |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | Subfunction | 2020 Budget | | | 2021 Budget | | | Net Change | Comments |
|----------|--------------------------------------|-------------|-----------|-----------|-------------|-----------|-----------|------------|--|
| | | Revenues | Expenses | Net | Revenues | Expenses | Net | | |
| 1 | Corporate Services | | | | | | | | |
| | 11010 Council | - | 217,786 | 217,786 | - | 218,486 | 218,486 | 700 | |
| | 11020 Committees | - | 5,000 | 5,000 | - | 5,000 | 5,000 | - | |
| | 11 Legislative | - | 222,786 | 222,786 | - | 223,486 | 223,486 | 700 | |
| | 12020 Administration | 56,810 | 758,700 | 701,890 | 102,274 | 762,010 | 659,736 | (42,154) | On-time Supplemental in 2020 |
| | 12050 Financial Management | 59,699 | 762,000 | 702,301 | 55,092 | 767,397 | 712,305 | 10,004 | |
| | 12060 Driver Services | 375,000 | 280,900 | (94,100) | 385,000 | 287,200 | (97,800) | (3,700) | |
| | 12080 Common Services | 3,000 | 156,576 | 153,576 | 3,000 | 176,308 | 173,308 | 19,732 | Insurance |
| | 12090 Computer Services | - | 503,050 | 503,050 | - | 548,350 | 548,350 | 45,300 | Not sharing IT position with RCMP |
| | 12610 Yards and Grounds - Town Hall | 8,840 | 26,800 | 17,960 | 8,840 | 26,800 | 17,960 | - | |
| | 12620 Building Mtce - Town Hall | - | 85,300 | 85,300 | - | 108,550 | 108,550 | 23,250 | Supplemental - Drainage |
| | 12710 Fiscal Services - Transfers | - | (322,525) | (322,525) | - | (312,513) | (312,513) | 10,012 | |
| | 12 General Administration | 503,349 | 2,250,801 | 1,747,452 | 554,206 | 2,364,102 | 1,809,896 | 62,444 | |
| | 19 Elections | - | 6,000 | 6,000 | - | 6,000 | 6,000 | - | |
| 2 | Protective Services | | | | | | | | |
| | 21020 Administration | 321,846 | 735,500 | 413,654 | 355,185 | 814,300 | 459,115 | 45,461 | IT position to 100% |
| | 21070 Prevention and Protection | 100,000 | 2,135,282 | 2,035,282 | 100,000 | 2,208,264 | 2,108,264 | 72,982 | RCMP Contract increases |
| | 21690 Buildings | 66,952 | 128,448 | 61,496 | 69,214 | 132,940 | 63,726 | 2,230 | |
| | 21 Police Protection | 488,798 | 2,999,230 | 2,510,432 | 524,399 | 3,155,504 | 2,631,105 | 120,673 | |
| | 22610 Yards and Grounds | - | 4,000 | 4,000 | - | 4,000 | 4,000 | - | |
| | 22620 Building | 17,862 | 45,033 | 27,171 | 17,976 | 45,642 | 27,666 | 495 | |
| | 22 Court House | 17,862 | 49,033 | 31,171 | 17,976 | 49,642 | 31,666 | 495 | |
| | 23020 Administration | 650 | 302,105 | 301,455 | 650 | 313,805 | 313,155 | 11,700 | |
| | 23030 Training | - | 220,930 | 220,930 | - | 236,430 | 236,430 | 15,500 | |
| | 23060 Fire Investigation/Prevention | - | 221,460 | 221,460 | - | 239,210 | 239,210 | 17,750 | |
| | 23070 Fire Communication Systems | - | 102,300 | 102,300 | - | 110,735 | 110,735 | 8,435 | |
| | 23080 Fire Fighters | - | 489,972 | 489,972 | 120,000 | 601,200 | 481,200 | (8,772) | Savings carried fwd to offset increases. |
| | 23100 Tri-Muni Confined Space Rescue | 10,000 | 15,000 | 5,000 | 10,000 | 15,000 | 5,000 | - | |
| | 23610 Yards and Grounds | - | 15,500 | 15,500 | - | 15,500 | 15,500 | - | |
| | 23620 Building Mtce | 12,000 | 82,694 | 70,694 | 16,000 | 90,356 | 74,356 | 3,662 | |
| | 23640 Equipment | - | 16,325 | 16,325 | - | 16,325 | 16,325 | - | |
| | 23650 Vehicles and Mobile Equipment | - | 48,700 | 48,700 | - | 47,700 | 47,700 | (1,000) | |
| | 23710 Fiscal Services | - | 150,000 | 150,000 | - | 160,000 | 160,000 | 10,000 | |
| | 23 Fire Protection | 22,650 | 1,664,986 | 1,642,336 | 146,650 | 1,846,261 | 1,699,611 | 57,275 | Mainly Personnel cost increases |
| | 24020 Administration | - | 27,500 | 27,500 | - | 27,500 | 27,500 | - | |
| | 24050 Emergency Programs | 25,000 | 47,500 | 22,500 | 16,400 | 39,400 | 23,000 | 500 | |
| | 24 Emergency Measures | 25,000 | 75,000 | 50,000 | 16,400 | 66,900 | 50,500 | 500 | |
| | 26000 General Revenue | 90,650 | - | (90,650) | 85,650 | - | (85,650) | 5,000 | |
| | 26060 Building Inspection | 445,250 | 359,500 | (85,750) | 500,250 | 361,750 | (138,500) | (52,750) | Deferred revenues from 2020 |
| | 26080 Animal Control | 17,000 | 57,800 | 40,800 | 17,000 | 59,000 | 42,000 | 1,200 | |
| | 26100 Bylaw Enforcement | 34,000 | 180,300 | 146,300 | 54,000 | 219,100 | 165,100 | 18,800 | More parking enforcement |
| | 26650 Vehicles and Mobile Equipment | - | 3,000 | 3,000 | - | 3,000 | 3,000 | - | |
| | 26 Bylaw Enforcement | 586,900 | 600,600 | 13,700 | 656,900 | 642,850 | (14,050) | (27,750) | |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | Subfunction | 2020 Budget | | | 2021 Budget | | | Net Change | Comments |
|----------|---------------------------------------|----------------|------------------|------------------|----------------|------------------|------------------|---------------|-------------------------------------|
| | | Revenues | Expenses | Net | Revenues | Expenses | Net | | |
| 3 | Engineering & Works | | | | | | | | |
| | 31020 Administration | 20,000 | 267,863 | 247,863 | 20,000 | 312,563 | 292,563 | 44,700 | More unallocated wages |
| | 31030 Training | - | 33,150 | 33,150 | - | 33,150 | 33,150 | - | |
| | 31060 Engineering Services | - | 481,971 | 481,971 | - | 496,160 | 496,160 | 14,189 | |
| | 31410 Vandalism & Graffiti | - | 19,574 | 19,574 | - | 24,538 | 24,538 | 4,964 | |
| | 31510 Public Washrooms | 5,000 | 23,460 | 18,460 | 20,000 | 40,340 | 20,340 | 1,880 | |
| | 31610 Yards and Grounds - P/W | - | 67,180 | 67,180 | - | 67,280 | 67,280 | 100 | |
| | 31620 Buildings | - | 89,015 | 89,015 | - | 89,856 | 89,856 | 841 | |
| | 31630 Small Tools - P/W | - | 10,870 | 10,870 | - | 10,870 | 10,870 | - | |
| | 31635 Safety Equipment | - | 7,283 | 7,283 | - | 7,283 | 7,283 | - | |
| | 31640 Equipment - P/W | - | 35,365 | 35,365 | - | 35,365 | 35,365 | - | |
| | 31650 Vehicles & Mobile Equipment | - | 68,586 | 68,586 | - | 89,086 | 89,086 | 20,500 | More mtce. |
| | 31660 Welding Shop | - | 10,701 | 10,701 | - | 6,500 | 6,500 | (4,201) | |
| | 31 Common Services - Transport | 25,000 | 1,115,018 | 1,090,018 | 40,000 | 1,212,991 | 1,172,991 | 82,973 | |
| | 32020 Administration | - | 147,130 | 147,130 | - | 150,630 | 150,630 | 3,500 | |
| | 32070 Traffic Services | 76,000 | 177,457 | 101,457 | 95,000 | 196,641 | 101,641 | 184 | |
| | 32080 Street Lighting | - | 163,128 | 163,128 | - | 153,128 | 153,128 | (10,000) | Reduced Hydro |
| | 32120 Patching and Shouldering | 29,400 | 192,216 | 162,816 | 40,000 | 192,216 | 152,216 | (10,600) | Some unused 2020 funds carried fwd. |
| | 32130 Curb and Gutter Repairs | - | 32,587 | 32,587 | - | 32,587 | 32,587 | - | |
| | 32230 Storm Damage | - | 24,500 | 24,500 | - | 24,500 | 24,500 | - | |
| | 32240 Retaining Walls | - | 18,303 | 18,303 | - | 18,303 | 18,303 | - | |
| | 32310 Sidewalks, Walkways & Lanes | - | 97,403 | 97,403 | - | 97,403 | 97,403 | - | |
| | 32410 Snow Clearing and Removal | - | 35,600 | 35,600 | - | 60,000 | 60,000 | 24,400 | To reflect recent trend |
| | 32510 Street Sweeping | - | 25,849 | 25,849 | - | 25,849 | 25,849 | - | |
| | 32650 Vehicles and Mobile Equipment | - | 12,812 | 12,812 | - | 12,812 | 12,812 | - | |
| | 32 Roads | 105,400 | 926,985 | 821,585 | 135,000 | 964,069 | 829,069 | 7,484 | |
| | 33 Recoverable Work | 303,447 | 303,447 | - | 303,447 | 303,447 | - | - | |
| | 34 Public Transit | 5,500 | 5,648 | 148 | 5,500 | 5,681 | 181 | 33 | |
| | 35 Parking Lots | 40,000 | 15,229 | (24,771) | 40,000 | 15,729 | (24,271) | 500 | |
| | 36020 Administration | - | 28,800 | 28,800 | - | 29,700 | 29,700 | 900 | |
| | 36030 Tulista Boat Ramp | 65,150 | 47,484 | (17,666) | 65,250 | 44,369 | (20,881) | (3,215) | |
| | 36040 Griffith Road Wharf | 5,000 | 8,187 | 3,187 | 5,000 | 8,220 | 3,220 | 33 | |
| | 36050 Beacon Wharf | 52,400 | 17,958 | (34,442) | 166,784 | 140,352 | (26,432) | 8,010 | |
| | 36060 Fishing Pier Maintenance | - | 17,032 | 17,032 | - | 17,784 | 17,784 | 752 | |
| | 36100 Oil Spill Recovery | - | 3,692 | 3,692 | - | 3,692 | 3,692 | - | |
| | 36220 Ferry Terminal Operating | 173,500 | 6,000 | (167,500) | 176,500 | 6,000 | (170,500) | (3,000) | |
| | 36670 Port Sidney Waterfront | 180,100 | 104,000 | (76,100) | 180,100 | 104,000 | (76,100) | - | |
| | 36 Dock and Port Facilities | 476,150 | 233,153 | (242,997) | 593,634 | 354,117 | (239,517) | 3,480 | |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | Subfunction | 2020 Budget | | | 2021 Budget | | | Net Change | Comments |
|--|---|-------------|-----------|-----------|-------------|-----------|-----------|------------|--------------------------------------|
| | | Revenues | Expenses | Net | Revenues | Expenses | Net | | |
| | 37020 Administration | - | 71,600 | 71,600 | 3,779 | 78,679 | 74,900 | 3,300 | |
| | 37110 Drainage Ditches | - | 4,459 | 4,459 | - | 4,459 | 4,459 | - | |
| | 37210 Preventative Maintenance | - | 40,724 | 40,724 | - | 39,524 | 39,524 | (1,200) | |
| | 37220 Storm Drain Repairs | - | 92,650 | 92,650 | - | 92,650 | 92,650 | - | |
| | 37230 Catch Basin Clearing | - | 17,000 | 17,000 | - | 17,000 | 17,000 | - | |
| | 37910 Service Connections | 32,000 | 32,000 | - | 32,000 | 32,000 | - | - | |
| | 37 Storm Drains | 32,000 | 258,433 | 226,433 | 35,779 | 264,312 | 228,533 | 2,100 | |
| | 38810 Repair & Installation | 10,000 | 53,690 | 43,690 | 6,250 | 48,690 | 42,440 | (1,250) | |
| | 38920 Summergate Hydrant | 1,312 | 1,312 | - | 1,312 | 1,312 | - | - | |
| | 38 Hydrants | 11,312 | 55,002 | 43,690 | 7,562 | 50,002 | 42,440 | (1,250) | |
| | | 998,809 | 2,912,915 | 1,914,106 | 1,160,922 | 3,170,348 | 2,009,426 | 95,320 | |
| | 4 Environmental Services | | | | | | | | |
| | 43020 Administration | - | 16,400 | 16,400 | - | 16,700 | 16,700 | 300 | |
| | 43080 Solid Waste Disposal | 584,500 | 584,500 | - | 606,493 | 606,493 | - | - | |
| | 43090 Town Garbage Collection | - | 147,620 | 147,620 | - | 147,620 | 147,620 | - | |
| | 43100 Recycling | - | 5,915 | 5,915 | - | 5,915 | 5,915 | - | |
| | 43310 Environmental Projects | 100,000 | 112,500 | 12,500 | 20,000 | 148,700 | 128,700 | 116,200 | Climate Action Coord./Energy Rebates |
| | 43 Garbage Collection & Disposal | 684,500 | 866,935 | 182,435 | 626,493 | 925,428 | 298,935 | 116,500 | |
| | 5 Development Services | | | | | | | | |
| | 51 Municipal Planning | 87,530 | 651,800 | 564,270 | 144,318 | 709,700 | 565,382 | 1,112 | |
| | 63020 Administration | 94,675 | - | (94,675) | 104,170 | - | (104,170) | (9,495) | |
| | 63610 Yards and Grounds | - | 26,350 | 26,350 | - | 26,350 | 26,350 | - | |
| | 63620 Building Mtce | - | 43,000 | 43,000 | - | 43,836 | 43,836 | 836 | |
| | 63 Library | 94,675 | 69,350 | (25,325) | 104,170 | 70,186 | (33,984) | (8,659) | |
| | 64 Senior Citizens Centre | 18,218 | 145,743 | 127,525 | 18,387 | 147,095 | 128,708 | 1,183 | |
| | 65020 Historical Museum & Archives | - | 138,041 | 138,041 | - | 143,163 | 143,163 | 5,122 | |
| | 65620 Shaw Ocean Discovery Centre | - | 14,001 | 14,001 | - | 17,104 | 17,104 | 3,103 | |
| | 65 Museums | - | 152,042 | 152,042 | - | 160,267 | 160,267 | 8,225 | |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | Subfunction | 2020 Budget | | | 2021 Budget | | | Net Change | Comments |
|----------|-------------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|---------------------|------------------|--|
| | | Revenues | Expenses | Net | Revenues | Expenses | Net | | |
| 6 | Parks & Cultural | | | | | | | | |
| | 62020 Administration | 13,283 | 218,150 | 204,867 | 4,500 | 235,407 | 230,907 | 26,040 | More unallocated wages |
| | 62030 Training | - | 17,630 | 17,630 | - | 17,630 | 17,630 | - | |
| | 62110 Iroquois Park Buildings | 5,574 | 33,184 | 27,610 | 5,638 | 33,456 | 27,818 | 208 | |
| | 62120 Tulista Park Buildings | - | 30,341 | 30,341 | - | 30,767 | 30,767 | 426 | |
| | 62125 Green Spaces | 7,000 | 535,763 | 528,763 | 7,000 | 550,978 | 543,978 | 15,215 | Junior Arborist Supplemental |
| | 62250 Little League Baseball Fields | 47,025 | 84,049 | 37,024 | 46,835 | 84,170 | 37,335 | 311 | |
| | 62380 Public Space Trees | 3,000 | 78,821 | 75,821 | 3,000 | 88,821 | 85,821 | 10,000 | |
| | 62400 Cul-de-Sac Program | 8,000 | 18,462 | 10,462 | 18,000 | 28,924 | 10,924 | 462 | |
| | 62410 Downtown Maintenance | 60 | 78,427 | 78,367 | 60 | 78,427 | 78,367 | - | |
| | 62420 Flags, Banners, Etc. | - | 18,463 | 18,463 | - | 18,463 | 18,463 | - | |
| | 62430 Nursery | - | 3,749 | 3,749 | - | 3,749 | 3,749 | - | |
| | 62440 Christmas Program | 3,460 | 69,395 | 65,935 | - | 69,395 | 69,395 | 3,460 | |
| | 62510 Community Celebrations | 5,323 | 25,612 | 20,289 | 15,000 | 25,612 | 10,612 | (9,677) | Some unused 2020 funds carried fwd. |
| | 62520 Sidney Days | - | 28,633 | 28,633 | 15,000 | 28,633 | 13,633 | (15,000) | Some unused 2020 funds carried fwd. |
| | 62590 Park Furniture | 13,077 | 13,077 | - | 13,077 | 13,077 | - | - | |
| | 62600 Playground Equipment | - | 24,806 | 24,806 | - | 29,609 | 29,609 | 4,803 | |
| | 62610 Yards and Grounds | - | 30,412 | 30,412 | - | 30,512 | 30,512 | 100 | |
| | 62620 Buildings | - | 19,338 | 19,338 | - | 19,837 | 19,837 | 499 | |
| | 62630 Small Tools | - | 9,729 | 9,729 | - | 9,729 | 9,729 | - | |
| | 62640 Equipment | - | 40,863 | 40,863 | - | 40,863 | 40,863 | - | |
| | 62650 Vehicles and Mobile Equipment | - | 52,918 | 52,918 | - | 52,918 | 52,918 | - | |
| | 62 Parks | 105,802 | 1,431,822 | 1,326,020 | 128,110 | 1,490,977 | 1,362,867 | 36,847 | |
| 7 | Fiscal Services | | | | | | | | |
| | 01 General Revenue | 14,334,105 | - | (14,334,105) | 14,937,200 | - | (14,937,200) | (603,095) | Additional revenue (not all Taxes). |
| | 70000 Transfers | - | 2,395,335 | 2,395,335 | - | 2,379,056 | 2,379,056 | (16,279) | |
| | 70040 Union Negotiations | 3,000 | 4,000 | 1,000 | 3,000 | 4,000 | 1,000 | - | |
| | 70100 Debt Servicing | 174,971 | 600,186 | 425,215 | 174,971 | 674,878 | 499,907 | 74,692 | S/T debt for SCBA; full year CSB |
| | 70200 Other Fiscal Services | - | 95,000 | 95,000 | 25,000 | 122,000 | 97,000 | 2,000 | |
| | 70300 Community Support | 335,354 | 1,089,535 | 754,181 | 468,260 | 1,249,732 | 781,472 | 27,291 | Economic Development |
| | 70 Fiscal Services | 513,325 | 4,184,056 | 3,670,731 | 671,231 | 4,429,666 | 3,758,435 | 87,704 | |
| | | 18,481,523 | 18,283,099 | (198,424) | 19,707,362 | 19,458,412 | (248,950) | (50,526) | |
| 9 | Capital | | | | | | | | |
| | 91 General | 8,268,473 | 8,466,897 | 198,424 | 6,872,170 | 7,121,120 | 248,950 | 50,526 | |
| | | 26,749,996 | 26,749,996 | - | 26,579,532 | 26,579,532 | - | 2.70% | Tax Increase |

SUPPLEMENTAL REQUESTS

| | Budget Impacts | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 2021 | 2022 | 2023 | 2024 | 2025 |
| One Time Requests | | | | | |
| Town Hall Drainage Assessment | 20,000 | - | - | - | - |
| Part-Time Bylaw Enforcement (\$20K - Safe Restart funded) | - | - | - | - | - |
| Beacon Wharf Consulting (\$100K - Amenity funded) | - | - | - | - | - |
| OCP Review (net new funding) | 36,000 | - | - | - | - |
| Active Transportation Plan (\$10K & \$50K - Grant and Gas Tax funded) | - | - | - | - | - |
| Climate Action Coordinator Term Position | 76,200 | 92,000 | 18,000 | | - |
| Energy Rebates | 50,000 | - | - | - | - |
| Resthaven Park Plan Consultation | 5,000 | - | - | - | - |
| Economic Development Strategy (\$60K - Safe Restart funded) | - | - | - | - | - |
| SBIA Business Development Manager (\$60K for 3 years - Safe Restart funded) | - | - | - | - | - |
| Safe Restart Community Grant Program (\$25K - Safe Restart funded) | - | - | - | - | - |
| Chamber Visitor Centre Cleaning (\$2,400 - Safe Restart funded) | - | - | - | - | - |
| Review of Library Services | - | 20,000 | - | - | - |
| Trolley Service Consultant | - | - | 20,000 | - | - |
| Storm Drainage Management Alternatives Study | - | - | 30,000 | - | - |
| Sewer Inflow & Infiltration Repairs (\$30K/yr for 3 years - Sewer Utility) | - | - | - | - | - |
| Emergency Water Supply Study (\$30K - Water Utility) | - | - | - | - | - |
| Total one-time | 187,200 | 112,000 | 68,000 | - | - |
| Ongoing Requests | | | | | |
| Separate IT positions for Town and RCMP (net of RCMP cost shares) | 51,000 | 52,020 | 53,060 | 54,122 | 55,204 |
| RCMP Auxiliary Admin Support Increase (net of cost shares) | 12,000 | 12,240 | 12,485 | 12,734 | 12,989 |
| Fire Department Duty Officer Compensation Increases | 30,000 | 45,075 | 45,075 | 45,075 | 45,075 |
| Fire Department Enhanced Volunteer Recognition | 50,000 | 107,500 | 107,500 | 107,500 | 107,500 |
| 2020 Fire Department Savings to Offset 2 Items Above | (80,000) | - | - | - | - |
| Junior Arborist Position for Parks Department | 68,000 | 85,000 | 86,700 | 88,434 | 90,203 |
| ArtSea Grants Program | 16,800 | 16,800 | 16,800 | 16,800 | 16,800 |
| CRD Arts Voluntary Contribution | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| CRD SCADA Contract Support (\$25K/year - Sewer Utility) | - | - | - | - | - |
| Total ongoing | 157,800 | 328,635 | 331,620 | 334,665 | 337,771 |
| Less: Previous year's one-time requests | (113,370) | (187,200) | (112,000) | (68,000) | - |
| Net impact: | \$ 231,630 | \$ 253,435 | \$ 287,620 | \$ 266,665 | \$ 337,771 |

ONE-TIME REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|--------------------------|---|--|
| Engineering | <p>Town Hall Drainage Assessment and Maintenance</p> <p>Undertake an investigation of drainage issues at Sidney Town Hall, and perform some minor maintenance to address the most pressing problems. A potential capital project to make more major improvements may follow, if specific actions are identified and the building is expected to continue to be occupied in the longer-term.</p> | \$20,000 |
| Engineering | <p>Beacon Wharf Consulting</p> <p>Funding to continue the work of the Beacon Wharf Select Committee in narrowing down the options for the replacement of Beach Wharf, prior to public consultation. Work may include engineering consultants, public engagement, and geotechnical drilling. \$100,000 should be set aside from the Amenity Reserve.</p> | \$0 tax impact (Amenity Reserve) |
| Bylaw Enforcement | <p>Supplement Bylaw Enforcement Function with Part Time Assistance</p> <p>COVID-19 created high volumes of work for the Town’s one Bylaw Officer, including daily Wellness Checks in our parks. In anticipation of similar volumes in 2021, part-time, auxiliary support is required. This would also provide holiday relief. Due to the nature of the work, Safe Restart Grant funding is proposed.</p> | \$0 tax impact (Safe Restart) |
| Planning | <p>Comprehensive Official Community Plan (OCP) Review – Final Phase</p> <p>Final funding allocation for completion of the multi-year review of the Town’s Official Community Plan. An additional \$107,500 is being allocated, but much of this new funding is from funds carried over from last year. The total budget over 3 years is \$207,500.</p> | \$36,000 |

ONE-TIME REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|--------------------------------------|--|---|
| <p>Environmental Services</p> | <p>Active Transportation Plan</p> <p>UBCM Planning Grant-funded addition to our OCP Review to undertake active transportation planning within the context of a broader land use planning project. The intent of this project is to build a more robust transportation policy section into the OCP in advance of the Town undertaking a dedicate Active Transportation Plan. (\$10,000).</p> <p>This will be followed in 2022/23 with the development of a plan for sidewalks, transit, and bicycle networks throughout the Town to improve accessibility and reduce the reliance on vehicular travel. (\$50,000).</p> | <p>\$0 tax impact (Planning Grant and Gas Tax)</p> |
| <p>Environmental Services</p> | <p>Climate Action Coordinator Term Position (2021-2023)</p> <p>Hiring of a 2-year-term Climate Action Coordinator (approximate term: April 1, 2021 to March 31, 2023) to assist the Town with initiatives to help combat climate change. Full impact over the 2 years is estimated to be approximately \$186,200. Additional funding from Accumulated Surplus is proposed, in order to offset the entire cost of this item.</p> | <p>\$76,200 (2021)</p> |
| <p>Environmental Services</p> | <p>Energy Rebate Top-Ups</p> <p>Funding for the Town’s participation in the CleanBC Better Homes program, which allows municipalities to provide energy rebates for home owners switching to energy efficient home heating systems. Approved at January 25th Council meeting.</p> | <p>\$50,000</p> |
| <p>Parks</p> | <p>Resthaven Park Plan Consultation</p> <p>Hold engagement and undergo detailed park planning for Resthaven Park redevelopment. Results from Parks Concept Planning engagement were inconclusive due to poor attendance.</p> | <p>\$5,000</p> |
| <p>Parks</p> | <p>BC 150 Celebrations Not approved</p> <p>To plan events in celebration of British Columbia’s 150th anniversary in 2021.</p> | <p>\$5,000</p> |

ONE-TIME REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|--------------------------|---|---|
| Community Support | <p>Economic Development Strategy</p> <p>Funding for the development of a long-term economic development strategy for the Town. \$60,000 of Safe Restart Grant funding is proposed. The work will be coordinated by the EAC, but will require professional consulting assistance.</p> | \$0 tax impact (Safe Restart) |
| Community Support | <p>SBIA Business Development Manager Proposal</p> <p>A proposal and funding request was received from the Sidney Business Improvement Area Society (SBIA) to hire a 3-year term position to assist Town businesses in getting through the challenges associated with the current pandemic. As the BIA’s regular mandate is limited to the downtown BIA area, this Town funding assistance would allow them to provide valuable services to businesses outside their geographic area. Approved for 2 years only.</p> | \$0 tax impact (Safe Restart) |
| Community Support | <p>Safe Restart Community Grant Program</p> <p>In response to a funding request for a regional food distribution program, it is proposed that, should Council wish to provide Safe Restart Grants to local organizations, a dedicated program be established. Establishment would include an application process with clear guidelines, similar to the existing Grants In Aid program. \$25,000 of Safe Restart funds is proposed as an overall budget for this potential grant program.</p> | \$0 tax impact (Safe Restart) |
| Community Support | <p>Chamber Visitor Centre Cleaning</p> <p>A funding request from the Saanich Peninsula Chamber of Commerce to each of the three local municipalities to assist with the cleaning associated with the public washrooms at the Highway Info Centre. \$2,400 was approved by Council on January 25th. Safe Restart Grant funds are proposed.</p> | \$0 tax impact (Safe Restart) |

ONE-TIME REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|-------------------|---|---|
| Sewer | <p>Inflow & Infiltration Repairs (3-Year Program)</p> <p>Repair Inflow and Infiltration (I&I) locations identified in CCTV inspections of our Sanitary Sewer mains. I&I occurs when ground water enters sewer mains through cracks or holes that have formed in the main. These defects could have been caused by a number of issues, including the age of the pipe, tree roots, or construction work near the main. I&I can also occur when storm drains are incorrectly or illegally connected to sewer mains. The CRD has identified high I&I flows in Sidney, which should be addressed in order to limit the amount of storm water infiltrating into our sanitary sewer mains. Storm water does not need to be treated, so reducing I&I will reduce the Town’s flow into the Treatment Plant, and therefore reduce our cost share of operating the facility and reduce the CRD’s need to eventually upsize the facility. \$30,000 per year is being set aside to supplement our regular, annual I&I budget.</p> | <p>\$30,000</p> <p>(\$0 tax impact - Sewer Fund)</p> |

ONGOING REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|---|---|---|
| <p>RCMP / Information Services</p> | <p>Separate Network Support Positions for RCMP and Town Hall</p> <p>IT Support was reduced by one position back in 2014, due to the centralization of RCMP technical support services at the time. The incumbent staff member was reallocated to support the Town network on a 50% basis, and a vacant position was eliminated. RCMP tech support has gradually gone in the opposite direction over the last several years, to the point where the volume of work at the RCMP Detachment has increased to the level that we can no longer share one staff person between the Detachment and the Town Hall. The RCMP will have one dedicated tech support person, and the person currently filling the dual role will revert to Town support on a full time basis. This will allow the Town to advance its computer technology support, which has been suffering over the past two years due to increasing demands at the RCMP Detachment. The RCMP position is cost-shared with North Saanich and the Province; the Town pays for approximately 48% of the cost of the position.</p> | <p>\$51,000 (net of RCMP cost-shares)</p> |
| <p>RCMP</p> | <p>Increase in Part-Time, Auxiliary Administrative Support</p> <p>Due to volumes of work, one of the Reception staff at the RCMP Detachment has been reallocated to other duties, leaving a shortage in Reception. Rather than hiring a full-time replacement, adding to the number of Auxiliary Support hours is seen as the best solution in the short term. The volume of work will be monitored to determine if the current situation is related primarily to the pandemic, or if it is a trend expected to continue into the future.</p> | <p>\$12,000 (net of RCMP cost-shares)</p> |
| <p>Fire Dept.</p> | <p>Duty Officer Compensation Increases</p> <p>Given our small, largely volunteer department, which does not allow for 24/7 coverage, it is important to ensure that qualified staff are always on standby during off hours to provide response capacity when required, in support of the volunteers. The amount of compensation paid for this valuable service must be reviewed every few years to ensure it adequately reflects the responsibilities of the role. An increase is proposed for 2021. In order to offset the cost impacts for the first year, savings from a vacant position have been carried over from 2020.</p> | <p>\$30,000 (offset in 2021 with 2020 savings)</p> |

ONGOING REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|---------------------------------|--|--|
| <p>Fire Dept.</p> | <p>Enhanced Volunteer Recognition</p> <p>The Sidney Fire Department is supported by a dedicated crew of over 30 volunteers, allowing the department to provide fire, rescue and first response services for a fraction of the cost of a fully-paid department. Volunteers are recognized through a small annual stipend, at a rate last adjusted in 2013. This rate of compensation must be reviewed periodically to ensure it remains commensurate with the compensation provided by other regional departments. An increase is being proposed, phased in over a 2-year period, to bring our volunteers in line with other departments. The new program would be scaled on years of volunteer service, with annual eligibility criteria based on meeting a percentage of attendance at calls and practices. In order to offset the cost impacts for the first year, savings from a vacant position have been carried over from 2020.</p> | <p>\$50,000</p> <p>(offset in 2021 with 2020 savings)</p> |
| <p>Parks</p> | <p>Junior Arborist Position</p> <p>In recognition of the growing responsibilities in the areas of parks and tree maintenance, as well as the recommendations from the Parks Master Plan and Urban Forestry Strategy, a Junior Arborist position will be created to increase our response capacity. We currently have only one dedicated Arborist, and the volume of work created by Council and community expectations around tree management far exceeds our existing capacity.</p> | <p>\$68,000</p> |
| <p>Community Support</p> | <p>Local Arts Granting Program</p> <p>A proposal was received from ArtSea for the administration of a local arts granting program to replace what used to be available through the Town’s participation in the CRD Arts Service. Funds would be transferred annually to ArtSea, and distributed to the local arts community based on an established application process.</p> | <p>\$16,800</p> |

ONGOING REQUESTS – 2021

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|---------------------------------|---|---|
| <p>Community Support</p> | <p>Voluntary Contribution to the CRD Arts Service</p> <p>The Town used to be a member in the Regional Arts Service through the CRD, but left the service several years ago. Making an annual, voluntary contribution to CRD Arts would be an alternative to rejoining the service. The voluntary payment would be made in recognition of the benefits received by local residents from the programs and services offered elsewhere in the region. Local organizations would not be eligible for CRD Arts grants, nor would the Town have a “seat at the table” for local arts.</p> | <p>\$10,000</p> |
| <p>Sewer</p> | <p>CRD SCADA Contract Support</p> <p>Contract with the CRD for the maintenance and administration of the SCADA monitoring system. The Town does not have the internal capacity to undertake the necessary annual maintenance on this crucial monitoring technology that automatically alerts staff about problems in the system.</p> | <p>\$25,000</p> <p>(\$0 tax impact - Sewer Fund)</p> |

ONE-TIME REQUESTS – 2022 to 2025

| DEPARTMENT | DESCRIPTION OF REQUEST | AMOUNT |
|--------------------|---|---|
| Library | <p>Review of Library Services (2022)</p> <p>Hiring of a consultant to assist with a review of services received through the Town’s contract with Vancouver Island Regional Library (VIRL).</p> | \$20,000 |
| Water | <p>Emergency Water Supply Study (2022)</p> <p>Study to determine the best method of providing Sidney residents with potable water in the case of an emergency impacting the water distribution system. Part of emergency planning for the Town.</p> | <p>\$30,000</p> <p>(\$0 tax impact - Water Fund)</p> |
| Engineering | <p>Trolley Service Pilot Project (2023)</p> <p>Hiring of a transit consultant to assist with planning and analysis for a pilot trolley service to connect downtown Sidney with the West Side.</p> | \$20,000 |
| Engineering | <p>Storm Drainage Management Alternatives Study</p> <p>A study to look at alternatives for managing the impacts of anticipated climate change on the Town’s storm drainage network. Recent storm sewer modelling has identified the need for capacity upgrades in many areas of the Town. As an alternative to simply increasing the capacity of the Town’s drainage system (at great cost), a study will help us with innovate solutions for management of storm water.</p> | \$30,000 |

Town of Sidney
2021-2025 Financial Plan

Water Operating Fund Summary

The Water Operating Fund, financed entirely through a Parcel Tax and User Fees, provides for the purchase of bulk water from the CRD, as well as the maintenance and replacement of the distribution system.

In order to ensure the financial sustainability of the Water Utility, we have been undertaking a review of our water rate structure over the past several years. This review has now concluded, and the new structure and rates were approved by Council in January. In addition to ensuring we collect enough revenues each year, regardless of the level of water consumption, the new rate structure is expected to provide a better matching of fees paid to benefits received from the water utility.

The rates will be as follows for 2021:

- The Parcel Tax (Infrastructure Levy) will increase by \$10, to \$75 per year. This charge is collected on the annual tax notice.
- The minimum quarterly charge of \$20 per account now becomes a quarterly fixed charge of \$20 per unit. No water consumption is included with this charge.
- The User Rate (or Consumption Charge) will *decrease* from \$6.50 per 1,000 gallons of water used to \$5.37. The annual rates will now be tied to the cost of bulk water, as determined by the CRD and Saanich Peninsula Water Commission.

Information will be provided to water customers with the April utility billing, and more details are available on the Town's website.

Town of Sidney 2021 Financial Plan: Fund Summary

FUND: Water Operating Fund

DESCRIPTION: Operations of the Water Utility for the Town, with net funding from water user fees and parcel taxes.

PROGRAM DETAILS: Net operating expenditures for the Town of Sidney's Water Utility.

FINANCIAL SUMMARY

| | 2020 YTD Actual | Budget 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|--------------------|-------------|------------|------------|------------|------------|------------|
| Other Revenue | | | | | | | |
| TAXES | 395,850. | 393,250. | 460,000. | 469,200. | 478,584. | 488,156. | 497,919. |
| FEES, RATES & SERVICE CHARGES | 299,315. | 123,000. | 123,000. | 125,460. | 127,970. | 130,530. | 133,141. |
| RESERVE & INTERFUND TRANSFERS | . | 153,278. | 2,875. | 40,395. | 12,468. | 14,715. | 17,135. |
| OTHER REVENUE | 3,114. | 5,000. | 5,000. | 5,100. | 5,202. | 5,306. | 5,412. |
| Total Revenue before User Charges | 698,279. | 674,528. | 590,875. | 640,155. | 624,224. | 638,707. | 653,607. |
| Operating Expenditures | | | | | | | |
| PERSONNEL | 282,019. | 351,290. | 353,590. | 360,656. | 367,864. | 375,216. | 382,716. |
| CONTRACTED SERVICES & EQUIPMENT | 41,747. | 92,829. | 60,043. | 82,085. | 53,125. | 54,187. | 55,271. |
| MATERIALS, SUPPLIES & EQUIPMENT | 1,386,204. | 1,322,731. | 1,422,731. | 1,451,185. | 1,480,207. | 1,509,809. | 1,540,003. |
| OTHER EXPENSES & ALLOCATIONS | 245,071. | 256,163. | 250,911. | 255,929. | 261,048. | 266,269. | 271,594. |
| RESERVE & INTERFUND TRANSFERS | 294,879. | 301,515. | 303,600. | 326,300. | 334,700. | 343,400. | 352,400. |
| Total Expenditures | 2,249,920. | 2,324,528. | 2,390,875. | 2,476,155. | 2,496,944. | 2,548,881. | 2,601,984. |
| USER CHARGES | 1,551,641. | 1,650,000. | 1,800,000. | 1,836,000. | 1,872,720. | 1,910,174. | 1,948,377. |
| Percentage Change | | | 9.09% | 2.00% | 2.00% | 2.00% | 2.00% |

| Town of Sidney 2021 Financial Plan: Function Summary | | | | | | |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| FUND: Water Operating | | | | | | |
| SUB-FUNCTION | 2020 Net Budget | 2021 Net Budget | 2022 Net Budget | 2023 Net Budget | 2024 Net Budget | 2025 Net Budget |
| Net Expenditures | | | | | | |
| 81000-Water General Revenue | (2,201,528.) | (2,263,096.) | (2,320,695.) | (2,368,974.) | (2,418,351.) | (2,468,843.) |
| <i>change from prior year</i> | | (61,568.) | (57,599.) | (48,279.) | (49,377.) | (50,492.) |
| 81020-Water Administration | 1,638,454. | 1,700,802. | 1,730,533. | 1,765,143. | 1,800,446. | 1,836,454. |
| <i>change from prior year</i> | | 62,348. | 29,731. | 34,610. | 35,303. | 36,008. |
| 81030-Water Training | 19,571. | 16,571. | 16,903. | 17,242. | 17,587. | 17,938. |
| <i>change from prior year</i> | | (3,000.) | 332. | 339. | 345. | 351. |
| 81050-Water Customer Billing & Collection | 32,000. | 32,000. | 32,640. | 33,293. | 33,958. | 34,638. |
| <i>change from prior year</i> | | . | 640. | 653. | 665. | 680. |
| 81110-Water Main Flushing | 23,489. | 23,489. | 23,959. | 24,438. | 24,927. | 25,426. |
| <i>change from prior year</i> | | . | 470. | 479. | 489. | 499. |
| 81120-Water Valve Maintenance | 24,105. | 24,105. | 24,587. | 25,079. | 25,580. | 26,092. |
| <i>change from prior year</i> | | . | 482. | 492. | 501. | 512. |
| 81140-Water System Repairs | 126,716. | 126,716. | 129,250. | 131,833. | 134,470. | 137,159. |
| <i>change from prior year</i> | | . | 2,534. | 2,583. | 2,637. | 2,689. |
| 81620-Water Buildings | 7,831. | 7,966. | 8,125. | 8,287. | 8,452. | 8,621. |
| <i>change from prior year</i> | | 135. | 159. | 162. | 165. | 169. |
| 81630-Water Small Tools & Safety Supplies | 5,513. | 5,513. | 5,618. | 5,725. | 5,834. | 5,945. |
| <i>change from prior year</i> | | . | 105. | 107. | 109. | 111. |
| 81635-Water Safety Equipment | 2,040. | 2,040. | 2,081. | 2,123. | 2,165. | 2,208. |
| <i>change from prior year</i> | | . | 41. | 42. | 42. | 43. |
| 81640-Water Equipment | 4,876. | 4,876. | 4,973. | 5,073. | 5,174. | 5,278. |
| <i>change from prior year</i> | | . | 97. | 100. | 101. | 104. |
| 81650-Water Vehicles & Mobile Equipment | 15,418. | 15,418. | 15,726. | 16,040. | 16,360. | 16,688. |
| <i>change from prior year</i> | | . | 308. | 314. | 320. | 328. |
| 81710-Water Fiscal Services-Transfers | 301,515. | 303,600. | 326,300. | 334,700. | 343,400. | 352,400. |
| <i>change from prior year</i> | | 2,085. | 22,700. | 8,400. | 8,700. | 9,000. |
| Total Net Expenditures | . | . | . | . | . | . |
| <i>change from prior year</i> | | . | . | . | . | . |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | | 2020 Budget | | | 2021 Budget | | | Net | |
|-------------|---|------------------|------------------|-------------|------------------|------------------|-------------|----------|----------------|
| Subfunction | | Revenues | Expenses | Net | Revenues | Expenses | Net | Change | Comments |
| 81 | Water Operating | | | | | | | | |
| | 81000 Water-General Revenue | 2,201,528 | - | (2,201,528) | 2,263,096 | - | (2,263,096) | (61,568) | Rate increases |
| | 81020 Water-Administration | - | 1,638,454 | 1,638,454 | 4,779 | 1,705,581 | 1,700,802 | 62,348 | Bulk Water |
| | 81030 Water-Training | - | 19,571 | 19,571 | - | 16,571 | 16,571 | (3,000) | |
| | 81050 Water-Customer Billing&Collect | - | 32,000 | 32,000 | - | 32,000 | 32,000 | - | |
| | 81110 Water-Flushing | - | 23,489 | 23,489 | - | 23,489 | 23,489 | - | |
| | 81120 Water-Valve Maintenance | - | 24,105 | 24,105 | - | 24,105 | 24,105 | - | |
| | 81140 Water-System Repairs | - | 126,716 | 126,716 | - | 126,716 | 126,716 | - | |
| | 81620 Water-Buildings | - | 7,831 | 7,831 | - | 7,966 | 7,966 | 135 | |
| | 81630 Water-Small Tools | - | 5,513 | 5,513 | - | 5,513 | 5,513 | - | |
| | 81635 Water Safety Equipment | - | 2,040 | 2,040 | - | 2,040 | 2,040 | - | |
| | 81640 Water-Equipment | - | 4,876 | 4,876 | - | 4,876 | 4,876 | - | |
| | 81650 Water-Vehicles | - | 15,418 | 15,418 | - | 15,418 | 15,418 | - | |
| | 81710 Water-Fiscal Services-Transfrs | - | 301,515 | 301,515 | - | 303,600 | 303,600 | 2,085 | |
| | 81910 Water-Service Connections | 84,000 | 84,000 | - | 84,000 | 84,000 | - | - | |
| | 81920 WO-New Water Meters | 39,000 | 39,000 | - | 39,000 | 39,000 | - | - | |
| 81 | Water Operating | 2,324,528 | 2,324,528 | - | 2,390,875 | 2,390,875 | - | - | |

Town of Sidney
2021-2025 Financial Plan

Sewer Operating Fund Summary

The Sewer Operating Fund provides for Sidney's share of operating the Unified Treatment Plant, which has provided sewage treatment to the Peninsula for over 20 years, as well as the maintenance and replacement of the collection system. The Sewer Utility has recently enjoyed a healthy financial position, which allowed us to reduce both the Sewer Parcel Tax and User Rates in 2015.

The recent cost of infrastructure replacement projects has increased long-term cost projections for maintaining our Sewer assets, including both the collection mains and pump stations. To ensure that the Sewer Fund remains financially sustainable, the annual transfer to the replacement reserve was recently increased. Additional increases are likely in future, but have not yet been built into the budget, as we work to determine the correct amount.

The largest budgetary impact on the Sewer Operating fund for 2021 is a CRD charge for a Residuals Treatment Facility for the disposal of biosolids. The Town has limited control over this new cost, which has resulted in a need to raise the user rates.

An increase to the Sewer User rate is being proposed for 2021. The Parcel Tax rate will remain as is. The rates will be as follows:

- The Parcel Tax for Strata properties will remain at \$65 per parcel.
- The Parcel Tax for all other properties will remain at \$130 per parcel.
- The User Fee will increase by \$0.50 to \$7.90 per 1,000 gallons of water used.
- The minimum quarterly charge for Sewer will remain at \$25.

Now that the Water Rate structure review has been completed, the attention will shift to Sewer in 2021.

Town of Sidney 2021 Financial Plan: Fund Summary

FUND: Sewer Operating Fund

DESCRIPTION: Operations of the Sewer Utility for the Town, with net funding from sewer user fees and parcel taxes.

PROGRAM DETAILS: Net operating expenditures for the Town of Sidney's Sewer Utility.

| FINANCIAL SUMMARY | 2020 YTD Actual | Budget 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Other Revenue | | | | | | | |
| TAXES | 560,430. | 560,000. | 570,000. | 581,400. | 593,028. | 604,889. | 616,987. |
| FEES, RATES & SERVICE CHARGES | 36,113. | 35,500. | 35,500. | 36,210. | 36,934. | 37,673. | 38,426. |
| RESERVE & INTERFUND TRANSFERS | . | 126,238. | 203,779. | 183,365. | 187,832. | 162,516. | 167,316. |
| OTHER REVENUE | 3,232. | 6,000. | 4,725. | 4,820. | 4,916. | 5,014. | 5,114. |
| Total Revenue before User Charges | 599,775. | 727,738. | 814,004. | 805,795. | 822,710. | 810,092. | 827,843. |
| Operating Expenditures | | | | | | | |
| PERSONNEL | 276,970. | 270,286. | 297,514. | 303,158. | 308,914. | 299,784. | 305,769. |
| CONTRACTED SERVICES & EQUIPMENT | 1,504,941. | 1,571,560. | 1,777,625. | 1,787,910. | 1,823,657. | 1,860,119. | 1,897,311. |
| MATERIALS, SUPPLIES & EQUIPMENT | 103,672. | 92,963. | 107,963. | 109,823. | 111,719. | 98,652. | 100,623. |
| OTHER EXPENSES & ALLOCATIONS | 83,423. | 90,814. | 85,102. | 86,804. | 88,540. | 90,311. | 92,117. |
| RESERVE & INTERFUND TRANSFERS | 311,579. | 362,115. | 345,800. | 354,100. | 362,600. | 371,400. | 380,400. |
| Total Expenditures | 2,280,586. | 2,387,738. | 2,614,004. | 2,641,795. | 2,695,430. | 2,720,266. | 2,776,220. |
| USER CHARGES | 1,680,811. | 1,660,000. | 1,800,000. | 1,836,000. | 1,872,720. | 1,910,174. | 1,948,377. |
| Percentage Change | | | 8.43% | 2.00% | 2.00% | 2.00% | 2.00% |

| Town of Sidney 2021 Financial Plan: Function Summary | | | | | | |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| FUND: Sewer Operating | | | | | | |
| SUB-FUNCTION | 2020 Net Budget | 2021 Net Budget | 2022 Net Budget | 2023 Net Budget | 2024 Net Budget | 2025 Net Budget |
| Net Expenditures | | | | | | |
| 82000-Sewer General Revenue | (2,352,238.) | (2,574,725.) | (2,605,585.) | (2,658,496.) | (2,682,593.) | (2,737,794.) |
| <i>change from prior year</i> | | (222,487.) | (30,860.) | (52,911.) | (24,097.) | (55,201.) |
| 82020-Sewer Administration | 189,913. | 206,806. | 206,647. | 210,767. | 214,971. | 219,259. |
| <i>change from prior year</i> | | 16,893. | (159.) | 4,120. | 4,204. | 4,288. |
| 82030-Sewer Training | 19,657. | 16,657. | 16,990. | 17,330. | 17,677. | 18,031. |
| <i>change from prior year</i> | | (3,000.) | 333. | 340. | 347. | 354. |
| 82050-Sewer Customer Billing & Collection | 5,116. | 5,116. | 5,218. | 5,322. | 5,428. | 5,536. |
| <i>change from prior year</i> | | . | 102. | 104. | 106. | 108. |
| 82110-Sewer Preventative Maintenance | 30,642. | 30,642. | 31,256. | 31,882. | 32,520. | 33,171. |
| <i>change from prior year</i> | | . | 614. | 626. | 638. | 651. |
| 82120-Sewer System Repairs | 72,463. | 72,463. | 73,912. | 75,390. | 76,897. | 78,434. |
| <i>change from prior year</i> | | . | 1,449. | 1,478. | 1,507. | 1,537. |
| 82130-Inflow & Infiltration | 57,121. | 87,121. | 88,264. | 89,430. | 60,618. | 61,830. |
| <i>change from prior year</i> | | 30,000. | 1,143. | 1,166. | (28,812.) | 1,212. |
| 82210-Preventative Mtce-Lift Stations | 58,606. | 64,029. | 65,308. | 66,615. | 67,947. | 69,306. |
| <i>change from prior year</i> | | 5,423. | 1,279. | 1,307. | 1,332. | 1,359. |
| 82220-Repairs - Lift Stations | 29,036. | 33,964. | 34,644. | 35,337. | 36,044. | 36,765. |
| <i>change from prior year</i> | | 4,928. | 680. | 693. | 707. | 721. |
| 82610-Sewer Yards & Grounds | 1,362. | 1,362. | 1,389. | 1,417. | 1,445. | 1,473. |
| <i>change from prior year</i> | | . | 27. | 28. | 28. | 28. |
| 82630-Sewer Small Tools & Safety Supplies | 6,184. | 6,184. | 6,301. | 6,420. | 6,542. | 6,665. |
| <i>change from prior year</i> | | . | 117. | 119. | 122. | 123. |
| 82640-Sewer Equipment | 7,481. | 7,481. | 7,630. | 7,782. | 7,938. | 8,096. |
| <i>change from prior year</i> | | . | 149. | 152. | 156. | 158. |
| 82650-Sewer Vehicles & Mobile Equipment | 42,825. | 42,825. | 43,682. | 44,555. | 45,445. | 46,353. |
| <i>change from prior year</i> | | . | 857. | 873. | 890. | 908. |
| 82710-Sewer Fiscal Services - Transfers | 1,831,832. | 2,000,075. | 2,024,344. | 2,066,249. | 2,109,122. | 2,152,876. |
| <i>change from prior year</i> | | 168,243. | 24,269. | 41,905. | 42,873. | 43,754. |
| Total Net Expenditures | . | . | . | . | . | . |
| <i>change from prior year</i> | | . | . | . | . | . |

2020 to 2021 Revenue & Expenditure Comparison by Function

| | | 2020 Budget | | | 2021 Budget | | | Net | |
|-------------|---|------------------|------------------|-------------|------------------|------------------|-------------|-----------|------------------------------------|
| Subfunction | | Revenues | Expenses | Net | Revenues | Expenses | Net | Change | Comments |
| 82 | Sewer Operating | | | | | | | | |
| | 82000 Sewer-General revenue | 2,352,238 | - | (2,352,238) | 2,574,725 | - | (2,574,725) | (222,487) | Rate increases |
| | 82020 Sewer-Administration | - | 189,913 | 189,913 | 3,779 | 210,585 | 206,806 | 16,893 | SCADA contract |
| | 82030 Sewer-Training | - | 19,657 | 19,657 | - | 16,657 | 16,657 | (3,000) | |
| | 82050 Sewer-Customer Billing&Collect | - | 5,116 | 5,116 | - | 5,116 | 5,116 | - | |
| | 82110 Sewer-Preventative Maintenance | - | 30,642 | 30,642 | - | 30,642 | 30,642 | - | |
| | 82120 Sewer-Repairs | - | 72,463 | 72,463 | - | 72,463 | 72,463 | - | |
| | 82130 Sewer-Inflow & Infiltration | - | 57,121 | 57,121 | - | 87,121 | 87,121 | 30,000 | Supplemental |
| | 82210 Sewer-Lift Statn Pprevnt Maint | - | 58,606 | 58,606 | - | 64,029 | 64,029 | 5,423 | |
| | 82220 Sewer-Lift Station Repairs | - | 29,036 | 29,036 | - | 33,964 | 33,964 | 4,928 | |
| | 82610 Sewer-Yards & Grounds | - | 1,362 | 1,362 | - | 1,362 | 1,362 | - | |
| | 82630 Sewer-Small Tools | - | 6,184 | 6,184 | - | 6,184 | 6,184 | - | |
| | 82640 Sewer-Equipment | - | 7,481 | 7,481 | - | 7,481 | 7,481 | - | |
| | 82650 Sewer-Vehicles | - | 42,825 | 42,825 | - | 42,825 | 42,825 | - | |
| | 82710 Sewer-Fiscal Services-Tranfrs | - | 1,831,832 | 1,831,832 | - | 2,000,075 | 2,000,075 | 168,243 | Residuals Treatment Facility (RTF) |
| | 82910 Connections | 32,000 | 32,000 | - | 32,000 | 32,000 | - | - | |
| | 82920 Summergate Lift | 3,500 | 3,500 | - | 3,500 | 3,500 | - | - | |
| 82 | Sewer Operating | 2,387,738 | 2,387,738 | - | 2,614,004 | 2,614,004 | - | - | |

CAPITAL BUDGETS

The Town undertakes varying levels of capital expenditure from year to year. These expenditures are generally for either the renewal or replacement of existing assets, such as our infrastructure network, or for the purchase and addition of new assets.

Capital expenditures are funded from a variety of sources, including internal reserves, grants, borrowing, and a certain amount of current taxes and user fees. The level of current taxes being applied to capital projects has been reduced over the past three years, as the Town took advantage of external funding sources; however, as those external sources are limited, the financial plan has included more property tax funding over the past two years, which has an impact on the proposed tax increase.

Included in this section are the following materials to support the capital budget in the 2021-2025 Financial Plan:

- 5-year listing of all projects to be undertaken.
- Capital projects by year for 2021; shows total cost for the year, as well as the funding sources.
- Brief descriptions of all 2021 capital projects.

5 Year Capital Project Listing

| | | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------|--|---------|-----------|-----------|---------|---------|
| ADM-08-001 | Annual Workspace Efficiency Upgrades | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| ADM-20-001 | Tempest - Utility Account Change Management | 6,520 | | | | |
| ADM-20-002 | Town Fitness Room Equipment Replacement | 5,000 | | | | |
| ADM-20-005 | Tempest - eInspections | 10,500 | | | | |
| BLD-21-001 | Town Hall Staff Bicycle | 1,200 | | | | |
| COM-08-003 | Computer Replacement Plan | 210,000 | 300,000 | 125,000 | 45,000 | 185,000 |
| COM-09-003 | Computer Equipment Fund | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| DNP-13-002 | Ferry Terminal Marine Structures | | 281,500 | 121,000 | | |
| DNP-13-003 | Ferry Terminal Building Improvements | 197,700 | 800,000 | 200,000 | | |
| DNP-15-001 | Fishing Pier Metal Painting | 350,000 | 150,000 | | | |
| DNP-21-001 | Tulista Boat Launch Float Replacement | | 110,000 | | | |
| DRA-12-003 | Infrastructure Plan Projects 2022-25 | | 1,033,600 | 958,800 | 134,500 | 340,500 |
| DRA-13-001 | Infra Plan - Patricia Place Storm | 485,000 | | | | |
| DRA-17-001 | Town Hall Foundation Drainage | | | | 100,000 | |
| DRA-18-003 | Infra Plan-McDonald Park Rd Storm | | | | 625,100 | |
| DRA-20-002 | Infra Plan-Allbay Rd Drainage, 10382 Allbay Rd to Resthaven Dr | 442,100 | | | | |
| DRA-20-003 | Infra Plan-Fire Lane #4 Drainage, McDonald Park Rd-East | | | | 153,500 | |
| DRA-20-004 | Infra Plan-James White Drainage, Seventh St to Swiftsure Pl | 995,900 | | | | |
| DRA-20-005 | Infra Plan Drainage-Amelia Ave, Melissa St to Grove Cres | 10,000 | | | | |
| DRA-21-001 | Infra Plan Melville Park, From DMH450 to 10259 | 178,200 | | | | |
| ENG-08-003 | Engineering Equipment | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| ENG-15-001 | DCC Bylaw | 10,000 | | | | |
| FIR-08-003 | Fire Department Equipment | 39,750 | 26,750 | 26,750 | 26,750 | 26,750 |
| FIR-08-004 | Fire Vehicle Replacement Plan | | | 1,800,000 | | |
| FIR-17-008 | CSB Easement Access | 80,000 | 33,333 | | | |
| FIR-20-001 | SCBA Air Cylinder Replacement | 274,000 | | | | |
| FIR-21-001 | Fire Dept. Mobile Inspections | 10,000 | | | | |
| FIR-21-002 | Fire Dept. In Station Alerting | | 16,750 | | | |
| PLA-21-001 | Tempest - Licensing eApply | 28,250 | | | | |
| PLA-21-002 | Tempest - Licensing eBilling | | 16,155 | | | |
| POL-09-005 | RCMP Furnishings | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| POL-19-001 | RCMP Interior Painting | | 50,000 | | | |
| POL-19-002 | RCMP Kitchen Upgrades | | 15,000 | | | |
| POL-20-002 | RCMP Heating System | 110,000 | | | | |
| POL-20-003 | RCMP Window Replacement | | 30,000 | | | |
| POL-20-004 | RCMP Cell/Interview Room Renovations | 30,000 | | | | |
| POL-20-005 | RCMP Garage Door | | 20,000 | | | |
| POL-20-006 | RCMP Secure Parking Lot | 80,000 | | | | |
| POL-21-001 | RCMP Internal Door Security | 30,000 | | | | |
| POL-21-003 | RCMP Flooring Replacement | 30,000 | | | | |
| POL-22-001 | RCMP Security Upgrades | | 50,000 | 50,000 | 50,000 | 50,000 |

5 Year Capital Project Listing (continued)

| | | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------|--|---------|---------|---------|---------|--------|
| PRK-08-005 | Parks Equipment | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| PRK-08-008 | Parks Vehicles | 195,000 | 98,000 | 27,000 | 138,500 | 70,000 |
| PRK-15-009 | Totem Park - Refurbish Totem Pole | | 20,000 | | | |
| PRK-16-010 | Rotary Park Irrigation Replacement | 60,000 | 30,000 | 30,000 | | |
| PRK-17-002 | Melville Park Path-Resurface Overlay | 20,000 | | | | |
| PRK-17-005 | Fifth Street Medians Landscaping | 16,500 | | | | |
| PRK-17-006 | Tulista Park Sidewalk Improvements | 200,000 | | | | |
| PRK-18-010 | Rotary Park Chain Link Fence | 40,000 | | | | |
| PRK-18-013 | Skatepark Improvements | 15,000 | | | | |
| PRK-19-001 | Rathdown Park Playground Redevelopment | | | 180,000 | | |
| PRK-19-005 | Mermaid Park- Playground Equipment | | | 60,000 | | |
| PRK-19-008 | Eastview Park Improvements | | | 100,000 | | |
| PRK-20-002 | Resthaven Off-Leash Dog Park | | 30,000 | | | |
| PRK-20-003 | Annual Tree Planting Program | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| PRK-20-004 | Sculpture Purchases | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| PRK-21-001 | Brethour Park Detailed Park Design and Pickleball Courts | 30,000 | 250,000 | | | |
| PRK-21-003 | Resthaven Playground Resurfacing | 15,000 | | | | |
| PRK-21-004 | Tree Guards | 25,000 | | | | |
| PRK-21-005 | Picnic Table at Rose Garden | 7,500 | | | | |
| PRK-21-006 | Seaport Park Bricklock Repair | 25,000 | | | | |
| PRK-21-007 | Blue Heron Park Turf Fields | 107,500 | | | | |
| PWG-08-005 | Underground Wiring | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| PWG-08-011 | Green Technology Applications | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| PWG-09-002 | Public Works Equipment | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| PWG-09-003 | Transportation Vehicles | 10,000 | 97,000 | 315,000 | 180,000 | 45,000 |
| PWG-16-003 | Public Works Administration Building Design | 25,000 | | | | |
| PWG-16-006 | Small Packer-Garbage Truck | | | 100,000 | | |
| PWG-17-003 | Public Works Wash Bay | | 100,000 | | | |
| PWG-17-004 | Wheel Loader | | | 160,000 | | |
| PWG-17-017 | Replace Fourth St. Washrooms | 100,000 | | | | |
| PWG-19-001 | Annual Workspace Efficiency-Public Works/Parks | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| PWG-19-002 | Solar Panels-Iroquois Food Bank | | 80,000 | | | |
| PWG-20-001 | Survey Equipment-Engineering | 15,000 | | | | |
| PWG-20-002 | Waterfrom Public Washrooms | 300,000 | | | | |
| PWG-20-004 | Bike Storage in Downtown Sidney | 35,000 | | | | |
| PWG-20-006 | Downtown Garbage Containers | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| PWG-21-001 | Tourist Info Centre Roof Replacement & Solar Panels | 25,000 | 80,000 | | | |
| PWG-21-002 | Town Hall Electrical Service | 120,000 | | | | |

5 Year Capital Project Listing (continued)

| | | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------|---|------------------|------------------|------------------|------------------|------------------|
| RDS-08-010 | Downtown Street Lighting | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| RDS-12-011 | Infrastructure Plan Projects 2022-25 | | 296,900 | | 87,400 | 290,100 |
| RDS-15-006 | Seventh Street Sidewalk | | | 28,400 | | |
| RDS-15-008 | McDonald Park Road Sidewalk | | | | | 84,300 |
| RDS-15-009 | Bowerbank Road Sidewalks & Curbs | 38,300 | | | | |
| RDS-15-011 | Orchard Ave Sidewalk-2nd Street to 3rd Street | 10,900 | | | | |
| RDS-16-001 | Beacon Ave Curb Returns | 45,000 | 22,500 | | | |
| RDS-16-030 | Hydro Box Revitalization | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| RDS-18-009 | Bike Path West Side of Highway | 549,000 | | | | |
| RDS-18-014 | Bevan Park Reader Board | | 30,000 | | | |
| RDS-18-015 | Street Light Replacement | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| RDS-18-016 | Galaran Sidewalk, Curb, Paving | | 25,000 | 1,270,500 | | |
| RDS-18-017 | Bevan Sidewalk Replacement | 211,400 | | | | |
| RDS-19-012 | Sidewalk, Curb, Paving – Malaview from 3rd to 5th | | | | 352,900 | |
| RDS-19-013 | Seaport Place Traffic Circle Improvements | | 40,000 | | | |
| RDS-19-015 | Expand Tulista Parking Lot | | | 75,000 | | |
| RDS-19-017 | Infra Plan-McDonald Park-Fire Lane#2-Pat Bay Hwy | | | | 30,000 | 801,000 |
| RDS-20-002 | Eighth Street Sidewalk Extension | 350,000 | | | | |
| RDS-20-003 | Bike Lanes on Resthaven Drive | 80,000 | 300,000 | | | |
| RDS-21-001 | Ardwell-Resthaven-East, Curb, Sidewalk, Paving | 111,400 | | | | |
| RDS-21-002 | Infra Plan Henry, Fifth St to Fourth St | 167,500 | | | | |
| RDS-21-003 | Infra Plan Piercy Ave, from Godfrey to Bowerbank | 91,700 | | | | |
| RDS-21-004 | Infra Plan Paving Fifth St, from Bevan North 56m | 72,700 | | | | |
| RDS-21-005 | Sidewalk Lochside, from Weiler Ave-South | 37,100 | | | | |
| RDS-21-006 | Eastview and Bevan Sidewalk Repair | 50,000 | | | | |
| RDS-21-007 | Visitor Centre Curb Repair | 10,000 | | | | |
| RDS-21-008 | Temporary Bike Parking | 5,000 | | | | |
| RDS-21-009 | James White-Pat Bay Hwy to Corner | 8,000 | 553,100 | | | |
| RDS-21-010 | Speed Reader Signs | 25,000 | | | | |
| RDS-21-011 | Pave Town Hall Parking Lot | 50,000 | | | | |
| RDS-23-001 | First St Beautification | | | 500,000 | | |
| SNR-21-001 | Seniors Centre Kitchen Equipment | 30,000 | | | | |
| TRN-15-001 | Bus Stop Improvements | 5,000 | | | | |
| | | 7,121,120 | 5,158,088 | 6,299,950 | 2,096,150 | 2,065,150 |

5 Year Capital Project Listing (continued)

| | | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|--|------------------|------------------|------------------|------------------|------------------|
| Water | | | | | | |
| WAT-08-001 | Water Equipment | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| WAT-12-003 | Infrastructure Plan Projects 2022-25 | | 234,500 | 291,600 | 274,000 | 280,900 |
| WAT-15-001 | Hydrant Upgrades | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| WAT-17-001 | Meter Replacement Program | 179,000 | 100,000 | 100,000 | | |
| WAT-19-001 | Infra Plan Water-Henry Ave-Fourth to Third | 74,800 | | | | |
| WAT-20-001 | Lochside Watermain Replacement | 50,000 | 500,000 | | | |
| WAT-20-002 | Infra Plan Water-Amelia Ave, Bowerbank Rd-Pleasant St | 244,500 | | | | |
| WAT-21-001 | Infra Plan Fire Lane #3 to Calvin | 129,200 | | | | |
| WAT-21-002 | Infra Plan Henry, from Seventh to the West | 57,800 | | | | |
| WAT-21-003 | Infra Plan Swiftsure Pl, James White to Corner | 9,400 | | | 77,700 | |
| | | | | | | |
| | | 764,700 | 854,500 | 411,600 | 371,700 | 300,900 |
| Sewer | | | | | | |
| | | - | - | - | - | - |
| SEW-08-001 | Sewer Equipment | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| SEW-08-004 | Sewer Vehicles | 475,000 | | 30,000 | | |
| SEW-12-002 | Infrastructure Plan Projects 2022-25 | | 370,100 | 664,200 | 141,200 | 159,900 |
| SEW-15-001 | Pump Station Spare Pump | 20,000 | | | | |
| SEW-16-001 | Access Hatches-Pump Stations | 50,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| SEW-17-008 | Ardwell Ave. Sanitary Sewer | 367,000 | | | | |
| SEW-18-003 | Infra Plan Sewer-Harbour Pump Station | 63,600 | 610,000 | | | |
| SEW-19-002 | Infra Plan Sewer-Rothesay Pump Station | 61,800 | | | | |
| SEW-20-001 | SCADA System Upgrades | 60,000 | | | | |
| SEW-20-002 | Infra Plan-James White Sewer, Seventh St to James White West | 721,900 | | | | |
| SEW-20-003 | Infra Plan Sewer-Amelia Ave, Almond St to Melissa St | 10,000 | | | | |
| SEW-20-001 | Infra Plan - 10482 Resthaven Sewer Main Replacement | 40,000 | | | | |
| | | | | | | |
| | | 1,879,300 | 1,010,100 | 724,200 | 171,200 | 189,900 |
| | | - | - | - | - | - |
| | | 9,765,120 | 7,022,688 | 7,435,750 | 2,639,050 | 2,555,950 |

2021 Capital Projects with Funding Sources

| Project | Description | Budget | Funding Sources | | | | | | | Total Funding |
|------------|--|---------|-----------------|--------|----------|--------|---------|---------|------------|---------------|
| | | | Property Tax | RFFC | Reserves | Grants | Debt | Surplus | Fees/Other | |
| ADM-08-001 | Annual Workspace Efficiency Upgrades | 5,000 | 2,850 | 2,150 | - | | | | | 5,000 |
| ADM-20-001 | Tempest - Utility Account Change Management | 6,520 | | 6,520 | - | | | | | 6,520 |
| ADM-20-002 | Town Fitness Room Equipment Replacement | 5,000 | 5,000 | | - | | | | | 5,000 |
| ADM-20-005 | Tempest - eInspections | 10,500 | | 10,500 | - | | | | | 10,500 |
| BLD-21-001 | Town Hall Staff Bicycle | 1,200 | 1,200 | | - | | | | | 1,200 |
| COM-08-003 | Computer Replacement Plan | 210,000 | | | 210,000 | | | | | 210,000 |
| COM-09-003 | Computer Equipment Fund | 5,000 | 5,000 | | - | | | | | 5,000 |
| PLA-21-001 | Tempest - Licensing eApply | 28,250 | 28,250 | | - | | | | | 28,250 |
| DNP-13-003 | Ferry Terminal Building Improvements | 197,700 | | | 197,700 | | | | | 197,700 |
| DNP-15-001 | Fishing Pier Metal Painting | 350,000 | | | 350,000 | | | | | 350,000 |
| ENG-08-003 | Engineering Equipment | 4,500 | 1,600 | 2,900 | - | | | | | 4,500 |
| ENG-15-001 | DCC Bylaw | 10,000 | | | 10,000 | | | | | 10,000 |
| FIR-08-003 | Fire Department Equipment | 39,750 | 39,750 | | - | | | | | 39,750 |
| FIR-17-008 | CSB Easement Access | 80,000 | | | 80,000 | | | | | 80,000 |
| FIR-20-001 | SCBA Air Cylinder Replacement | 274,000 | | | - | | 274,000 | | | 274,000 |
| FIR-21-001 | Fire Dept. Mobile Inspections | 10,000 | 10,000 | | | | | | | 10,000 |
| POL-09-005 | RCMP Furnishings | 10,000 | | 6,460 | - | | | | 3,540 | 10,000 |
| POL-20-002 | RCMP Heating System | 110,000 | | 52,730 | - | 18,333 | | | 38,937 | 110,000 |
| POL-20-004 | RCMP Cell/Interview Room Renovations | 30,000 | | 14,381 | - | 5,000 | | | 10,619 | 30,000 |
| POL-20-006 | RCMP Secure Parking Lot | 80,000 | | 38,349 | - | 13,333 | | | 28,318 | 80,000 |
| POL-21-001 | RCMP Internal Door Security | 30,000 | | 14,381 | - | 5,000 | | | 10,619 | 30,000 |
| POL-21-003 | RCMP Flooring Replacement | 30,000 | | 14,381 | - | 5,000 | | | 10,619 | 30,000 |
| PRK-08-005 | Parks Equipment | 10,000 | 7,100 | 2,900 | - | | | | | 10,000 |
| PRK-08-008 | Parks Vehicles | 195,000 | | | 195,000 | | | | | 195,000 |
| PRK-16-010 | Rotary Park Irrigation Replacement | 60,000 | | 17,000 | 13,000 | | | | 30,000 | 60,000 |
| PRK-17-002 | Melville Park Path-Resurface Overlay | 20,000 | | | 20,000 | | | | | 20,000 |
| PRK-17-005 | Fifth Street Medians Landscaping | 16,500 | 16,500 | | - | | | | | 16,500 |
| PRK-17-006 | Tulista Park Sidewalk Improvements | 200,000 | | | 200,000 | | | | | 200,000 |
| PRK-18-010 | Rotary Park Chain Link Fence | 40,000 | 18,700 | 1,300 | - | | | | 20,000 | 40,000 |
| PRK-18-013 | Skatepark Improvements | 15,000 | | 6,092 | - | | | | 8,908 | 15,000 |
| PRK-20-003 | Annual Tree Planting Program | 20,000 | 10,000 | 10,000 | - | | | | | 20,000 |
| PRK-20-004 | Sculpture Purchases | 15,000 | | | 15,000 | | | | | 15,000 |
| PRK-21-001 | Brethour Park Detailed Park Design and Pickleball Courts | 30,000 | 30,000 | | - | | | | | 30,000 |
| PRK-21-003 | Resthaven Playground Resurfacing | 15,000 | | | 15,000 | | | | | 15,000 |
| PRK-21-004 | Tree Guards | 25,000 | 25,000 | | - | | | | | 25,000 |
| PRK-21-005 | Picnic Table at Rose Garden | 7,500 | 7,500 | | - | | | | | 7,500 |
| PRK-21-006 | Seaport Park Bricklock Repair | 25,000 | | | 25,000 | | | | | 25,000 |
| PRK-21-007 | Blue Heron Park Turf Fields | 107,500 | | | 107,500 | | | | | 107,500 |

2021 Capital Projects with Funding Sources

| Project | Description | Budget | Funding Sources | | | | | | | Total Funding |
|------------|--|---------|-----------------|--------|----------|--------|------|---------|-------------|---------------|
| | | | Property Tax | RFFC | Reserves | Grants | Debt | Surplus | Fees/ Other | |
| TRN-15-001 | Bus Stop Improvements | 5,000 | 1,000 | 4,000 | - | | | | | 5,000 |
| SNR-21-001 | Seniors Centre Kitchen Equipment | 30,000 | | | 30,000 | | | | | 30,000 |
| DRA-13-001 | Infra Plan - Patricia Place Storm | 485,000 | | | 485,000 | | | | | 485,000 |
| DRA-20-002 | Infra Plan-Allbay Rd Drainage, 10382 Allbay Rd to Resthaven Dr | 442,100 | | | 442,100 | | | | | 442,100 |
| DRA-20-004 | Infra Plan-James White Drainage, Seventh St to Swiftsure Pl | 995,900 | | | 995,900 | | | | | 995,900 |
| DRA-20-005 | Infra Plan Drainage-Amelia Ave, Melissa St to Grove Cres | 10,000 | | | 10,000 | | | | | 10,000 |
| DRA-21-001 | Infra Plan Melville Park, From DMH450 to 10259 | 178,200 | | | 178,200 | | | | | 178,200 |
| PWG-08-005 | Underground Wiring | 20,000 | - | 20,000 | - | | | | | 20,000 |
| PWG-08-011 | Green Technology Applications | 10,000 | | | 10,000 | | | | | 10,000 |
| PWG-09-002 | Public Works Equipment | 10,000 | 10,000 | | - | | | | | 10,000 |
| PWG-09-003 | Transportation Vehicles | 10,000 | | | 10,000 | | | | | 10,000 |
| PWG-16-003 | Public Works Administration Building Design | 25,000 | | 25,000 | - | | | | | 25,000 |
| PWG-17-017 | Replace Fourth St. Washrooms | 100,000 | | 5,000 | 95,000 | | | | | 100,000 |
| PWG-19-001 | Annual Workspace Efficiency-Public Works/Parks | 3,000 | - | 3,000 | - | | | | | 3,000 |
| PWG-20-001 | Survey Equipment-Engineering | 15,000 | 15,000 | | - | | | | | 15,000 |
| PWG-20-002 | Waterfrom Public Washrooms | 300,000 | | | 300,000 | | | | | 300,000 |
| PWG-20-004 | Bike Storage in Downtown Sidney | 35,000 | | 20,000 | 15,000 | | | | | 35,000 |
| PWG-20-006 | Downtown Garbage Containers | 5,000 | 5,000 | | - | | | | | 5,000 |
| PWG-21-001 | Tourist Info Centre Roof Replacement & Solar Panels | 25,000 | | | 25,000 | | | | | 25,000 |
| PWG-21-002 | Town Hall Electrical Service | 120,000 | | | 120,000 | | | | | 120,000 |
| RDS-08-010 | Downtown Street Lighting | 30,000 | 7,000 | 23,000 | - | | | | | 30,000 |
| RDS-15-009 | Bowerbank Road Sidewalks & Curbs | 38,300 | | | 38,300 | | | | | 38,300 |
| RDS-15-011 | Orchard Ave Sidewalk-2nd Street to 3rd Street | 10,900 | | | 10,900 | | | | | 10,900 |
| RDS-16-001 | Beacon Ave Curb Returns | 45,000 | | 45,000 | - | | | | | 45,000 |
| RDS-16-030 | Hydro Box Revitalization | 5,000 | - | | 5,000 | | | | | 5,000 |
| RDS-18-009 | Bike Path West Side of Highway | 549,000 | | | 549,000 | | | | | 549,000 |
| RDS-18-015 | Street Light Replacement | 20,000 | 5,000 | | 15,000 | | | | | 20,000 |
| RDS-18-017 | Bevan Sidewalk Replacement | 211,400 | | | 211,400 | | | | | 211,400 |
| RDS-20-002 | Eighth Street Sidewalk Extension | 350,000 | | | 350,000 | | | | | 350,000 |
| RDS-20-003 | Bike Lanes on Resthaven Drive | 80,000 | | | 80,000 | | | | | 80,000 |
| RDS-21-001 | Ardwell-Resthaven-East, Curb, Sidewalk, Paving | 111,400 | | | 111,400 | | | | | 111,400 |
| RDS-21-002 | Infra Plan Henry, Fifth St to Fourth St | 167,500 | | | 167,500 | | | | | 167,500 |
| RDS-21-003 | Infra Plan Piercy Ave, from Godfrey to Bowerbank | 91,700 | | | 91,700 | | | | | 91,700 |
| RDS-21-004 | Infra Plan Paving Fifth St, from Bevan North 56m | 72,700 | | | 72,700 | | | | | 72,700 |
| RDS-21-005 | Sidewalk Lochside, from Weiler Ave-South | 37,100 | | | 37,100 | | | | | 37,100 |
| RDS-21-006 | Eastview and Bevan Sidewalk Repair | 50,000 | | | 50,000 | | | | | 50,000 |

2021 Capital Projects with Funding Sources

| Project | Description | Budget | Funding Sources | | | | | | Total Funding | |
|--------------|--|------------------|-----------------|----------------|------------------|---------------|----------------|---------------|----------------|------------------|
| | | | Property Tax | RFFC | Reserves | Grants | Debt | Surplus | | Fees/Other |
| RDS-21-007 | Visitor Centre Curb Repair | 10,000 | 10,000 | | - | | | | | 10,000 |
| RDS-21-008 | Temporary Bike Parking | 5,000 | - | 5,000 | - | | | | | 5,000 |
| RDS-21-009 | James White-Pat Bay Hwy to Corner | 8,000 | | | 8,000 | | | | | 8,000 |
| RDS-21-010 | Speed Reader Signs | 25,000 | 20,000 | | - | 5,000 | | | | 25,000 |
| RDS-21-011 | Pave Town Hall Parking Lot | 50,000 | | | 50,000 | | | | | 50,000 |
| | | 7,121,120 | 248,950 | 350,044 | 6,034,900 | 51,666 | 274,000 | - | 161,560 | 7,121,120 |
| Water | | | | | | | | | | |
| WAT-08-001 | Water Equipment | 10,000 | 1,400 | 8,600 | - | | | | | 10,000 |
| WAT-15-001 | Hydrant Upgrades | 10,000 | 4,100 | 5,900 | - | | | | | 10,000 |
| WAT-17-001 | Meter Replacement Program | 179,000 | | | 179,000 | | | | | 179,000 |
| WAT-19-001 | Infra Plan Water-Henry Ave-Fourth to Third | 74,800 | | | 74,800 | | | | | 74,800 |
| WAT-20-001 | Lochside Watermain Replacement | 50,000 | | | 50,000 | | | | | 50,000 |
| WAT-20-002 | Infra Plan Water-Amelia Ave, Bowerbank Rd-Pleasant St | 244,500 | | | 244,500 | | | | | 244,500 |
| WAT-21-001 | Infra Plan Fire Lane #3 to Calvin | 129,200 | | | 129,200 | | | | | 129,200 |
| WAT-21-002 | Infra Plan Henry, from Seventh to the West | 57,800 | | | 57,800 | | | | | 57,800 |
| WAT-21-003 | Infra Plan Swiftsure Pl, James White to Corner | 9,400 | | | 9,400 | | | | | 9,400 |
| | | 764,700 | 5,500 | 14,500 | 744,700 | - | - | - | - | 764,700 |
| Sewer | | | | | | | | | | |
| SEW-08-001 | Sewer Equipment | 10,000 | 4,100 | 5,900 | - | | | | | 10,000 |
| SEW-08-004 | Sewer Vehicles | 475,000 | | | 475,000 | | | | | 475,000 |
| SEW-15-001 | Pump Station Spare Pump | 20,000 | | 20,000 | - | | | | | 20,000 |
| SEW-16-001 | Access Hatches-Pump Stations | 50,000 | 10,000 | 40,000 | - | | | | | 50,000 |
| SEW-17-008 | Patricia Place Neighborhood Sanitary Sewer | 367,000 | | | 367,000 | | | | | 367,000 |
| SEW-18-003 | Infra Plan Sewer-Harbour Pump Station | 63,600 | 15,900 | | - | | | 47,700 | | 63,600 |
| SEW-19-002 | Infra Plan Sewer-Rothesay Pump Station | 61,800 | | | 61,800 | | | | | 61,800 |
| SEW-20-001 | SCADA System Upgrades | 60,000 | | 60,000 | - | | | | | 60,000 |
| SEW-20-002 | Infra Plan-James White Sewer, Seventh St to James White West | 721,900 | | | 721,900 | | | | | 721,900 |
| SEW-20-003 | Infra Plan Sewer-Amelia Ave, Almond St to Melissa St | 10,000 | | | 10,000 | | | | | 10,000 |
| SEW-21-001 | Infra Plan - 10482 Resthaven Sewer Main Replacement | 40,000 | | | 40,000 | | | | | 40,000 |
| | | 1,879,300 | 30,000 | 125,900 | 1,675,700 | - | - | 47,700 | - | 1,879,300 |
| | | 9,765,120 | 284,450 | 490,444 | 8,455,300 | 51,666 | 274,000 | 47,700 | 161,560 | 9,765,120 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|---|--|----------------------|
| ADM-08-001 | Annual Workspace Efficiency Upgrades | Annual budget to provide for occasional replacement and improvement of work spaces. | 5,000 |
| ADM-20-001 | Tempest - Utility Account Change Management | Tempest tool that allows for the mass update of utility account charges when making adjustments to rate structures. | 6,520 |
| ADM-20-002 | Town Fitness Room Equipment Replacement | As part of the Town's objective to support health and wellness in the workplace, the employee Fitness Room is well used by staff from the Town Hall, Public Works, and RCMP. | 5,000 |
| ADM-20-005 | Tempest - eInspections | Tempest module to allow property owners and builders to schedule, cancel, and reschedule building inspections online. | 10,500 |
| BLD-21-001 | Town Hall Staff Bicycle | Trade-in existing Town bike, the current bike is not suitable for staff needs, and purchase a new bike with fenders and storage. To be used by Bylaw & Engineering staff to attend calls and site meetings. | 1,200 |
| COM-08-003 | Computer Replacement Plan | A plan for the replacement of the Town's Computer Equipment. The plan, outlined in Policy #FN-015, covers replacement of existing computer equipment only. Purchases of new equipment must be budgeted for separately, including the cost of software and licensing. | 210,000 |
| COM-09-003 | Computer Equipment Fund | Centralized addition of new computer equipment from all departments for planned new positions, or requirements that arise during the year. | 5,000 |
| DNP-13-003 | Ferry Terminal Building Improvements | Site and building improvements at the Sidney International Ferry Terminal. The 2021 project is the initial design and site preparation for the replacement of the U.S. Customs Building, for conformance with new standards imposed under a Pre-clearance agreement. This work will continue into 2022, and will be followed by improvements to the Canada Customs building. | 197,700 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|---|---|----------------------|
| DNP-15-001 | Fishing Pier Metal Painting | The metal beams and piles supporting the Fishing Pier were inspected in 2014 and found to be lacking the original protective coating in many places. With the exposure to waves and salt water, corrosion is a concern. A new assessment was undertaken in 2020 to seek advice on the most effective way to extend the life of this valuable asset. | 350,000 |
| DRA-13-001 | Infra Plan - Patricia Place Storm | 2nd phase replacement of 365m of storm main repairs on Patricia Place Easement and Melville Park. | 485,000 |
| DRA-20-002 | Infra Plan-Allbay Rd Drainage, 10382 Allbay Rd to Resthaven Dr. | Replacement of 135m of storm main pipe on Allbay Rd, from 10382 Allbay Rd to 10344 Resthaven. | 442,100 |
| DRA-20-004 | Infra Plan-James White Drainage, Seventh St to Swiftsure Pl | Replacement of 335m of storm main pipe on James White, from Seventh St to Swiftsure Pl. | 995,900 |
| DRA-20-005 | Infra Plan Drainage-Amelia Ave, Melissa St to Grove Cres | Replacement of 285m of storm main pipe on Amelia Ave, from Melissa St to Grove Cres. Design in 2021. Construction postponed. | 10,000 |
| DRA-21-001 | Infra Plan Melville Park, from DMH450 to 10259 | Replacement of 86m of storm main pipe in Melville Park, From DMH450 to 10259. | 178,200 |
| ENG-08-003 | Engineering Equipment | Recurring annual budget item to replace existing Engineering equipment. Also, with changes in technology, new equipment may be required. | 4,500 |
| ENG-15-001 | DCC Bylaw | To update the Town's DCC Bylaw, which will allow for recovery of certain development-related costs associated with infrastructure upgrades. | 10,000 |
| FIR-08-003 | Fire Department Equipment | Annual budget for the ongoing replacement of equipment needed for the Fire Department. This includes: Nozzles and Hose Fittings; Turnout Gear; SCBA; other specified equipment. | 39,750 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|--------------------------------------|--|----------------------|
| FIR-17-008 | CSB Easement Access | Compensation to Memorial Park Society for perpetual use of easement access across their lands, from Bevan Avenue to the new Community Safety Building. 2 payments remaining. | 80,000 |
| FIR-20-001 | SCBA Air Cylinder Replacement | Replacement of SCBA units and air packs. | 274,000 |
| FIR-21-001 | Fire Dept. Mobile Inspections | Equipment, licencing and training to enable mobile, paperless inspections. | 10,000 |
| PLA-21-001 | Tempest - Licensing eApply | This module will enable business license applicants to apply electronically for their various licensing needs. Combined with MyCity, businesses can apply, submit supporting documents, and monitor the status of their application as it goes through the approval process. | 28,250 |
| POL-09-005 | RCMP Furnishings | Required replacement of old workstations and chairs for ergonomic, configuration and productivity purposes. | 10,000 |
| POL-20-002 | RCMP Heating System | Replace the heating system at the RCMP Building. Completion of project initiated in 2020 with roof replacement. | 110,000 |
| POL-20-004 | RCMP Cell/Interview Room Renovations | Modifications to the cells and the interview room to meet current RCMP standards. | 30,000 |
| POL-20-006 | RCMP Secure Parking Lot | The project involves the reconfiguration of the existing parking lot between the Town Hall, RCMP Detachment and Driver Services office. The project will involve fencing (black chain link, 8ft fencing) around a portion of the parking lot that will be designated for RCMP use only. Additional budget is being requested in order to allow for paving of drive aisles. | 80,000 |
| POL-21-001 | RCMP Internal Door Security | Improve internal security at the Sidney/North Saanich RCMP Detachment through the installation of a secure access card system. | 30,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|--------------------------------------|---|----------------------|
| POL-21-003 | RCMP Flooring Replacement | Replace carpeting and other flooring in RCMP Building due to wear and tear. | 30,000 |
| PRK-08-005 | Parks Equipment | Replacement of Parks small equipment. | 10,000 |
| PRK-08-008 | Parks Vehicles | To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements. | 195,000 |
| PRK-16-010 | Rotary Park Irrigation Replacement | Existing system is grossly inadequate and inefficient. The original system has been expanded over the years, (as have several ball fields) from 12 zones to 28 zones. If the issue is not addressed, the excessive water hammer will burst the pipes, resulting in extensive water damage to the building, and will force the issue of upgrading. A 4-phase project is proposed to improve the system gradually, with 50% of the funding coming from North Saanich. | 60,000 |
| PRK-17-002 | Melville Park Path-Resurface Overlay | Existing asphalt path is cracked and requires an overlay. | 20,000 |
| PRK-17-005 | Fifth Street Medians Landscaping | Re-landscaping of existing medians on Fifth Street between Beacon and Bevan. The existing landscaping was installed in 2004 and needs to be refreshed. | 16,500 |
| PRK-17-006 | Tulista Park Sidewalk Improvements | Raise grade, widen and improve sidewalk at Tulista Park to prevent winter flooding. Given the high usage and number of attractions in this park, a 3.0m wide sidewalk is planned to allow for multiple users (pedestrians, scooters, skateboards, BMX bikes). | 200,000 |
| PRK-18-013 | Skatepark Improvements | Since construction of the Skatepark in 2017, staff have been observing where users and spectators tend to congregate, with a view to providing a seating area. The Kiwanis Club of Sidney is raising funds for all of the desired upgrades, and the work will proceed as additional funds are received. | 15,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|--|---|----------------------|
| PRK-18-010 | Rotary Park Chain Link Fence | Replacement of field chain link fencing at Rotary Park. | 40,000 |
| PRK-20-004 | Sculpture Purchases | Acquisition of artworks along the Town's Sculpture Walk. | 15,000 |
| PRK-21-001 | Brethour Park Detailed Park Design and Pickleball Courts | Consultation and design for a potential pickleball court in Brethour Park or another viable location. If a suitable site is selected by Council, construction may begin as early as 2022. | 30,000 |
| PRK-21-003 | Resthaven Playground Resurfacing | Resurface playground at Resthaven Park with engineering wood chip surfacing. | 15,000 |
| PRK-21-004 | Tree guards | Purchase and install steel tree guards for street trees in the Downtown core. | 25,000 |
| PRK-21-005 | Picnic table at Rose Garden | Add picnic table at Rose Garden - this is a good location for outdoor physically distanced visits. | 7,500 |
| PRK-21-006 | Seaport Park Bricklock Repair | Repair bricklock at Seaport Park and install hose bib for waterfront watering. | 25,000 |
| PRK-21-007 | Blue Heron Park Turf Fields | Funding commitment from Town for 1/3 of the municipal portion of this grant project. The grant application was submitted by the Peninsula Soccer Association in 2020. | 107,500 |
| PWG-08-005 | Underground Wiring | To allow the Town to participate in underground wiring projects, jointly funded by adjacent developments. \$20,000 annually. | 20,000 |
| PWG-08-011 | Green Technology Applications | Funding to explore (through small pilot projects etc.) practical applications of green and sustainable technologies in Town operations, with the goal of reducing energy consumption and the Town's carbon emissions. The use of lower energy fixtures, solar energy, LED lighting and biofuels etc. is to be investigated. | 10,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------------|--|---|------------------------------|
| PWG-09-002 | Public Works Equipment | This recurring yearly budget is for replacement of public works equipment and upgrading to new technology, as required. | 10,000 |
| PWG-09-003 | Transportation Vehicles | To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements. | 10,000 |
| PWG-16-003 | Public Works Administration Building Design | Conceptual drawing for reconfiguration of Public Works Administration Offices. The existing offices were created by joining several portable trailers together many years ago. A modern office would provide better working space and be more energy efficient. | 25,000 |
| PWG-17-017 | Replace Fourth St. Washrooms | Replace Public washrooms at Fourth Street. Note: a grant application was submitted for this project. If it is not successful, funding is still in place to complete the project. | 100,000 |
| PWG-19-001 | Annual Workspace Efficiency-Public Works/Parks | Annual budget to provide for occasional replacement and improvement of work spaces. | 3,000 |
| PWG-20-001 | Survey Equipment-Engineering | To purchase robotic total station to improve in-house survey efficiency. | 15,000 |
| PWG-20-002 | Waterfront Public Washrooms | Installation of public washrooms near the waterfront. A grant application was submitted for this project. If it is not successful, funding is still in place for completion, though the project may need to be scaled back slightly. | 300,000 |
| PWG-20-004 | Bike Storage in Downtown Sidney | Design and install covered bike storage in downtown Sidney. | 35,000 |
| PWG-20-006 | Downtown Garbage Containers | Purchase additional garbage containers for the downtown and surrounding area. | 5,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|---|---|----------------------|
| PWG-21-001 | Tourist Info Centre Roof Replacement & Solar Panels | 2021-Replace the roof on the Tourist Information Centre at Bevan Triangle Park. 2022-Install solar panels. | 25,000 |
| PWG-21-002 | Town Hall Electrical Service | Repair Town Hall main electrical service. | 120,000 |
| RDS-08-010 | Downtown Street Lighting | Yearly recurring budget item to install Street Lights in the Downtown core. | 30,000 |
| RDS-15-009 | Bowerbank Road Sidewalks & Curbs | Extend the sidewalk on the west side of Bowerbank from Vallis Pl north to the bus stop, from Malaview Ave south to the bus stop, and from Piercy Ave to Calvin. Also replacing 1 curb segment on the west side of Bowerbank from Piercy. | 38,300 |
| RDS-15-011 | Orchard Ave Sidewalk-2nd Street to 3rd Street | To complete sidewalk link on Orchard Avenue from 2nd Street to 3rd Street | 10,900 |
| RDS-16-001 | Beacon Ave Curb Returns | To improve curb returns and let downs to improve accessibility on Beacon Avenue, at Third Street, Fourth Street & Fifth Street. One corner to be done per year, over three years. | 45,000 |
| RDS-16-030 | Hydro Box Revitalization | Vinyl wrap of several of the older utility kiosks in the downtown for aesthetic improvement. The program would have a local First Nation focus where possible, featuring Coast Salish artwork by each of the four Peninsula W'sanec groups. | 5,000 |
| RDS-18-009 | Bike Path West Side of Highway | Resurface and rebuild additional portions the West Sidney highway bike trail, as recommended in the 2017 West Side Local Area Plan. Note: a grant application has been submitted for this project. | 549,000 |
| RDS-18-015 | Street Light Replacement | Program to replace Town owned HPS lighting in residential areas with efficient LED lighting. | 20,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|--|--|----------------------|
| RDS-18-017 | Bevan Sidewalk & Paving | Replacement of 65m of sidewalk on Bevan, from-2330 Bevan to Seventh; Replacement of 35m of sidewalk on Seventh St, from 2330 Bevan to Beacon. Paving 1 segment on Seventh St, from-Beacon Ave. to Bevan Ave. | 211,400 |
| RDS-20-002 | Eighth Street Sidewalk Extension | Make improvements that include a sidewalk, fencing and boulevard trees on the west side of Eighth Street in front of the Works Yard, and a crosswalk between Iroquois Park and Eighth Street. | 350,000 |
| RDS-20-003 | Bike Lanes on Resthaven Drive | Concept & detailed designs for bike lanes on Resthaven Drive from McDonald Park Road to Beacon Avenue. This will include community engagement. Construction would follow in 2022. | 80,000 |
| RDS-21-001 | Ardwell-Resthaven-East, Curb, Sidewalk, Paving | 125m of new curb & gutter on Ardwell Ave, from Resthaven Dr to the East 75m of sidewalk on Ardwell Ave, from Resthaven Dr to the East Paving 1 segment on Ardwell Ave, from Resthaven Dr to the East. | 111,400 |
| RDS-21-002 | Infra Plan Henry, Fifth St to Fourth St | Replacement of 45m of curb & gutter on Henry, Fifth St to Fourth St Replacement of 40m of sidewalk on Henry, Fifth St to Fourth St Paving 2 segments on Henry, Fifth St to Third St. | 167,500 |
| RDS-21-003 | Infra Plan Piercy Ave, from Godfrey to Bowerbank | Replacement of 12m of curb & gutter on Piercy Ave, from Godfrey (south) 215m of new sidewalk on Piercy Ave, from Godfrey to Bowerbank. | 91,700 |
| RDS-21-004 | Infra Plan Paving Fifth St, from Bevan North | Paving 1 segment on Fifth St, from Bevan North 56m. | 72,700 |
| RDS-21-005 | Sidewalk Lochside, from Weiler Ave-South | 90m of new sidewalk on Lochside, from Weiler Ave-South. | 37,100 |
| RDS-21-006 | Eastview and Bevan Sidewalk Repair | Tree replacements and sidewalk repairs. Existing trees will be removed and replaced with more suitable species. | 50,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|-----------------------------------|--|----------------------|
| RDS-21-007 | Visitor Centre Curb Repair | Replacement and new curb around Visitor centre. Seventh Street issues have created a dam for storm water at Visitor Centre entrance. This is to fix this pooling water. | 10,000 |
| RDS-21-008 | Temporary Bike Parking | Pilot project - install temporary bike parking in a parking spot in downtown Sidney for summer. | 5,000 |
| RDS-21-009 | James White-Pat Bay Hwy to Corner | 380m of new curb & gutter on James White Blvd, from Pat Bay Hwy to Corner 300m of new sidewalk on James White Blvd, from Pat Bay Hwy to Corner Paving 4 segments on James White Blvd, from Pat Bay Hwy to Corner and corner to Seventh St. | 8,000 |
| RDS-21-010 | Speed Reader Signs | Replace 2 speed reader signs that are failing. AC powered - located at 2281 Beacon, 10030 Resthaven. Install 2 new solar powered speed reader signs - potentially on Allbay. ICBC provides 50% grant funding. | 25,000 |
| RDS-21-011 | Pave Town Hall Parking Lot | Pave the drive aisles servicing the Town Hall and Driver Services building parking lots. | 50,000 |
| SNR-21-001 | Seniors Centre Kitchen Equipment | Replace two Steamer/Oven Combo Units at Seniors Centre Kitchen. | 30,000 |
| TRN-15-001 | Bus Stop Improvements | Yearly program to install new or upgrade existing bus transit stops. | 5,000 |
| WAT-08-001 | Water Equipment | This recurring yearly budget is used to replace existing equipment, and also, with the change in technology, new equipment may be needed. | 10,000 |
| WAT-15-001 | Hydrant Upgrades | Annual program to upgrade hydrants and install one new hydrant in a location to be determined by the Fire Department. | 10,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|---|---|----------------------|
| WAT-17-001 | Meter Replacement Program | Ongoing 3 year program to replace outdated/failing meters. | 179,000 |
| WAT-19-001 | Infra Plan Water-Henry Ave-Fourth to Third | Replacement of 110m of 200mm water main pipe on Henry Ave, from Fourth St to Third St. | 74,800 |
| WAT-20-001 | Lochside Watermain Replacement | Replacing the existing 100mm AC and 300mm permastrand watermain along Lochside Drive with new watermain. This new watermain will be hardened to withstand seismic activity, and be an emergency water source to the east side of Sidney. Design to be developed in 2021, with construction in 2022. | 50,000 |
| WAT-20-002 | Infra Plan Water-Amelia Ave, Bowerbank Rd-Pleasant St | Replacement of 344m of 150mm water main pipe on Amelia Ave, Bowerbank Rd-Pleasant St and Amelia Cul de Sac. | 244,500 |
| WAT-21-001 | Infra Plan Fire Lane #3 to Calvin | Replacement of 190m of 150mm water main pipe on Fire Lane #3 to Calvin. | 129,200 |
| WAT-21-002 | Infra Plan Henry, from Seventh to the West | Replacement of 85m of 200mm water main pipe on Henry, from Seventh to the West. | 57,800 |
| WAT-21-003 | Infra Plan Swiftsure Pl, James White to Corner | Replacement of 105m of 150mm water main pipe on from Swiftsure Pl, from James White Blvd to End. | 9,400 |
| SEW-08-001 | Sewer Equipment | This recurring yearly budget is used to replace existing equipment, and also, with the changes in technology, new equipment may be required. | 10,000 |
| SEW-08-004 | Sewer Vehicles | To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements. | 475,000 |

2021 Capital Project Listing

| Project # | Title | Description | 2021 Project Cost |
|------------|--|--|---------------------------|
| SEW-15-001 | Pump Station Spare Pump | Purchase of shelf ready spare sewer pump. It is good practice to have spare pumps on hand in order to respond to unexpected failures. Some pumps have lengthy delivery times, and expensive temporary measures could be required if a replacement pump cannot be found quickly. | 20,000 |
| SEW-16-001 | Access Hatches-Pump Stations | Improved confined space entry hatches, to comply with Worksafe regulations. We have 10 pump stations; improvements would be phased over 5 years. | 50,000 |
| SEW-17-008 | Patricia Place Sanitary Sewer | Replacement of Sanitary Sewer main in conjunction with Storm Sewer work in the area. | 367,000 |
| SEW-18-003 | Infra Plan Sewer-Harbour Pump Station | Consultant fees to evaluate, design, tender and inspect the construction of a complete lift station replacement in 2022. | 63,600 |
| SEW-19-002 | Infra Plan Sewer-Rothesay Pump Station | Waterfront pump station with heightened environmental sensitivity is over 30 years old and needs to be replaced. New station will need to be designed to current standards, including on-site backup power and larger retention capacity. Climate change and rising sea levels will need to be considered. | 61,800 |
| SEW-20-001 | Town-owned SCADA System | Upgrades to Town infrastructure related to CRD's SCADA monitoring system. | 60,000 |
| SEW-20-002 | Infra Plan-James White Sewer, Seventh St to James White West | Replacement of 618m of sewer main pipe on James White Sewer, from Seventh St to James White West. | 721,900 |
| SEW-20-003 | Infra Plan Sewer-Amelia Ave, Almond St to Melissa St. | Replacement of 71m of sewer main pipe on Amelia Ave, from Almond St to Melissa St. | 10,000 |
| SEW-21-001 | Infra Plan – 10482 Resthaven Sewer Main Replacement. | Replacement of Sanitary Sewer main between Melville Park and Resthaven Drive, within easement on 10482 Resthaven. | 40,000 |
| | | | <u>\$9,765,120</u> |