



TOWN OF SIDNEY

FINANCIAL PLAN

2015-2019

TOWN OF SIDNEY
FINANCIAL PLAN - 2015-2019
INTRODUCTION

The Community Charter requires that Sidney Council adopt a Five-Year Financial Plan bylaw each year, prior to adoption of the annual property tax bylaw. This document provides an overview of the draft financial plan that was introduced to Council and the public on February 2nd. Council deliberated on the Financial Plan at meetings on February 16th and 24th.

The Town's budget is broken out into the following components:

- General Operating Fund
- Water Fund
- Sewer Fund
- Capital

This supporting document provides the following information on the above components:

- Proposed tax increase and summary of major budget impacts
- Table summary of Revenues and Expenditures by type for each fund
- Net budget summary, listing total budget and yearly changes for each department within each fund
- Total Revenues and Expenditures by department, with major changes explained
- Listing of Supplemental Items
- Listing of Capital projects included in the Financial Plan.

Town of Sidney 2015-2019 Financial Plan

The Town is pleased to present a financial plan that was developed to maintain or enhance existing levels of service to taxpayers, and to support Council's strategic goals. By looking first at internal efficiencies, staff was able to fund most inflationary and other increases through existing budgets. As a result, the 2015 tax increase included in the financial plan is 2.52%. A reduction in the Sewer Parcel Tax helps offset the impact of the tax increase, as will a reduction in Sewer User Fees.

The summary below provides a high level overview of some of the major factors that have impacted the development of the financial plan.

- **RCMP Contract**

Parties to the RCMP contract with a population between 5,000 and 15,000 pay 70% of the cost of each RCMP officer; the remaining 30% is subsidized by the two senior governments. Even with this subsidy, the cost per officer is up to about \$114,000. This cost includes not just the officer, but also vehicles and all of the equipment required for duty. Despite the cost, the RCMP model remains less expensive overall than the creation of a municipal force.

An additional Officer was added to the Town's detachment mid-way through 2014, bringing the Town's force to 15. 2015 represents the first full year of funding for this new position. This, combined with a general increase of about \$4,000 per officer, adds approximately \$90,000 to the Town's budget. No additional officers are in the plans at this time.

- **Firefighter Hiring Plan Implementation**

In 2013, Council approved a phased hiring plan to gradually add full time firefighters to our department. This plan was put in place to address the lack of daytime, weekday coverage, to ensure proper response times to emergencies. Having additional full-time firefighters not only increases the level of service to residents and businesses, but ensures our home and business fire insurance rates do not increase due to lack of firefighting capacity.

One additional career firefighter was added in 2013, a second in 2014, and a third is being added half way through 2015. The financial impact of the 2013/14 hires will be \$44,500 for 2015. The estimated impact of the 3rd firefighter is \$34,000 for this year. The overall tax impact of greatly enhancing our Fire Department's capacity will be approximately 2.9%; this impact is spread over nine years, averaging about 1/3 of a percent each year.

- **Personnel Impacts**

Other than the Firefighter Hiring Plan, there are no new positions included in the new financial plan. In fact, we are trying to find efficiencies where we can, by sharing existing personnel to fill vacancies, and by reducing certain positions to less than full time. In 2014, Council also approved a 2-year freeze on increases to the management pay scale.

- Community Support Funding

The budget also includes several increases in community support funding. Two of these originate from requests by the Mary Winspear Centre and the Shaw Ocean Discovery Centre. The third increase was identified through the Mayor's Task Force on Downtown Revitalization.

The Mary Winspear Centre has been receiving annual Town funding equal to 2% of tax revenues. They have requested an increase to 2.5% of tax revenues, which equals an additional \$51,000 for 2015. The additional funding will allow them to begin addressing long-term capital maintenance on their facility.

The Shaw Ocean Discovery Centre has been granted an increase in their annual funding contribution from the Town from the previous level of \$42,600 to \$65,000.

An additional amount of \$40,000 was approved for Economic Development initiatives, as per the recommendations of the Mayor's Task Force on Downtown Revitalization. This increases total Economic Development funding to \$100,000 annually. Council has recently created a Select Committee to explore the best way to use these funds to better support economic activity in Sidney.

- Supplemental Requests

These are defined as changes to existing services, or one-time projects or studies that cannot be funded through existing budgets. Ongoing items such as the Firefighter Hiring Plan are also considered Supplementals. The Community Support funding described above also represents Supplemental items. Additional details are provided on pages 19-24 to better describe each item, and to quantify the total impact on the financial plan.

- Reserve Funds and Infrastructure Replacement

The Town remains committed to a high level of investment in replacement reserves for much of its infrastructure and equipment assets. General Fund contributions to the infrastructure replacement reserves increase by \$32,600 for 2015, plus an additional \$12,400 in the Utility Funds. Additional planning will take place over the next several years to determine the sufficiency of existing reserves, and the possible creation of additional reserves for the replacement of Town buildings and facilities.

- No Across-the-board Inflationary Adjustments for 2015

Direction to staff in preparing their 2015 budget was that no across the board inflationary increases were to be factored in. This is the sixth year in a row that there has not been a general inflationary increase to the budget. Some areas, such as utilities, required adjustments to keep in line with unavoidable rate increases. While this practice allows us to minimize tax impacts, it is not sustainable in the long-term, if we are to maintain or enhance levels of service to the community.

- Surplus Funding

The level of Surplus funding has been set at \$200,000 per year for this 5-year financial plan. Use of Surplus is a common and effective way to reduce the reliance on tax increases. Under this budgeting method, we are still fully expecting to break even in the typical year. This is achieved through savings in various expenditure areas, or increases in conservatively budgeted revenues. While operating deficits will inevitably occur from time to time, there are sufficient accumulated surpluses from prior years to cover the potential annual deficit. The Town has an established policy in place to ensure that sufficient levels of accumulated surplus are maintained.

- Proposed Tax Increase

The approved financial plan includes a net increase in property tax revenues of \$332,429. Factoring in new construction revenue, as well as new revenue from a standardization of tax rates between Classes 5 (Light Industry) and 6 (Commercial) the net impact to existing taxpayers is 2.52%. This percentage represents approximately \$32 for the average residence, or \$2.67 per month. Combined with the proposed reductions to the Sewer Parcel Tax, which is also collected on the property tax notice, the total increase for the average residence is about \$12 for the year, or \$1 a month.

The tables on the following two pages provide an itemized description of the major tax impacts, as well as the impact of the tax increase and Sewer Parcel Tax decrease on the average residence.

If we were to deduct the impact of the increased service levels (i.e. the Supplemental items and the additional Fire and RCMP personnel) the remaining tax impact would be close to zero. In effect, taxpayers are paying slightly more, but receiving more and better services for their tax dollar.

Analysis of Tax Impacts

Town of Sidney - 2015 Financial Plan		Required Tax Revenue	% Tax Increase
2014 Taxes		10,221,074	
Add: Changes to core budget			
RCMP Contract (includes 15th Officer)	96,200		
Firefighter Hiring Plan (previous years)	39,500		
Ongoing Economic Development support	52,750		
Increase to Infrastructure funding	32,600		
Operating Efficiencies	(127,650)	93,400	0.91%
Add: Incremental items			
Increase to capital budget funded from tax	135,000		
Supplementary - one time	26,250		
Supplementary - continuous	169,750		
Less: 2014 one-time Supplementary	(92,000)	239,000	2.34%
Deduct: Offsets			
Class 5 Rate Standardization	(30,000)		
2014 Non market (new construction)	(45,000)	(75,000)	-0.73%
2015 Property tax revenue from existing taxpayers		257,400	2.52%
Note: 1% increase in taxes = \$102,211			
Each 1% tax increase represents approximately \$1.10 per month for the average residential taxpayer			

Impact on Average Residential Tax Bill

- In 2014, the “average” residential property paid \$1,318 in municipal property taxes.
- Applying a 2.52% tax increase takes this figure to \$1,351.
- A reduction in the Sewer Parcel Tax from \$141 to \$120 reduces the overall increase in municipal fees on the tax notice to \$12 for the year for the average residence.

	2014				2015		
	Annual	Monthly	Daily		Annual	Monthly	Daily
Municipal Taxes	1,318	109.82	3.61	Municipal Taxes	1,351	112.59	3.70
Water Parcel Tax	60	5.00	0.16	Water Parcel Tax	60	5.00	0.16
Sewer Parcel Tax	141	11.75	0.39	Sewer Parcel Tax	120	10.00	0.33
Total	1,519	126.57	4.16	Total	1,531	127.59	4.19
				Total Increase	12	1.02	0.03
				Total % increase on municipal charges:			0.80%

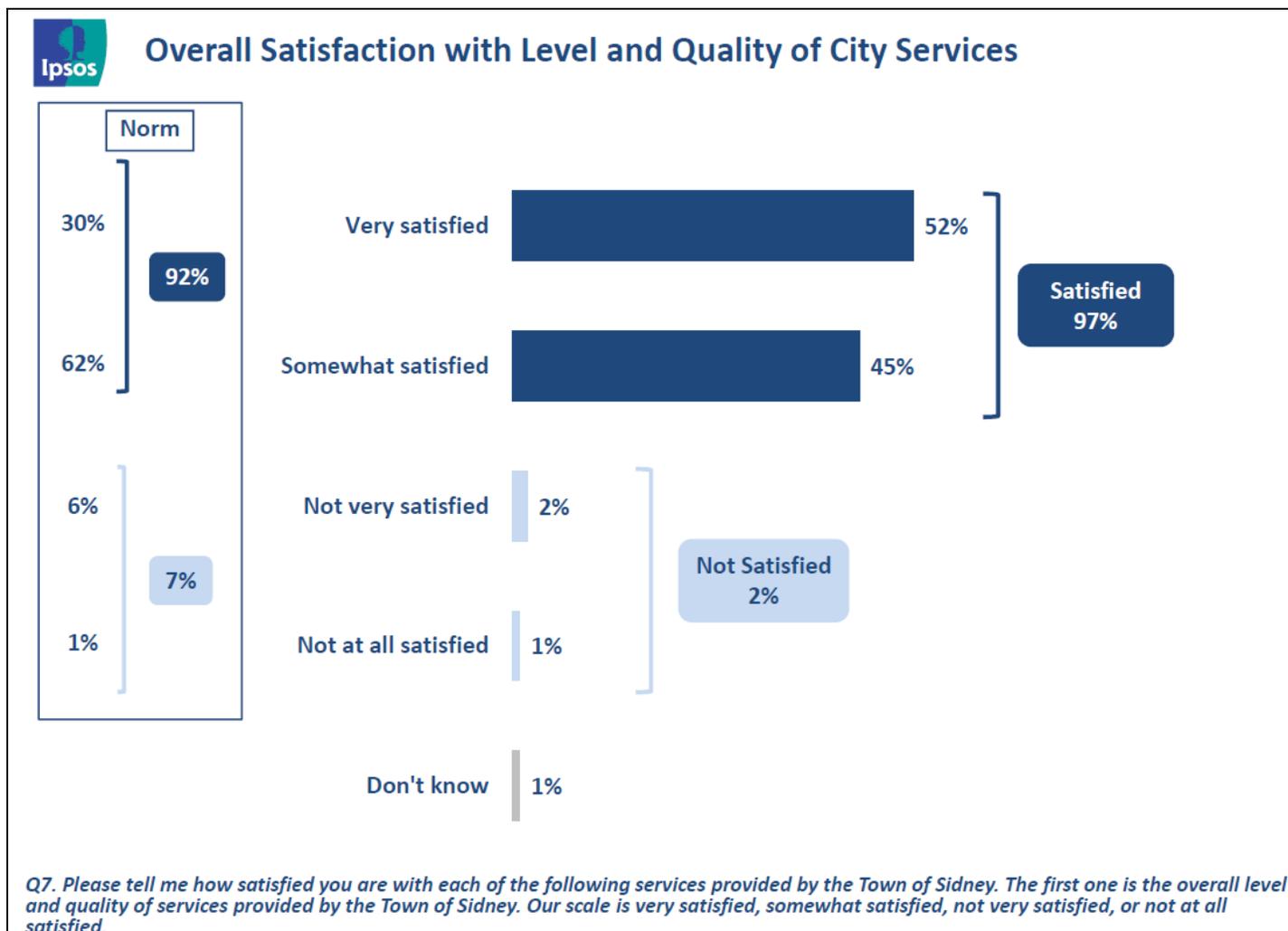
Please note: the impact on any individual property will vary, depending on its change in assessed value from the previous year, as compared to the average residential assessment change of +1.44%.

Please also note that municipal taxes represent only a portion of your total tax bill. The Town also collects levies on behalf of several other agencies, such as School Taxes for the Province, the Library Levy, and Regional levies for the CRD. The CRD Levy also pays for Panorama Recreation services.

Citizen Satisfaction Survey

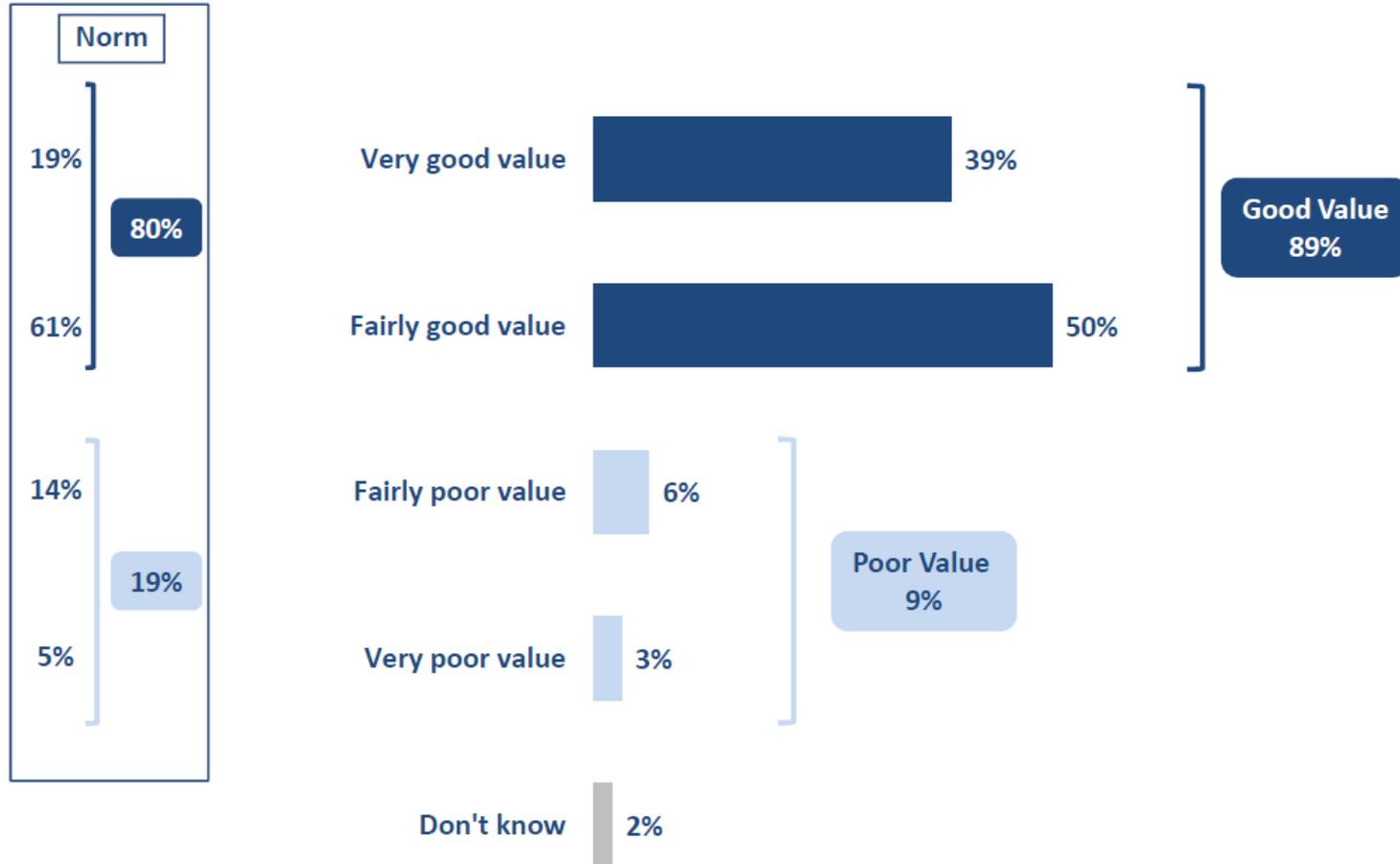
In 2013, the Town undertook a professional survey to assess citizen satisfaction with Town services. The survey helped inform the budgeting process. The results indicated that citizens were satisfied with the level and quality of Town services, and felt that they were getting good value for their tax dollar. While we always try our best to keep tax increases to a minimum, survey results indicate that the majority are more concerned with maintaining or improving the level of service than in cutting taxes at the expense of services.

Excerpts from the survey are displayed below. The full survey is available on the Town's website, at www.sidney.ca.





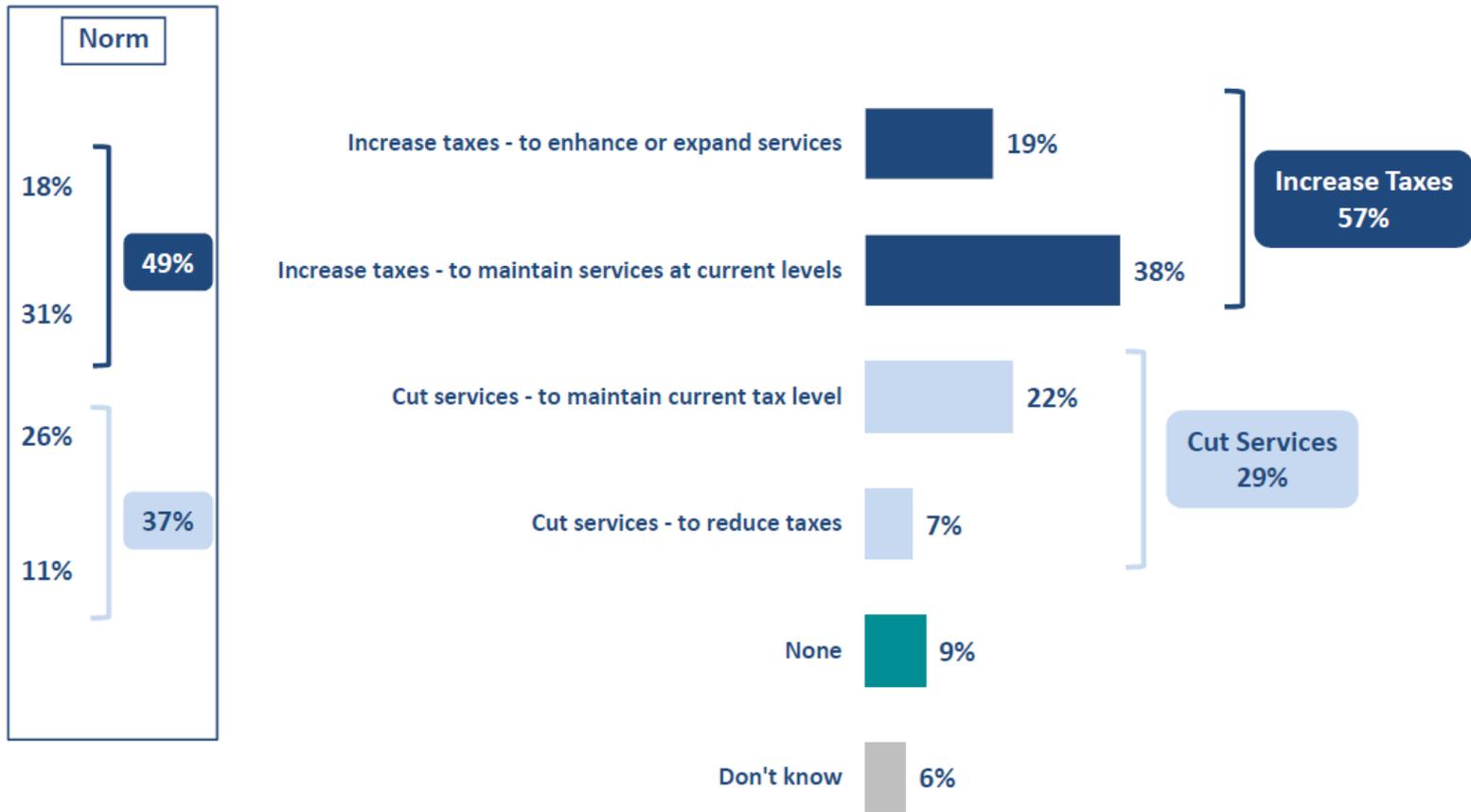
Value for Taxes



Q8. Thinking about all the programs and services you receive from the Town of Sidney, would you say that overall you get good value or poor value for your tax dollars? (Is that very or fairly good/poor value?)



Balancing Taxation and Service Delivery Levels



Q9. Municipal property taxes are the primary way to pay for services provided by the Town of Sidney. Due to the increased cost of maintaining current service levels and infrastructure, the Town of Sidney must balance taxation and service delivery levels. To deal with this situation, which one of the following four options would you most like the Town of Sidney to pursue?

Town of Sidney 2015 Financial Plan: Fund Summary

FUND: General Operating Fund

DESCRIPTION: Property Tax funded general operating fund for the Town of Sidney.

PROGRAM DETAILS: General operations of the Town, operating under local government legislative guidelines. Includes Administration, Planning, Finance, Engineering & Works and Parks & Cultural functions.

FINANCIAL SUMMARY

	2014 YTD Actual	Budget 2014	2015	2016	2017	2018	2019
Other Revenue							
TAXES	473,449.	470,913.	478,308.	545,187.	557,436.	287,115.	292,858.
FEES, RATES & SERVICE CHARGES	2,029,668.	2,054,420.	2,108,727.	2,132,036.	2,160,879.	2,198,393.	2,220,389.
GOVERNMENT TRANSFERS	786,280.	659,685.	831,731.	834,907.	841,766.	848,762.	855,899.
INVESTMENT EARNINGS	215,305.	165,514.	203,100.	205,360.	207,665.	210,016.	212,415.
GIFTS & CONTRIBUTIONS	85,535.	204.
PENALTIES & INTEREST ON TAXES	77,900.	83,000.	83,000.	84,660.	86,353.	88,080.	89,842.
RESERVE & INTERFUND TRANSFERS (R)	289,536.	596,032.	321,910.	200,000.	202,757.	222,662.	214,585.
OTHER REVENUE	123,670.	8,800.	8,800.	8,976.	9,156.	9,339.	9,526.
Total Revenue before Property Taxes	4,081,343.	4,038,568.	4,035,576.	4,011,126.	4,066,012.	3,864,367.	3,895,514.
Operating Expenditures							
PERSONNEL	6,289,885.	6,349,188.	6,352,053.	6,510,857.	6,640,910.	6,818,572.	6,962,097.
CONTRACTED SERVICES & EQUIPMENT	4,373,453.	4,768,707.	4,851,767.	4,883,497.	4,944,604.	4,697,247.	4,753,154.
MATERIALS, SUPPLIES & EQUIPMENT	951,692.	1,057,601.	1,021,339.	1,038,157.	1,058,828.	1,085,440.	1,101,474.
OTHER EXPENSES & ALLOCATIONS	(14,397.)	(32,426.)	49,620.	37,995.	29,196.	20,223.	11,412.
DEBT & LEASE FINANCING	357,802.	342,417.	328,575.	321,475.	319,090.	275,832.	272,842.
RESERVE & INTERFUND TRANSFERS	2,033,649.	1,463,820.	1,540,450.	1,649,239.	1,712,243.	1,800,954.	1,872,944.
CAPITAL FUNDING	310,335.	310,335.	445,275.	454,125.	448,375.	407,375.	314,375.
Total Expenditures	14,302,419.	14,259,642.	14,589,079.	14,895,345.	15,153,246.	15,105,643.	15,288,298.
PROPERTY TAX	10,221,076.	10,221,074.	10,553,503.	10,884,219.	11,087,234.	11,241,276.	11,392,784.
Increase in Tax			332,429.	330,716.	203,015.	154,042.	151,508.
Percentage Change			3.25%	3.13%	1.87%	1.39%	1.35%
			45,000	60,000	60,000	60,000	60,000
			30,000	30,000	-	-	-
			257,429	240,716	143,015	94,042	91,508
			332,429	330,716	203,015	154,042	151,508
General Increase Percentage			2.52%	2.28%	1.31%	0.85%	0.81%
			3.25%	3.13%	1.87%	1.39%	1.35%

Town of Sidney 2015 Financial Plan: Fund Detail

FUND: General Operating

FUNCTION	2014 Approved Budget	2015 Net Budget	2016 Net Budget	2017 Net Budget	2018 Net Budget	2019 Net Budget
Revenue						
01-General Revenue	(11,397,976.)	(11,746,280.)	(12,140,945.)	(12,353,494.)	(12,517,262.)	(12,678,691.)
<i>change from prior year</i>		(348,304.)	(394,665.)	(212,549.)	(163,768.)	(161,429.)
Net Expenditures						
11-Legislative Services	208,754.	224,200.	225,534.	229,957.	234,463.	239,062.
<i>change from prior year</i>		15,446.	1,334.	4,423.	4,506.	4,599.
12-Finance & Administration	1,574,285.	1,474,839.	1,507,624.	1,545,363.	1,573,108.	1,595,568.
<i>change from prior year</i>		(99,446.)	32,785.	37,739.	27,745.	22,460.
19-Elections	6,000.	4,000.	4,000.	4,000.	4,000.	4,000.
<i>change from prior year</i>		(2,000.)
21-Police Protection	2,127,810.	2,241,833.	2,281,339.	2,316,330.	2,351,311.	2,388,988.
<i>change from prior year</i>		114,023.	39,506.	34,991.	34,981.	37,677.
22-Court House	28,971.	26,631.	27,353.	28,090.	28,843.	29,608.
<i>change from prior year</i>		(2,340.)	722.	737.	753.	765.
23-Fire Protection	1,189,074.	1,250,399.	1,311,608.	1,352,239.	1,401,253.	1,443,462.
<i>change from prior year</i>		61,325.	61,209.	40,631.	49,014.	42,209.
24-Emergency Measures (PEMO)	34,000.	34,000.	34,680.	35,374.	36,081.	36,802.
<i>change from prior year</i>		.	680.	694.	707.	721.
26-Building & Bylaw Enforcement	47,060.	59,998.	60,760.	61,524.	62,289.	63,065.
<i>change from prior year</i>		12,938.	762.	764.	765.	776.
31-Common Services - Transportation	942,035.	923,449.	938,257.	956,167.	974,432.	993,065.
<i>change from prior year</i>		(18,586.)	14,808.	17,910.	18,265.	18,633.
32-Roads	898,054.	904,710.	919,688.	938,186.	957,051.	975,875.
<i>change from prior year</i>		6,656.	14,978.	18,498.	18,865.	18,824.

Town of Sidney 2015 Financial Plan: Fund Detail

FUND: General Operating

FUNCTION	2014 Approved Budget	2015 Net Budget	2016 Net Budget	2017 Net Budget	2018 Net Budget	2019 Net Budget
Net Expenditures						
34-Public Transit	10,399.	10,398.	10,676.	10,960.	11,249.	11,542.
<i>change from prior year</i>		(1.)	278.	284.	289.	293.
35-Parking Lots	(16,841.)	(16,541.)	(16,872.)	(17,210.)	(17,554.)	(17,905.)
<i>change from prior year</i>		300.	(331.)	(338.)	(344.)	(351.)
36-Dock & Port Facilities	(192,856.)	(185,945.)	(201,419.)	(205,943.)	(208,518.)	(211,200.)
<i>change from prior year</i>		6,911.	(15,474.)	(4,524.)	(2,575.)	(2,682.)
37-Storm Drains	173,576.	179,291.	182,897.	186,574.	190,325.	194,071.
<i>change from prior year</i>		5,715.	3,606.	3,677.	3,751.	3,746.
38-Hydrants	41,690.	38,690.	39,464.	40,254.	41,058.	41,879.
<i>change from prior year</i>		(3,000.)	774.	790.	804.	821.
43-Solid Waste & Environmental Services	144,042.	136,760.	139,513.	142,320.	145,183.	148,037.
<i>change from prior year</i>		(7,282.)	2,753.	2,807.	2,863.	2,854.
51-Municipal Planning	346,940.	354,465.	443,259.	410,377.	377,640.	385,045.
<i>change from prior year</i>		7,525.	88,794.	(32,882.)	(32,737.)	7,405.
62-Parks	1,197,878.	1,082,294.	1,101,937.	1,124,088.	1,146,687.	1,169,251.
<i>change from prior year</i>		(115,584.)	19,643.	22,151.	22,599.	22,564.
63-Library	(23,380.)	(19,962.)	(20,351.)	(20,750.)	(21,154.)	(21,608.)
<i>change from prior year</i>		3,418.	(389.)	(399.)	(404.)	(454.)
64-Senior's Centre	116,116.	116,116.	118,438.	120,807.	123,224.	125,689.
<i>change from prior year</i>		.	2,322.	2,369.	2,417.	2,465.
65-Museums	111,445.	119,853.	120,344.	121,190.	122,053.	119,934.
<i>change from prior year</i>		8,408.	491.	846.	863.	(2,119.)
70-Fiscal Services	2,122,589.	2,341,527.	2,458,091.	2,525,222.	2,576,864.	2,650,087.
<i>change from prior year</i>		218,938.	116,564.	67,131.	51,642.	73,223.
Total Net Expenditures	(310,335.)	(445,275.)	(454,125.)	(448,375.)	(407,375.)	(314,375.)
<i>change from prior year</i>		(134,940.)	(8,850.)	5,750.	41,000.	93,000.

2014 to 2015 Revenue & Expenditure Comparison by Function

	Subfunction	2014 Budget			2015 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
1	Corporate Services								
	11010 Council	-	201,254	201,254	-	215,700	215,700	14,446	Council benefits
	11020 Committees	-	7,500	7,500	-	8,500	8,500	1,000	Supplemental for Sister Cities (\$3K)
	11 Legislative	-	208,754	208,754	-	224,200	224,200	15,446	
	12020 Administration	40,269	618,415	578,146	52,496	582,465	529,969	(48,177)	2014 Website Supp. (\$35K); reduced Legal Fees.
	12050 Financial Management	39,516	656,327	616,811	41,300	664,055	622,755	5,944	
	12060 Driver Services	300,000	234,550	(65,450)	308,000	248,400	(59,600)	5,850	
	12080 Common Services	2,100	126,000	123,900	8,000	122,784	114,784	(9,116)	Property insurance reduction
	12090 Computer Services	12,000	518,055	506,055	12,000	481,600	469,600	(36,455)	Personnel decrease
	12610 Yards and Grounds - Town Hall	9,800	29,800	20,000	9,800	29,800	20,000	-	
	12620 Building Mtce - Town Hall	-	93,156	93,156	-	89,156	89,156	(4,000)	
	12710 Fiscal Services - Transfers	-	(298,333)	(298,333)	-	(311,825)	(311,825)	(13,492)	More overhead recovery from Utilities
	12 General Administration	403,685	1,977,970	1,574,285	431,596	1,906,435	1,474,839	(99,446)	
	19010 Elections and Referendums	16,500	22,500	6,000	-	4,000	4,000	(2,000)	4 yrs to budget for election
	19 Elections	16,500	22,500	6,000	-	4,000	4,000	(2,000)	
2	Protective Services								
	21020 Administration	257,794	567,440	309,646	253,032	576,940	323,908	14,262	change in cost share due to 15th officer
	21070 Prevention and Protection	-	1,767,175	1,767,175	-	1,863,366	1,863,366	96,191	Full year of 15th Officer plus contract increase
	21690 Buildings	60,223	111,212	50,989	59,753	114,312	54,559	3,570	
	21 Police Protection	318,017	2,445,827	2,127,810	312,785	2,554,618	2,241,833	114,023	
	22610 Yards and Grounds	-	3,000	3,000	-	2,500	2,500	(500)	
	22620 Building	16,237	42,208	25,971	18,196	42,327	24,131	(1,840)	
	22 Court House	16,237	45,208	28,971	18,196	44,827	26,631	(2,340)	
	23020 Administration	40,475	281,510	241,035	15,650	253,525	237,875	(3,160)	
	23030 Training	-	182,620	182,620	-	187,170	187,170	4,550	
	23060 Fire Investigation/Prevention	-	228,416	228,416	-	201,376	201,376	(27,040)	Deputy Chief salary phase-in
	23070 Fire Communication Systems	-	80,463	80,463	-	85,017	85,017	4,554	CREST & Dispatch contracts
	23080 Fire Fighters	-	219,759	219,759	-	293,300	293,300	73,541	Firefighter hiring plan - year 3
	23610 Yards and Grounds	-	2,476	2,476	-	2,776	2,776	300	
	23620 Building Mtce	-	67,105	67,105	-	53,335	53,335	(13,770)	Eliminated janitorial contract; internal cleaning
	23640 Equipment	-	18,075	18,075	-	15,825	15,825	(2,250)	
	23650 Vehicles and Mobile Equipment	-	29,125	29,125	-	36,425	36,425	7,300	
	23710 Fiscal Services	-	120,000	120,000	-	137,300	137,300	17,300	Increase in Reserve contribution
	23 Fire Protection	40,475	1,229,549	1,189,074	15,650	1,266,049	1,250,399	61,325	
	24020 Administration	-	16,500	16,500	-	16,500	16,500	-	
	24050 Emergency Programs	-	17,500	17,500	6,500	24,000	17,500	-	
	24 Emergency Measures	-	34,000	34,000	6,500	40,500	34,000	-	
	26000 General Revenue	92,900	-	(92,900)	90,900	-	(90,900)	2,000	
	26060 Building Inspection	220,400	228,160	7,760	255,250	266,690	11,440	3,680	
	26080 Animal Control	16,000	52,800	36,800	16,000	52,400	36,400	(400)	
	26100 Bylaw Enforcement	21,000	113,650	92,650	21,500	120,995	99,495	6,845	Parking enforcement cost exceeds revenue
	26650 Vehicles and Mobile Equipment	-	2,750	2,750	-	3,563	3,563	813	
	26 Bylaw Enforcement	350,300	397,360	47,060	383,650	443,648	59,998	12,938	

2014 to 2015 Revenue & Expenditure Comparison by Function

	Subfunction	2014 Budget			2015 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
3	Engineering & Works								
	30 Engineering Administration	20,000	20,000	-	20,000	20,000	-		
	31020 Administration	-	284,787	284,787	-	270,807	270,807	(13,980)	No coverage overlap
	31030 Training	-	26,050	26,050	-	26,050	26,050	-	
	31060 Engineering Services	-	358,029	358,029	-	353,828	353,828	(4,201)	
	31410 Vandalism & Graffiti	-	20,574	20,574	-	19,574	19,574	(1,000)	
	31510 Public Washrooms	-	23,112	23,112	-	22,086	22,086	(1,026)	
	31610 Yards and Grounds - P/W	-	52,316	52,316	-	53,316	53,316	1,000	
	31620 Buildings	-	86,504	86,504	-	85,277	85,277	(1,227)	
	31630 Small Tools - P/W	-	10,870	10,870	-	10,870	10,870	-	
	31635 Safety Equipment	-	7,283	7,283	-	7,283	7,283	-	
	31640 Equipment - P/W	-	40,134	40,134	-	40,559	40,559	425	
	31650 Vehicles & Mobile Equipment	-	22,475	22,475	-	23,098	23,098	623	
	31660 Welding Shop	-	9,901	9,901	-	10,701	10,701	800	
	31 Common Services - Transport	-	942,035	942,035	-	923,449	923,449	(18,586)	
	32020 Administration	-	121,659	121,659	-	122,885	122,885	1,226	
	32070 Traffic Services	-	114,380	114,380	-	117,457	117,457	3,077	
	32080 Street Lighting	-	127,128	127,128	-	148,128	148,128	21,000	Catch up increase in streetlight Hydro
	32120 Patching and Shouldering	-	172,216	172,216	-	172,216	172,216	-	
	32130 Curb and Gutter Repairs	-	31,587	31,587	-	32,587	32,587	1,000	
	32210 Boulevard & Cul-de-Sacs	-	48,457	48,457	-	47,457	47,457	(1,000)	
	32220 Boulevard Trees	-	50,893	50,893	-	57,093	57,093	6,200	
	32230 Storm Damage	-	16,414	16,414	-	17,914	17,914	1,500	
	32240 Retaining Walls	-	43,303	43,303	25,000	43,303	18,303	(25,000)	2014 Supp.- \$ 25K (Seawall Study)
	32310 Sidewalks, Walkways & Lanes	3,000	102,315	99,315	-	97,403	97,403	(1,912)	
	32410 Snow Clearing and Removal	-	35,088	35,088	-	35,588	35,588	500	
	32510 Street Sweeping	-	20,849	20,849	-	20,849	20,849	-	
	32650 Vehicles and Mobile Equipment	-	16,765	16,765	-	16,830	16,830	65	
	32 Roads	3,000	901,054	898,054	25,000	929,710	904,710	6,656	
	33 Recoverable Work	123,777	123,777	-	110,577	110,577	-	-	
	34 Public Transit	4,500	14,899	10,399	4,500	14,898	10,398	(1)	
	35 Parking Lots	25,000	8,159	(16,841)	25,000	8,459	(16,541)	300	
	36020 Administration	-	15,772	15,772	-	15,931	15,931	159	
	36040 Griffith Road Wharf	-	3,162	3,162	-	3,126	3,126	(36)	
	36050 Beacon Wharf	52,560	38,373	(14,187)	52,560	50,658	(1,902)	12,285	2nd half of \$30K Supp.
	36100 Oil Spill Recovery	-	3,692	3,692	-	3,692	3,692	-	
	36220 Ferry Terminal Operating	158,000	6,000	(152,000)	161,100	6,000	(155,100)	(3,100)	
	36670 Port Sidney Waterfront	121,303	72,008	(49,295)	126,900	75,208	(51,692)	(2,397)	
	36 Dock and Port Facilities	331,863	139,007	(192,856)	340,560	154,615	(185,945)	6,911	

2014 to 2015 Revenue & Expenditure Comparison by Function

	Subfunction	2014 Budget			2015 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
	37020 Administration	-	37,141	37,141	-	36,786	36,786	(355)	Decrease in O/H allocations due to budget shifts
	37110 Drainage Ditches	-	5,000	5,000	-	4,459	4,459	(541)	
	37210 Preventative Maintenance	-	33,724	33,724	-	33,724	33,724	-	
	37220 Storm Drain Repairs	-	85,989	85,989	-	92,600	92,600	6,611	Anticipated increase due to video monitoring
	37230 Catch Basin Clearing	-	11,722	11,722	-	11,722	11,722	-	
	37910 Service Connections	27,414	27,414	-	23,149	23,149	-	-	
	37 Storm Drains	27,414	200,990	173,576	23,149	202,440	179,291	5,715	
	38810 Repair & Installation	-	41,690	41,690	-	38,690	38,690	(3,000)	
	38910 Hydrants - New install	3,447	3,447	-	3,447	3,447	-	-	
	38920 Summergate Hydrant	1,312	1,312	-	1,312	1,312	-	-	
	38 Hydrants	4,759	46,449	41,690	4,759	43,449	38,690	(3,000)	
	4 Environmental Services								
	43020 Administration	-	19,258	19,258	-	19,451	19,451	193	
	43080 Solid Waste Disposal	570,000	570,000	-	572,500	572,500	-	-	
	43090 Town Garbage Collection	-	106,394	106,394	-	108,894	108,894	2,500	
	43100 Recycling	-	7,350	7,350	-	5,915	5,915	(1,435)	
	43310 Environmental Projects	-	11,040	11,040	-	2,500	2,500	(8,540)	CARIP transfer moved to Transfers
	43 Garbage Collection & Disposal	570,000	714,042	144,042	572,500	709,260	136,760	(7,282)	
	5 Development Services								
	51020 Administration	18,600	365,540	346,940	33,900	388,365	354,465	7,525	
	51 Municipal Planning	18,600	365,540	346,940	33,900	388,365	354,465	7,525	
	6 Parks & Cultural								
	63020 Administration	108,727	-	(108,727)	110,513	-	(110,513)	(1,786)	
	63610 Yards and Grounds	-	19,835	19,835	-	20,835	20,835	1,000	
	63620 Building Mtce	-	65,512	65,512	-	69,716	69,716	4,204	
	63 Library	108,727	85,347	(23,380)	110,513	90,551	(19,962)	3,418	
	64620 Building Mtce	15,834	131,950	116,116	15,834	131,950	116,116	-	
	64 Senior Citizens Centre	15,834	131,950	116,116	15,834	131,950	116,116	-	
	65020 Historical Museum & Archives	-	104,645	104,645	-	106,117	106,117	1,472	
	65620 Shaw Ocean Discovery Centre	-	9,800	9,800	-	13,736	13,736	3,936	
	65 Museums	-	114,445	114,445	-	119,853	119,853	5,408	

2014 to 2015 Revenue & Expenditure Comparison by Function

		2014 Budget			2015 Budget			Net	
Subfunction		Revenues	Expenses	Net	Revenues	Expenses	Net	Change	Comments
6	Parks & Cultural								
	62020 Administration	-	258,477	258,477	-	140,276	140,276	(118,201)	Manager not replaced. Foreman charged differently.
	62030 Training	-	13,630	13,630	-	13,630	13,630	-	
	62110 Iroquois Park Buildings	5,017	47,900	42,883	5,017	44,230	39,213	(3,670)	
	62120 Tulista Park Buildings	-	32,403	32,403	-	32,311	32,311	(92)	
	62130 Small Parks	-	44,464	44,464	-	48,237	48,237	3,773	
	62140 Bevan/Beacon Triangle Park	-	14,929	14,929	-	19,298	19,298	4,369	
	62150 Brethour	-	8,193	8,193	-	8,157	8,157	(36)	
	62160 Iroquois	-	60,184	60,184	-	60,855	60,855	671	
	62170 Raey Creek	-	10,866	10,866	-	10,166	10,166	(700)	
	62180 Resthaven Park & Island	-	16,133	16,133	-	15,950	15,950	(183)	
	62190 Tulista Park	-	48,493	48,493	-	50,218	50,218	1,725	
	62200 Memorial Rose Garden	-	25,368	25,368	-	23,368	23,368	(2,000)	
	62210 Berms, Greens & Beach Access	-	13,244	13,244	-	13,244	13,244	-	
	62220 Lochside Walkway Maintenance	-	38,000	38,000	-	39,000	39,000	1,000	
	62230 Tulista Boat Ramp	46,000	28,935	(17,065)	65,700	44,305	(21,395)	(4,330)	
	62240 Seaport Park	-	48,910	48,910	-	45,754	45,754	(3,156)	
	62250 Little League Baseball Fields	36,370	61,740	25,370	38,120	70,740	32,620	7,250	Supplemental item for one-time project
	62280 Well Site Maintenance	-	628	628	-	617	617	(11)	
	62290 Eastview Park	-	14,261	14,261	-	15,761	15,761	1,500	
	62300 Seaside Walkway	-	26,608	26,608	-	25,608	25,608	(1,000)	
	62310 Fishing Pier Maintenance	-	18,787	18,787	-	17,565	17,565	(1,222)	
	62340 Rotary Waterpark	-	24,500	24,500	-	12,500	12,500	(12,000)	Reduction based on actual results over 2 years
	62350 Skateboard Park	-	6,409	6,409	-	5,628	5,628	(781)	
	62360 Pat Bay Highway Sign	-	8,356	8,356	-	8,717	8,717	361	
	62370 Beacon Park	-	28,376	28,376	-	29,216	29,216	840	
	62400 Cul-de-Sac Program	-	10,462	10,462	-	10,462	10,462	-	
	62410 Downtown Maintenance	60	79,352	79,292	60	79,352	79,292	-	
	62420 Flags, Banners, Etc.	-	10,463	10,463	-	10,463	10,463	-	
	62430 Nursery	-	3,749	3,749	-	3,749	3,749	-	
	62440 Christmas Program	-	59,395	59,395	-	64,395	64,395	5,000	
	62510 Community Celebrations	-	9,980	9,980	-	9,980	9,980	-	
	62520 Sidney Days	2,500	28,633	26,133	2,500	28,633	26,133	-	
	62590 Park Furniture	13,077	13,077	-	13,077	13,077	-	-	
	62600 Playground Equipment	204	18,950	18,746	-	20,877	20,877	2,131	
	62610 Yards and Grounds	-	18,820	18,820	-	21,412	21,412	2,592	
	62620 Buildings	-	21,817	21,817	-	21,769	21,769	(48)	
	62630 Small Tools	-	9,579	9,579	-	9,729	9,729	150	
	62640 Equipment	-	46,980	46,980	-	46,087	46,087	(893)	
	62650 Vehicles and Mobile Equipment	-	70,055	70,055	-	71,432	71,432	1,377	
62	Parks	103,228	1,301,106	1,197,878	124,474	1,206,768	1,082,294	(115,584)	-9.6%

2014 to 2015 Revenue & Expenditure Comparison by Function

	Subfunction	2014 Budget			2015 Budget			Net	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net	Change	
7	Fiscal Services								
	01000 General Revenue	11,397,976	-	(11,397,976)	11,746,280	-	(11,746,280)	(348,304)	Additional revenue requirement (not all Taxes).
	01 General Revenue	11,397,976	-	(11,397,976)	11,746,280	-	(11,746,280)	(348,304)	
	70000 Transfers	-	1,343,000	1,343,000	-	1,413,500	1,413,500	70,500	\$32.6K Infra.; \$30K Reserve interest.
	70040 Union Negotiations	1,000	1,000	-	1,000	1,000	-	-	
	70100 Debt Servicing	5,000	340,137	335,137	-	313,500	313,500	(21,637)	Leases
	70200 Other Fiscal Services	45,000	132,500	87,500	-	88,500	88,500	1,000	
	70300 Community Support	308,750	662,702	353,952	262,656	788,683	526,027	172,075	Supps for ED, MWC, SODC; loss of ED cfwd
	70 Fiscal Services	359,750	2,479,339	2,119,589	263,656	2,605,183	2,341,527	221,938	
		14,259,642	13,949,307	(310,335)	14,589,079	14,143,804	(445,275)	(134,940)	
9	Capital								
	Capital Funding	2,489,605	2,799,940	310,335	3,029,915	3,475,190	445,275	134,940	Increase in Tax funded capital projects.
	91 General	2,489,605	2,799,940	310,335	3,029,915	3,475,190	445,275	134,940	

SUPPLEMENTAL REQUESTS

<u>One Time Requests</u>	Budget Impacts				
	2015	2016	2017	2018	2019
Downtown Streetscape and Urban Design Standards	-	40,000	-	-	-
Beacon Wharf Replacement Study	15,000	-	-	-	-
Paint Exterior of Arts Council Building	5,000	-	-	-	-
Replace Siding	3,250	-	-	-	-
Sister Cities Niimi Visit	3,000	-	-	-	-
Comprehensive OCP Review	-	40,000	40,000	-	-
Commemorative Plaque Relocation	-	2,000	-	-	-
Total one-time	26,250	82,000	40,000	-	-
<u>Ongoing Requests</u>					
Firefighter Hiring Plan	33,950	44,676	24,203	37,202	52,648
Vehicle Reserve Contribution Increase	17,300	17,300	17,300	17,300	17,300
Firefighters Association Honorarium Increase	5,000	7,500	7,650	7,803	7,959
MWC additional 0.5% funding request	51,105	52,127	53,170	54,233	55,318
SODC Additional Funding Request	22,400	22,400	22,400	22,400	22,400
Additional Economic Development Funding	40,000	40,000	40,000	40,000	40,000
Class 5 (Light Industrial) Tax Rate Standardization	(30,000)	(60,000)	(60,000)	(60,000)	(60,000)
Total ongoing	139,755	124,003	104,723	118,938	135,625
Less: Previous year's one-time requests	(92,000)	(66,250)	(42,000)	(40,000)	-
Net 2015 impact:	\$ 74,005	\$ 139,753	\$ 102,723	\$ 78,938	\$ 135,625

SUPPLEMENTAL ITEM DESCRIPTIONS

ONGOING REQUESTS – 2015

DEPARTMENT	DESCRIPTION OF REQUEST	AMOUNT
<p>Fire</p>	<p>Firefighter Hiring Plan</p> <p>The gradual hiring of up to four full-time firefighters to assist the Department with daytime response and to provide needed services that cannot be handled with the existing staff complement. 2015 is the third year of the plan. One additional firefighter is proposed to be added half way through 2015.</p>	<p>\$33,950</p>
<p>Fire</p>	<p>Vehicle Reserve Contribution Increase</p> <p>The recent Fire Underwriters Survey identified a long-term need for a Tower Ladder Truck to replace one of our vehicles when due. A review of the replacement plan identified the need to increase the Town’s annual contribution to its replacement reserve by \$17,300 to ensure there will be enough funding for replacing the vehicles in the Fire Department’s fleet at the end of their useful lives. The previous contribution level was \$120,000.</p>	<p>\$17,300</p>
<p>Fire</p>	<p>Increase Annual Contribution to Volunteer Firefighters Association</p> <p>The majority of the Town’s Fire Department is made up of volunteers, who are not paid for their service. Instead, the Town makes an annual contribution to the Firefighters Association to fund the type of family and social activities that help retain the volunteers. A request of \$5,000 is being made for 2015, to take the annual contribution level to \$42,500, with an additional \$2,500 the following year. Without dedicated volunteers, the cost of a full-time department would be prohibitive for the Town.</p>	<p>\$5,000</p>
<p>Fiscal Services – Community Support</p>	<p>Increase in Annual Funding to Mary Winspear Centre</p> <p>The Mary Winspear Centre has been serving area residents for many years as a theatre, community cultural centre and economic driver. The MWC has been receiving funding in the amount of 2% of property tax revenues for several years; they have asked that this annual percentage be increased to 2.5%. The additional funding is needed to start addressing capital maintenance and replacement needs of the Centre.</p>	<p>\$51,105</p>

SUPPLEMENTAL ITEM DESCRIPTIONS

<p>Fiscal Services – Community Support</p>	<p>Increase in Annual Funding to Shaw Ocean Discovery Centre</p> <p>The Shaw Ocean Discovery Centre is in its sixth year of operation. It has proved to be an effective economic driver for the Town, bringing in over half a million visitors to date. The Town has had an agreement with the SODC to provide \$42,600 in annual support funding. The SODC has requested that this amount be increased to \$65,000 per year. The extra funding is required to help with equipment maintenance and replacement, as their ongoing operating revenues have proven to be inadequate. They have a new strategy in place to increase the level of contributed funding over the next several years.</p>	<p>\$22,400</p>
<p>Fiscal Services – Community Support</p>	<p>Additional Economic Development Funding</p> <p>In 2012, Council approved an allocation of \$60,000 for Economic Development initiatives. Approximately half of this amount was allocated in 2012, while the remainder was carried forward to 2013. The same situation occurred in 2013; an additional 2014 allocation of \$27,500 will reinstate this budget to the \$60,000 level. Funding of \$60,000 per year thereafter is proposed.</p>	<p>\$40,000</p>
<p>General Revenue</p>	<p>Class 5 (Light Industrial) Tax Rate Standardization</p> <p>The Town had allowed its tax rate on Class 5 (Light Industrial) properties to fall behind the rate applied to Class 6 (Commercial). A four-year phase-in plan was put in place in 2013 to bring the rates for the two assessment classes into alignment by 2016. Last year, the phase-in was put on hold. It is being brought back for consideration, with a recommendation that the remaining difference be addressed over a two-year timeframe. The impact of this phase-in would see Class 5 properties take on an additional \$30,000 of the tax burden in each of the next two years, at which time, the rates for Classes 5 and 6 will be the same.</p>	<p>(\$30,000)</p>

SUPPLEMENTAL ITEM DESCRIPTIONS

ONE-TIME REQUESTS – 2015

DEPARTMENT	DESCRIPTION OF REQUEST	AMOUNT
Engineering	<p>Arts Council Building Maintenance</p> <p>Funding required for painting the exterior of the Arts Council building in Tulista Park, as part of an ongoing program of bringing the facility to an acceptable standard for its current use.</p>	\$5,000
Engineering	<p>Beacon Wharf Replacement Study</p> <p>A request was made in 2013 to fund an exploration of concept plans for a new, lower maintenance, longer lifecycle promenade and wharf structure, to replace the existing structure. This information was to facilitate the Town's decision-making on long-term replacement options. Established options would also assist in seeking grant funding. During 2013 budget deliberations, this item was split between 2013 and 2014; the second half of the funding was further deferred to 2015, and is now being brought forward for approval.</p> <p>The Town's funding may be supplemented with funding from the CRD, as the options around a possible passenger-only ferry to the Gulf Islands are explored.</p>	\$15,000
Parks	<p>Replace Siding of Building at the Little League Baseball Fields at Rotary Park</p> <p>Required maintenance at the Rotary Park baseball field, cost shared with the District of North Saanich, who would also contribute an equal amount.</p>	\$3,250
Legislative Services	<p>Sister Cities Niimi (Japan) Visit</p> <p>The Sidney Sister Cities Association is asking the Town to consider a visit by the Mayor to our Sister City of Niimi, Japan. Sister Cities would pay for their own delegation to accompany the Mayor. The purpose of the visit would be to strengthen the cultural bond between the communities.</p>	\$3,000

SUPPLEMENTAL ITEM DESCRIPTIONS

ONE-TIME REQUESTS – 2016/17

DEPARTMENT	DESCRIPTION OF REQUEST	AMOUNT
<p>Engineering</p>	<p>Commemorative Plaque Relocation at Ferry Terminal</p> <p>A request was received from a member of the public to relocate a commemorative plaque at the Sidney International Ferry Terminal. This work is planned for 2016.</p>	<p>\$2,000</p>
<p>Development Services</p>	<p>Downtown Streetscape and Urban Design Standards</p> <p>Building on the high level work completed in the Downtown LAP in 2008, this project will focus on design considerations for the “public” aspect of downtown redevelopment, including building facades, street and sidewalk design, street furniture placement, pedestrian space and safety, and public infrastructure. The focus of the standards will be on creating “places for people” in the downtown through urban design, with a focus on quality aesthetics and economic robustness. The plan will capitalize on concurrent work being undertaken by Planning staff to encourage investment and revitalization in the downtown core. The project would also incorporate as many of the Mayor’s Task Force findings as possible into tangible results within the downtown.</p> <p>The strategic intent of the project would be to have “shovel ready” standards for the downtown (including Beacon Avenue) that can be implemented as redevelopment and capital planning occurs. Work would include detailed designs for improving the attractiveness and functionality of pedestrian-priority downtown spaces, as well as strategies to ensure that vehicle flows and parking are successfully integrated with great streets for people. The plan would include public consultation in the form of workshops, and the use of social media to gain the broadest perspective of the preferences/needs of residents, businesses, and visitors. An example of detailed design work that would be included in these standards is planning for formalized areas for outdoor cafés, similar to those seen on Government Street in Victoria, which include a semi-permanent leased area that does not obstruct pedestrian flows.</p>	<p>\$40,000</p>

SUPPLEMENTAL ITEM DESCRIPTIONS

<p>Development Services</p>	<p>Comprehensive Official Community Plan Review</p> <p>The Town’s current Official Community Plan Bylaw (OCP) was adopted in May 2007, close to eight years ago. Since then, principles of sustainable development have become more commonly incorporated into OCPs. Economic, environmental, social, and cultural issues should be addressed in more detail within the Town’s OCP with objectives and policies that accurately represent Sidney’s goals for the future.</p> <p>Undertaking a comprehensive OCP review to include sustainability goals has the benefit of being more eligible for grant funding to supplement the project budget than a project involving the development of a more basic, standard OCP. Funding is available for the creation of Integrated Community Sustainability Plans, which is another name for a more comprehensive form of OCP that is developed in consultation with community members to help a community realize sustainability objectives.</p> <p>Another reason for reviewing the OCP with the purpose of incorporating a sustainability focus is that the CRD is currently in the process of completing the Regional Sustainability Strategy (RSS), which would replace the CRD Regional Growth Strategy. The new RSS will trigger a requirement for all member municipalities in the CRD to update the Regional Context Statement in each of their OCPs, which states how a municipality’s OCP is in concordance with the overall regional plan for the area. Objectives and policies contained in the RSS have a significant emphasis on all aspects of sustainability; therefore, the Town’s OCP will be required to contain corresponding objectives and policies.</p>	<p style="text-align: center;">\$80,000 (over 2 years)</p>
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**Town of Sidney
2015-2019 Financial Plan**

Water and Sewer Fund Summaries

Water Operating

The Water Operating Fund provides for the purchase of bulk water from the CRD, as well as the replacement and maintenance of the distribution system. While the Water Utility is generally in good shape, revenue fluctuations from reduced water consumption have affected our ability to predictably forecast revenues. These fluctuations have seemingly stabilized, allowing for more accurate budgeting. Revenues were roughly on budget over the past two years, and are projected to be about the same in 2015. Expenditure reductions in 2013, made possible by the repayment of debt associated with the water system, will continue for the foreseeable future.

Both the Water Parcel Tax and User Rates will remain at the same level as last year: \$60 for the Parcel Tax and \$6.27 per 1,000 gallons consumed for the User Rates. Additionally, there is no change at this time for the minimum quarterly charge of \$20 per account.

A significant challenge facing both Water and Sewer utilities is the need to develop better methodology for rate setting, to ensure more effective recovery of both fixed and variable costs of operating the utilities. Until this review is complete, no significant changes are expected to the rate structure.

Sewer Operating

The Sewer Operating Fund provides for Sidney's share of operating the Unified Treatment Plant, as well as the replacement and maintenance of the collection system. The Sewer Utility has come through some revenue challenges in recent years, due to reductions in water consumption, on which the billing is based. Like the Water Fund, decreases in the amount of debt payments over the last two years have stabilized the Fund, and have allowed a return to a healthy financial position for the Sewer Fund at the end of 2014. The rate structure review discussed above for Water also applies here.

The above factors have allowed us to propose a reduction in both the Sewer Parcel Tax and User Rates for 2015. The Parcel Tax is to be reduced to \$120 or \$60 (for single dwellings and strata units, respectively) and \$7.40 per 1,000 gallons of water consumed for the User Rates.

There is no change at this time for the minimum quarterly charge of \$25 per account. It should be noted that the combined minimum quarterly charge for Water and Sewer amounts to \$45. This equates to \$15 per month, or 50 cents per day, to have water coming to your home and being treated on the way out.

Town of Sidney 2015 Financial Plan: Fund Summary

FUND: Water Operating Fund

DESCRIPTION: Operations of the Water Utility for the Town, with net funding from water user fees and parcel taxes.

PROGRAM DETAILS: Net operating expenditures for the Town of Sidney's Water Utility.

FINANCIAL SUMMARY	2014 YTD Actual	Budget 2014	2015	2016	2017	2018	2019
Other Revenue							
TAXES	344,100.	341,250.	344,000.	344,000.	344,000.	344,000.	344,000.
FEES, RATES & SERVICE CHARGES	52,986.	44,413.	44,913.	45,810.	46,726.	47,659.	48,613.
RESERVE & INTERFUND TRANSFERS	.	23,145.	40,642.	88,676.	98,777.	109,139.	119,588.
OTHER REVENUE	4,587.	5,165.	5,000.	5,100.	5,202.	5,306.	5,412.
Total Revenue before User Charges	401,673.	413,973.	434,555.	483,586.	494,705.	506,104.	517,613.
Operating Expenditures							
PERSONNEL	226,957.	241,098.	245,318.	250,219.	255,219.	260,319.	265,521.
CONTRACTED SERVICES & EQUIPMENT	27,042.	38,484.	37,096.	37,836.	38,592.	39,363.	40,151.
MATERIALS, SUPPLIES & EQUIPMENT	1,084,804.	1,137,473.	1,131,754.	1,154,388.	1,177,476.	1,201,024.	1,225,042.
OTHER EXPENSES & ALLOCATIONS	289,952.	284,098.	305,587.	311,643.	317,818.	324,118.	330,371.
RESERVE & INTERFUND TRANSFERS	262,820.	262,820.	264,800.	279,500.	286,600.	293,900.	301,400.
Total Expenditures	1,891,575.	1,963,973.	1,984,555.	2,033,586.	2,075,705.	2,118,724.	2,162,485.
USER CHARGES	1,489,902.	1,550,000.	1,550,000.	1,550,000.	1,581,000.	1,612,620.	1,644,872.
Percentage Change			0.00%	0.00%	2.00%	2.00%	2.00%

Town of Sidney 2015 Financial Plan: Fund Summary

FUND: Sewer Operating Fund

DESCRIPTION: Operations of the Sewer Utility for the Town, with net funding from sewer user fees and parcel taxes.

PROGRAM DETAILS: Net operating expenditures for the Town of Sidney's Sewer Utility.

FINANCIAL SUMMARY	2014 YTD Actual	Budget 2014	2015	2016	2017	2018	2019
Other Revenue							
TAXES	579,017.	575,000.	490,000.	499,800.	509,796.	519,992.	530,392.
FEES, RATES & SERVICE CHARGES	14,188.	15,184.	15,184.	15,488.	15,798.	16,114.	16,436.
RESERVE & INTERFUND TRANSFERS	.	.	.	9,379.	35,638.	19,644.	4,233.
OTHER REVENUE	5,515.	5,382.	4,952.	5,051.	5,152.	5,255.	5,360.
Total Revenue before User Charges	598,720.	595,566.	510,136.	529,718.	566,384.	561,005.	556,421.
Operating Expenditures							
PERSONNEL	174,701.	196,120.	194,780.	198,669.	202,635.	206,681.	210,805.
CONTRACTED SERVICES & EQUIPMENT	1,362,738.	1,390,093.	1,381,925.	1,409,169.	1,430,213.	1,458,818.	1,487,995.
MATERIALS, SUPPLIES & EQUIPMENT	71,971.	83,738.	87,471.	89,222.	91,006.	92,828.	94,684.
OTHER EXPENSES & ALLOCATIONS	150,427.	154,782.	167,660.	170,858.	174,118.	177,442.	180,664.
RESERVE & INTERFUND TRANSFERS	224,300.	470,833.	238,300.	261,800.	268,412.	275,236.	282,273.
Total Expenditures	1,984,137.	2,295,566.	2,070,136.	2,129,718.	2,166,384.	2,211,005.	2,256,421.
USER CHARGES	1,385,417.	1,700,000.	1,560,000.	1,600,000.	1,600,000.	1,650,000.	1,700,000.
Percentage Change			(8.24%)	2.56%	0.00%	3.13%	3.03%

Town of Sidney 2015 Financial Plan: Fund Summary

FUND: Water Operating

SUB-FUNCTION	2014 Approved Budget	2015 Net Budget	2016 Net Budget	2017 Net Budget	2018 Net Budget	2019 Net Budget
Net Expenditures						
81000-Water General Revenue	(1,919,560.)	(1,939,642.)	(1,987,776.)	(2,028,979.)	(2,071,065.)	(2,113,872.)
<i>change from prior year</i>		(20,082.)	(48,134.)	(41,203.)	(42,086.)	(42,807.)
81020-Water Administration	1,403,824.	1,419,603.	1,448,038.	1,477,041.	1,506,627.	1,536,629.
<i>change from prior year</i>		15,779.	28,435.	29,003.	29,586.	30,002.
81030-Water Training	11,571.	11,571.	11,803.	12,040.	12,280.	12,525.
<i>change from prior year</i>		.	232.	237.	240.	245.
81050-Water Customer Billing & Collection	25,477.	25,477.	25,987.	26,506.	27,036.	27,577.
<i>change from prior year</i>		.	510.	519.	530.	541.
81110-Water Main Flushing	21,475.	21,475.	21,905.	22,343.	22,790.	23,246.
<i>change from prior year</i>		.	430.	438.	447.	456.
81120-Water Valve Maintenance	23,905.	23,905.	24,383.	24,871.	25,368.	25,876.
<i>change from prior year</i>		.	478.	488.	497.	508.
81130-Water Meter Repair & Replacement	18,160.	18,160.	18,523.	18,893.	19,271.	19,656.
<i>change from prior year</i>		.	363.	370.	378.	385.
81140-Water System Repairs	104,576.	108,556.	110,727.	112,940.	115,199.	117,503.
<i>change from prior year</i>		3,980.	2,171.	2,213.	2,259.	2,304.
81620-Water Buildings	6,860.	6,601.	6,732.	6,867.	7,004.	7,144.
<i>change from prior year</i>		(259.)	131.	135.	137.	140.
81630-Water Small Tools & Safety Supplies	5,393.	5,513.	5,618.	5,725.	5,834.	5,945.
<i>change from prior year</i>		120.	105.	107.	109.	111.
81635-Water Safety Equipment	2,040.	2,040.	2,081.	2,123.	2,165.	2,208.
<i>change from prior year</i>		.	41.	42.	42.	43.
81640-Water Equipment	7,828.	7,811.	7,967.	8,127.	8,290.	8,456.
<i>change from prior year</i>		(17.)	156.	160.	163.	166.
81650-Water Vehicles & Mobile Equipment	20,631.	19,130.	19,512.	19,903.	20,301.	20,707.
<i>change from prior year</i>		(1,501.)	382.	391.	398.	406.
81710-Water Fiscal Services-Transfers	267,820.	269,800.	284,500.	291,600.	298,900.	306,400.
<i>change from prior year</i>		1,980.	14,700.	7,100.	7,300.	7,500.
Total Net Expenditures
<i>change from prior year</i>	

Town of Sidney 2015 Financial Plan: Fund Summary

FUND: Sewer Operating

SUB-FUNCTION	2014 Approved Budget	2015 Net Budget	2016 Net Budget	2017 Net Budget	2018 Net Budget	2019 Net Budget
Net Expenditures						
82000-Sewer General Revenue	(2,280,382.)	(2,054,952.)	(2,114,230.)	(2,150,586.)	(2,194,891.)	(2,239,985.)
<i>change from prior year</i>		225,430.	(59,278.)	(36,356.)	(44,305.)	(45,094.)
82020-Sewer Administration	166,120.	165,139.	168,486.	171,898.	175,379.	178,759.
<i>change from prior year</i>		(981.)	3,347.	3,412.	3,481.	3,380.
82030-Sewer Training	11,657.	11,657.	11,890.	12,128.	12,371.	12,619.
<i>change from prior year</i>		.	233.	238.	243.	248.
82050-Sewer Customer Billing & Collection	4,468.	5,116.	5,218.	5,322.	5,428.	5,536.
<i>change from prior year</i>		648.	102.	104.	106.	108.
82110-Sewer Preventative Maintenance	31,642.	30,642.	31,256.	31,882.	32,520.	33,171.
<i>change from prior year</i>		(1,000.)	614.	626.	638.	651.
82120-Sewer System Repairs	65,736.	67,236.	68,581.	69,953.	71,353.	72,780.
<i>change from prior year</i>		1,500.	1,345.	1,372.	1,400.	1,427.
82130-Inflow & Infiltration	52,121.	57,121.	58,264.	59,430.	60,619.	61,831.
<i>change from prior year</i>		5,000.	1,143.	1,166.	1,189.	1,212.
82210-Preventative Mtce-Lift Stations	51,749.	51,209.	52,233.	53,278.	54,343.	55,429.
<i>change from prior year</i>		(540.)	1,024.	1,045.	1,065.	1,086.
82220-Repairs - Lift Stations	29,036.	29,036.	29,617.	30,209.	30,814.	31,431.
<i>change from prior year</i>		.	581.	592.	605.	617.
82610-Sewer Yards & Grounds	1,862.	1,362.	1,389.	1,417.	1,445.	1,473.
<i>change from prior year</i>		(500.)	27.	28.	28.	28.
82630-Sewer Small Tools & Safety Supplies	6,124.	6,184.	6,301.	6,420.	6,542.	6,665.
<i>change from prior year</i>		60.	117.	119.	122.	123.
82640-Sewer Equipment	6,989.	9,371.	9,558.	9,748.	9,943.	10,142.
<i>change from prior year</i>		2,382.	187.	190.	195.	199.
82650-Sewer Vehicles & Mobile Equipment	55,969.	56,583.	57,716.	58,870.	60,047.	61,248.
<i>change from prior year</i>		614.	1,133.	1,154.	1,177.	1,201.
82710-Sewer Fiscal Services - Transfers	1,796,909.	1,564,296.	1,613,721.	1,640,031.	1,674,087.	1,708,901.
<i>change from prior year</i>		(232,613.)	49,425.	26,310.	34,056.	34,814.
Total Net Expenditures
<i>change from prior year</i>	

2014 to 2015 Revenue & Expenditure Comparison by Function

	Subfunction	2014 Budget			2015 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
81	Water Operating								
	81000 Water-General Revenue	1,919,560	-	(1,919,560)	1,939,642	-	(1,939,642)	(20,082)	
	81020 Water-Administration	-	1,403,824	1,403,824	-	1,419,603	1,419,603	15,779	Increased overhead allocation
	81030 Water-Training	-	11,571	11,571	-	11,571	11,571	-	
	81050 Water-Customer Billing&Collect	-	25,477	25,477	-	25,477	25,477	-	
	81110 Water-Flushing	-	21,475	21,475	-	21,475	21,475	-	
	81120 Water-Valve Maintenance	-	23,905	23,905	-	23,905	23,905	-	
	81130 Water-Meter Repair&Replacemnt	-	18,160	18,160	-	18,160	18,160	-	
	81140 Water-System Repairs	-	104,576	104,576	-	108,556	108,556	3,980	
	81620 Water-Buildings	-	6,860	6,860	-	6,601	6,601	(259)	
	81630 Water-Small Tools	-	5,393	5,393	-	5,513	5,513	120	
	81635 Water Safety Equipment	-	2,040	2,040	-	2,040	2,040	-	
	81640 Water-Equipment	-	7,828	7,828	-	7,811	7,811	(17)	
	81650 Water-Vehicles	-	20,631	20,631	-	19,130	19,130	(1,501)	
	81710 Water-Fiscal Services-Transfrs	-	267,820	267,820	-	269,800	269,800	1,980	
	81910 Water-Service Connections	29,208	29,208	-	29,208	29,208	-	-	
	81920 WO-New Water Meters	15,205	15,205	-	15,705	15,705	-	-	
	81 Water Operating	1,963,973	1,963,973	-	1,984,555	1,984,555	-	-	
82	Sewer Operating								
	82000 Sewer-General revenue	2,280,382	-	(2,280,382)	2,054,952	-	(2,054,952)	225,430	Reduced Parcel Tax and User Fees
	82020 Sewer-Administration	-	166,120	166,120	-	165,139	165,139	(981)	
	82030 Sewer-Training	-	11,657	11,657	-	11,657	11,657	-	
	82050 Sewer-Customer Billing&Collect	-	4,468	4,468	-	5,116	5,116	648	
	82110 Sewer-Preventative Maintenance	-	31,642	31,642	-	30,642	30,642	(1,000)	
	82120 Sewer-Repairs	-	65,736	65,736	-	67,236	67,236	1,500	
	82130 Sewer-Inflow & Infiltration	-	52,121	52,121	-	57,121	57,121	5,000	
	82210 Sewer-Life Statn Prevt Maint	-	51,749	51,749	-	51,209	51,209	(540)	
	82220 Sewer-Lift Station Repairs	-	29,036	29,036	-	29,036	29,036	-	
	82610 Sewer-Yards & Grounds	-	1,862	1,862	-	1,362	1,362	(500)	
	82630 Sewer-Small Tools	-	6,124	6,124	-	6,184	6,184	60	
	82640 Sewer-Equipment	-	6,989	6,989	-	9,371	9,371	2,382	
	82650 Sewer-Vehicles	-	55,969	55,969	-	56,583	56,583	614	
	82710 Sewer-Fiscal Services-Tranfrs	-	1,796,909	1,796,909	-	1,564,296	1,564,296	(232,613)	Elimante transfer to Surplus to replenish balance
	82910 Connections	12,123	12,123	-	12,123	12,123	-	-	
	82920 Summergate Lift	3,061	3,061	-	3,061	3,061	-	-	
	82 Sewer Operating	2,295,566	2,295,566	-	2,070,136	2,070,136	-	-	

5 Year Capital Project Listing

General		2015	2016	2017	2018	2019
ADM-08-001	Workplace Efficiency Upgrades	5,000	5,000	5,000	5,000	5,000
ADM-08-003	Financial Software Replacement	50,000				
ADM-15-001	Utility eBilling	11,850				
ADM-16-001	Tax Notice eBilling		11,850			
COM-08-003	Computer Replacement Plan	130,000	36,000	175,000	50,000	80,000
COM-09-003	Computer Equipment Fund	5,000	5,000	5,000	5,000	5,000
COM-10-002	Offsite Disaster Recovery		25,000	25,000	25,000	25,000
COM-14-001	Tempest E-applications		20,000	20,000	20,000	
COM-14-002	Tempest Licencing Module Upgrades	20,000				
COM-15-001	Town Hall Security Upgrades	7,600				
FIR-08-003	Fire Dept. Small Equipment	17,500	17,500	17,500	17,500	17,500
FIR-08-004	Fire Vehicle Replacement Plan	20,000	600,000		-	
FIR-13-001	Fire Hall/EOC Kitchen Equipment		30,000			
POL-09-003	RCMP Prisoner Booking System	30,000				
POL-09-005	RCMP Furnishings/Equipment	7,500	7,500	7,500	7,500	7,500
POL-13-001	RCMP Civilian Fingerprinting System	25,000				
ENG-08-003	Engineering Equipment	4,500	4,500	4,500	4,500	4,500
ENG-15-001	DCC Bylaw	10,000				
DNP-13-002	Ferry Terminal Marine Structures	145,000			160,000	
DNP-13-003	Ferry Terminal Site Improvements	410,000	50,000			
DNP-15-001	Fishing Pier Metal Painting		500,000			
DNP-15-002	Ferry Terminal Dock Metal Painting	50,000				
DNP-15-003	Fishing Pier Options Study	25,000				
DRA-12-003	Infrastructure Plan Projects		132,300	227,800	218,400	282,100
DRA-13-001	Infra Plan Ardwell Ave Storm	298,740				
DRA-14-002	White Birch Road Storm Drain repair	20,000				
DRA-14-003	4th & Ocean Drainage Improvements	95,000				
DRA-15-001	Infra Plan-Allbay Rd, Bowden Rd to End	513,500				
PWG-08-005	Underground Wiring	20,000	20,000	20,000	20,000	20,000
PWG-08-008	Town Hall Grounds / Sidewalks					24,000
PWG-08-011	Green Technology Applications	10,000	10,000	10,000	10,000	10,000
PWG-09-002	Public Works Equipment	10,000	10,000	10,000	10,000	10,000
PWG-09-003	Transportation Vehicles	200,000	120,000		100,000	435,000
PWG-13-001	Works Administration Offices		50,000	50,000	50,000	
PWG-13-003	Relocate and Upgrade Server Room PW		15,000			
PWG-15-001	Used Oil Recycling Station	10,000				
PWG-15-002	Change Tables -Town Hall, Tulista & 4th St	2,500				
PWG-15-003	Roof- ICBC & A/C Units-RCMP, ICBC	200,000				
PWG-15-004	Fourth Street Washroom Siding	5,000				
PWG-15-005	Overhead Door-Works Yard	5,000				
PWG-15-006	Shop Hoist		30,000			
PWG-16-001	Lunch Trailer		20,000			
PWG-16-002	Water Fountain Stations Downtown		10,000			
PWG-16-003	Public Works Administration Building Design	5,000				
PWG-16-004	20' Shipping Container		5,000			
PWG-16-005	Scissor Lift		20,000			
PWG-17-001	Pipe Rack Storage Shed			7,500		

5 Year Capital Project Listing (continued)

General		2015	2016	2017	2018	2019
PWG-17-002	Parks Building-Upper Mezzanine Crane Pulley System			10,000		
PWG-18-001	Parks Building Washroom/Shower -Lower Level				10,000	
PWG-18-002	Parks Building Storage Mezzanine				12,500	12,500
RDS-08-010	Decorative Street Lighting	30,000	30,000	30,000	30,000	30,000
RDS-12-011	Infrastructure Plan Projects		571,200	603,400	570,500	757,700
RDS-14-010	Epcoc and Ocean Flashing Crosswalk	8,950				
RDS-15-001	Hwy 17 Pedestrian Overpass		2,700,000			
RDS-15-002	Seventh & Bevan Traffic Island and Lane Adjustment		28,000			
RDS-15-003	James White Blvd Sidewalk	65,000				
RDS-15-004	Henry Avenue Sidewalk - 4th St to 3rd St		30,000			
RDS-15-005	Epcoc Drive Sidewalk			6,500		
RDS-15-007	Henry Ave Sidewalk 5th to Existing		26,000			
RDS-15-008	McDonald Park Road Sidewalk				65,000	
RDS-15-010	Beacon Ave Curb & Sidewalk			23,000		
RDS-15-011	Orchard Ave Sidewalk-2nd Street to 3rd Street					14,000
RDS-15-014	Infra Plan-Frost Ave West Curb, Canora Rd to End	41,200				
RDS-15-015	Infra Plan-Northbrook Dr,Lannon Way - Weiler Ave	31,600				
RDS-15-016	Infra Plan-Weiler Ave, Canora Rd-Pat Bay Hwy	326,500				
RDS-15-017	Infra Plan-Allbay Rd Paving, Bowden Rd to End	159,900				
RDS-15-018	Infra Plan-Swiftsure PI Sidewalk, James White to End	14,000				
RDS-15-019	Gateway Signage	15,000				
RDS-15-020	Wayfinding Signage	35,000				
RDS-15-021	Bicycle Wayfinding Signage	8,600				
RDS-15-022	Pedestrian Traffic Counter	6,750	6,750			
RDS-15-023	First Street Sidewalks	135,000				
RDS-15-024	Ferry Terminal Gateway Park Improvements	25,000				
RDS-16-001	Beacon Ave Curb Returns - Third St & Fourth St	20,000				
RDS-16-002	Malaview Ave Sidewalk, Melissa St to Resthaven Dr				108,000	
RDS-16-003	Beacon Ave Crosswalks		9,000			
RDS-16-004	First Street Sidewalk, First St-Second St					42,000
RDS-17-001	McDonald Park Rd Pave Van Kam Shoulders			3,000		
RDS-17-002	Resthaven Curb Returns, at Allbay Rd & Harbour Rd			10,000		
RDS-19-001	West Highway Trail Repairs					10,000
RDS-19-002	Canora Rd Improvements,Ocean Ave - Summergate Blvd					2,400,000
PRK-08-005	Parks Equipment	10,000	10,000	10,000	10,000	10,000
PRK-08-008	Parks Vehicles	77,000			60,000	
PRK-14-001	Reay Creek Dam & Remediation	40,000				
PRK-15-001	Lochside Park Upper Walkway Upgrade		40,000			
PRK-15-002	Waterfront Walkway Upgrade (Eastview to First St. Access)			120,000		
PRK-15-003	Iroquois Tennis Court Resurfacing	15,000				
PRK-15-004	Trailer-Extra Wide	15,000				
PRK-15-005	Tulista Playground Picnic Table	1,500				
PRK-15-006	Rathdown Playground Fencing	9,000				
PRK-15-007	Galaran Improvements	10,000				
PRK-15-008	Parks Master Plan		5,000			

5 Year Capital Project Listing (continued)

General		2015	2016	2017	2018	2019
PRK-15-009	Totem Park Shelter and Trees			20,000		
PRK-17-001	Tulista Park Volley Ball Court			10,000		
PRK-17-002	Melville Park Path-Resurface Overlay			7,500		
PRK-17-003	Irrigation Upgrades			25,000		
PRK-17-004	Central Irrigation Monitoring			15,000		
PRK-17-005	Fifth Street Medians Landscaping			16,500		
PRK-17-006	Tulista Park Sidewalk Improvements					50,000
PRK-18-001	Melissa Park Improvements				12,000	
PRK-19-002	Solar Lights-Maryland Park & Melville Park					10,000
PRK-19-003	Resthaven Park-Propeller					10,000
PRK-19-004	Seaport Park- Playground Equipment					40,000
LIB-08-001	Library Renovations	6,500				
TRN-15-001	Bus Shelters		12,500	12,500		
	Subtotal	3,475,190	5,223,100	1,507,200	1,580,900	4,311,800
	Water					
WAT-08-001	Water Equipment	10,000	10,000	10,000	10,000	10,000
WAT-08-004	Water Vehicles	50,000	60,000			
WAT-13-001	Backflow Preventers	37,000				
WAT-13-003	Allbay Rd Replacement Study	18,000				
WAT-14-003	Infra Plan Water, Sewer & Storm System Study	120,000				
WAT-15-001	Hydrant Upgrades	10,000	10,000	10,000	10,000	10,000
WAT-15-002	Infra Plan-Allbay Rd Water, Bowden Rd to End	489,600				
WAT-12-003	Infrastructure Plan Projects		142,700	82,300		281,700
WAT-17-001	Meter Replacement Program			125,000	125,000	125,000
		734,600	222,700	227,300	145,000	426,700
	Sewer					
SEW-08-001	Sewer Equipment	10,000	10,000	10,000	10,000	10,000
SEW-08-004	Sewer Vehicles			35,000	35,000	25,000
SEW-15-001	Pump Station Spare Pump	10,000				
SEW-15-002	Infra Plan-Allbay Rd Sewer, Bowden Rd to End	525,700				
SEW-12-002	Infrastructure Plan Projects		259,700		74,400	76,200
SEW-16-001	Access Hatches-Pump Stations		20,000	20,000	20,000	20,000
		545,700	289,700	65,000	139,400	131,200
	Total Capital	4,755,490	5,735,500	1,799,500	1,865,300	4,869,700

2015 Capital Projects with Funding Sources – General Fund

		Budget	Funding Sources						Total Funding
			Property Tax	RFFC	Reserves	Grants	Developer	Fees/ Other	
General									
ADM-08-001	Workplace Efficiency Upgrades	5,000	5,000						5,000
ADM-08-003	Financial Software Replacement	50,000	-		50,000				50,000
ADM-15-001	Utility eBilling	11,850	-		11,850				11,850
COM-08-003	Computer Replacement Plan	130,000	-		130,000				130,000
COM-09-003	Computer Equipment Fund	5,000	5,000						5,000
COM-14-002	Tempest Licencing Module Upgrades	20,000	-		20,000				20,000
COM-15-001	Town Hall Security Upgrades	7,600	7,600						7,600
FIR-08-003	Fire Dept. Small Equipment	17,500	17,500						17,500
FIR-08-004	Fire Vehicle Replacement Plan	20,000	-	9,700	10,300				20,000
POL-09-003	RCMP Prisoner Booking System	30,000	-	19,500				10,500	30,000
POL-09-005	RCMP Furnishings/Equipment	7,500	4,875					2,625	7,500
POL-13-001	RCMP Civilian Fingerprinting System	25,000	-	16,240				8,760	25,000
ENG-08-003	Engineering Equipment	4,500	-	4,500					4,500
ENG-15-001	DCC Bylaw	10,000	-		10,000				10,000
DNP-13-002	Marine Structures	145,000	-		145,000				145,000
DNP-13-003	Ferry Terminal Site Improvements	410,000	-		406,000			4,000	410,000
DNP-15-002	Ferry Terminal Dock Metal Painting	50,000	-		50,000				50,000
DNP-15-003	Fishing Pier Options Study	25,000	-					25,000	25,000
DRA-13-001	Infra Plan Ardwell Ave Storm	298,740	-		298,740				298,740
DRA-14-002	White Birch Road Storm Drain repair	20,000	-		10,000		10,000		20,000
DRA-14-003	4th & Ocean Drainage Improvements	95,000	-		95,000				95,000
DRA-15-001	Infra Plan-Allbay Rd, Bowden Rd to End	513,500	-		513,500				513,500
PWG-08-005	Underground Wiring	20,000	4,300	15,700					20,000
PWG-08-011	Green Technology Applications	10,000	-	10,000					10,000
PWG-09-002	Public Works Equipment	10,000	4,500	5,500					10,000
PWG-09-003	Transportation Vehicles	200,000	-		200,000				200,000
PWG-15-001	Used Oil Recycling Station	10,000	10,000						10,000
PWG-15-002	Change Tables -Town Hall, Tulista & 4th St	2,500	2,500						2,500
PWG-15-003	Roof- ICBC & A/C Units-RCMP, ICBC	200,000	132,250			50,250		17,500	200,000
PWG-15-004	Fourth Street Washroom Siding	5,000	5,000						5,000
PWG-15-005	Overhead Door-Works Yard	5,000	5,000						5,000
PWG-16-003	Public Works Administration Building Design	5,000	5,000						5,000
RDS-08-010	Decorative Street Lighting	30,000	3,500	26,500					30,000
RDS-14-010	Epco and Ocean Flashing Crosswalk	8,950	-	8,950					8,950
RDS-15-003	James White Blvd Sidewalk	65,000	65,000						65,000
RDS-15-014	Infra Plan-Frost Ave West Curb, Canora Rd to End	41,200	-		41,200				41,200
RDS-15-015	Infra Plan-Northbrook Dr,Lannon Way - Weiler Ave	31,600	-		31,600				31,600
RDS-15-016	Infra Plan-Weiler Ave, Canora Rd-Pat Bay Hwy	326,500	-		326,500				326,500
RDS-15-017	Infra Plan-Allbay Rd Paving, Bowden Rd to End	159,900	-		159,900				159,900
RDS-15-018	Infra Plan-Swiftsure Pl Sidewalk, James White to End	14,000	-		10,950			3,050	14,000
RDS-15-019	Gateway Signage	15,000	15,000						15,000
RDS-15-020	Wayfinding Signage	35,000	35,000						35,000
RDS-15-021	Bicycle Wayfinding Signage	8,600	-			8,600			8,600
RDS-15-022	Pedestrian Traffic Counter	6,750	6,750						6,750
RDS-15-023	First Street Sidewalks	135,000	-		75,000	52,000	8,000		135,000
RDS-15-024	Ferry Terminal Gateway Park Improvements	25,000	-	5,000	20,000				25,000
RDS-16-001	Beacon Ave Curb Returns - Third St & Fourth St	20,000	20,000						20,000
PRK-08-005	Parks Equipment	10,000	10,000						10,000
PRK-08-008	Parks Vehicles	77,000	-		77,000				77,000
PRK-14-001	Reay Creek Dam	40,000	40,000						40,000
PRK-15-003	Iroquois Tennis Court Resurfacing	15,000	15,000						15,000
PRK-15-004	Utility Trailer-Extra Wide	15,000	15,000						15,000
PRK-15-005	Tulista Playground Picnic Table	1,500	1,500						1,500
PRK-15-006	Rathdown Playground Fencing	9,000	-		9,000				9,000
PRK-15-007	Galaran Improvements	10,000	10,000						10,000
LIB-08-001	Library Renovations	6,500	-	3,250				3,250	6,500
		3,475,190	445,275	124,840	2,701,540	110,850	18,000	74,685	3,475,190

2015 Capital Projects with Funding Sources Water and Sewer Funds

		Budget	Funding Sources					Total Funding	
			Property Tax	RFFC	Reserves	Grants	Developer		Fees/Other
Water									
WAT-08-001	Water Equipment	10,000	2,200	7,800				10,000	
WAT-08-004	Water Vehicles	50,000	-		50,000			50,000	
WAT-13-001	Backflow Preventers	37,000	-	37,000				37,000	
WAT-13-003	Allbay Rd Replacement Study	18,000	-		18,000			18,000	
WAT-14-003	Infra Plan Water, Sewer & Storm System Study	120,000	-		120,000			120,000	
WAT-15-001	Hydrant Upgrades	10,000	10,000					10,000	
WAT-15-002	Infra Plan-Allbay Rd Water, Bowden Rd to End	489,600	-		489,600			489,600	
		734,600	12,200	44,800	677,600	-	-	734,600	
Sewer									
SEW-08-001	Sewer Equipment	10,000	3,000	7,000				10,000	
SEW-15-001	Pump Station Spare Pump	10,000	10,000					10,000	
SEW-15-002	Infra Plan-Allbay Rd Sewer, Bowden Rd to End	525,700	-		525,700			525,700	
		545,700	13,000	7,000	525,700	-	-	545,700	
Total Capital - All Funds		4,755,490	470,475	176,640	3,904,840	110,850	18,000	74,685	4,755,490

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
Workspace Efficiency Upgrades	Annual budget to provide for occasional replacement and improvement of work spaces.	5,000
Financial Software Replacement	Ongoing enhancement to the Town's Asset and Work Management software to provide additional functionality to Engineering/Operations staff as well as to Finance. This upgrade is also required in order to maintain compliance with accounting regulations related to the tracking of tangible capital assets. Funding will come from the Computer Replacement Reserve.	50,000
Utility eBilling	When added to the Town's existing MySidney web application, the eBilling module facilitates electronic bill generation, email delivery, and Web access to current and historical utility bills. Electronic bills are generated in the standard Portable Document Format (PDF), which maintains a consistent appearance for electronic viewing as well as printing. PDF bills are then delivered as attachments to emails and made instantly available online through MySidney.	11,850
Computer Replacement Plan	A plan for the replacement of the Town's Computer Equipment. The plan, outlined in Policy #FN-015, covers replacement of existing computer equipment only. Purchases of new equipment must be budgeted for separately, including the cost of software and licensing.	130,000
Computer Equipment Fund	Centralized addition of new computer equipment from all departments for planned new positions, or requirements that arise during the year. The cost for a new computer or laptop on the network is \$2,500, which is broken down to \$1,500 for hardware and \$1,000 for software licensing. The amount required will vary from year to year, depending on needs and possible new positions.	5,000
Town Hall Security Upgrades	The security upgrades will ensure that entry to the Town Hall before and after office hours is restricted to authorized staff, Council and janitorial staff. All points of entry to the Town Hall will automatically lock either by self-locking doors or designated access points set to lock during non-business hours. Authorized individuals will use of a unique key card to enter Town Hall doors at designated locations. Entry to the building can then be tracked by individual, and the time of entry can also be determined. The upgrades will leverage the system that is currently being used in the Town Hall sever room and similar to the system being used at the Fire Department.	7,600

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
Tempest Licencing Module Upgrades	The Town's Tempest Licensing software is being upgraded by our service provider to allow for superior functionality. Given the extensive nature of the redesign, the upgrade will require consulting services as part of the implementation.	20,000
Fire Department Small Equipment	Replacement of small equipment needed for the Fire Dept. which includes: Nozzles and Hose Fittings; Turnout Gear; SCBA; Other specified equipment Was previously included in the Operating budget, but belongs in Capital.	17,500
Fire Vehicle Replacement Plan	To provide for the timely replacement of Fire Vehicles, as per Policy FN-019: Vehicle Replacement Plan – Fire Department. Funding is set aside for these replacements.	20,000
RCMP Prisoner Booking System	New booking system being implemented by RCMP.	30,000
RCMP Furnishings	Required replacement of old workstations and chairs for ergonomic, configuration and productivity purposes.	7,500
RCMP Civilian Fingerprinting System	Computer system to streamline the Criminal Record Checks process.	25,000
Engineering Equipment	Allocation of \$4,500 per year to replace existing engineering equipment. Also, with changes in technology, new equipment may be required.	4,500
DCC Bylaw	To update the Town's DCC Bylaw. The existing bylaw was created 16 years ago and many things have changed since then, including the OCP and zoning bylaw. Updated utility modelling will be completed in 2015 and used as the basis for the new DCC Bylaw.	10,000
Ferry Terminal Marine Structures	Miscellaneous works related to the Marine Structures at the Sidney Ferry Terminal, including major maintenance and capital replacement. Most of this funding is for the removal of the old dock structure adjacent to the ramp.	145,000
Ferry Terminal Site Works	Site and building improvements at the Sidney International Ferry Terminal. Remedial work on the Canada Customs building and surrounding area; Lighting upgrades; WSF Office & Toll Booth, etc.	410,000

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
Ferry Terminal Dock Metal Painting	The metal beams and piles supporting the Washington State Ferry Dock were inspected in 2014 and found to be lacking the original protective coating in many places. With the exposure to waves and salt water, corrosion is a concern. This item is to remove surface rust and apply a new coat of protective paint to extend the life of the asset.	50,000
Fishing Pier Options Study	Study options for timing and method of refurbishing the pilings at the Bevan Fishing Pier.	25,000
Infrastructure Plan: Ardwell Avenue Storm Drain	Realigning of 525mm, 600mm and 750mm storm mains on Ardwell Avenue, Ardwell Easement, Patricia Place Easement, Courser Drive Easement, and Melville Park with 675mm and 900mm pipe.	298,740
White Birch Road Storm Drain Repair	The existing storm drain system at 2040 White Birch road has deteriorated to the point of replacement. Investigations shows that the existing main is not located in a registered easement. There is a parallel main in good condition and in a registered easement that would provide the most cost effective method of connecting the apartment building. The construction of a manhole and service connection is required, which is a deep excavation with pavement restoration.	20,000
4th & Ocean Drainage Improvements	To provide drainage improvements related to development requirements.	95,000
Infrastructure Plan: Allbay Rd, Bowden Rd to End	Remove and replace 607m of storm drain pipe on Allbay Road between Bowden Road to the end of Allbay Road, as well as all of Jocelyn Place and Lyme Grove.	513,500
Underground Wiring	To allow the Town to participate in underground wiring projects, jointly funded by adjacent developments. \$20,000 annually.	20,000
Green Technology Applications	Funding to explore (through small pilot projects etc.) practical applications of green and sustainable technologies in Town operations, with the goal of reducing energy consumption and the Town's carbon emissions. The use of lower energy fixtures, solar energy, LED lighting and biofuels etc. is to be investigated.	10,000
Public Works Equipment	Allocation of \$10,000 per year for public works equipment. This funding will be used to replace existing equipment and also, with changes in technology, new equipment may be required.	10,000

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
Transportation Vehicles	To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements.	200,000
Used Oil Recycling Station	Environmentally safe containment for used oil, antifreeze, etc. This new station would be located in close proximity to the mechanics shop in the works yard. Suppliers would remove old fluids for recycling when they bring a load of new fluids.	10,000
Change Tables - Town Hall, Tulista Park & Fourth St. Washrooms	To install diaper change tables in the Town Hall, Tulista Comfort Station & Fourth St. public washrooms.	2,500
Driver Services Building Roof & Air Conditioning Units	Replace roof and 3 A/C Units at Driver Services/RCMP shared building. An assessment of the existing tar and gravel roof indicates it needs to be replaced in the next 3 years. The A/C units have failed and can no longer heat or cool this building. Baseboard heaters and portable space heaters are being used on a temporary basis during the 2014-15 winter period.	200,000
Fourth Street Washroom Siding	Replacement of siding on the Fourth Street public washrooms. Work requires removal and reinstatement of the ramp, as well as addressing potential rot under the existing siding.	5,000
Overhead Door-Works Yard	Installation of an additional Overhead door for public works yard. Several doors have been installed on parking/equipment bays in the last several years. This protects equipment from weather as well as potential vandalism.	5,000
Public Works Administration Building Design	Conceptual drawing for reconfiguration of Public Works Administration Offices. The existing offices were created by joining several portable trailers together many years ago. A modern office would provide better working space and be more energy efficient.	5,000
Decorative Street Lighting	Ongoing annual budget item for installation of Decorative Street Lights in the Downtown core, based on a priority schedule.	30,000
Epcos and Ocean Flashing Crosswalk	Installation of a solar-powered flashing crosswalk at Epcos Drive and Ocean Avenue to connect the Epcos sidewalk to the Victoria Airport Authority "Flight Path" perimeter trail. Project includes concrete curb return, solar flasher assemblies, bases, standards, signs and road markings.	8,950

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
James White Blvd Sidewalk	To remove trees and install new sidewalk adjacent to Thrifty Foods. In 2014, BC Hydro removed half of the trees and staff consulted with the neighbouring properties. There was resident support for removal of the remaining trees and installation of a paver sidewalk with new street trees.	65,000
Infrastructure Plan: Frost Ave West Curb, Canora Rd to End	Construction of 200 meters of new curb on the south side of Frost Avenue West from Canora Rd to Wesbrook Dr.	41,200
Infrastructure Plan: Northbrook Dr.; Lannon Way - Weiler Ave	Paving of one road segment, replacement of 24 meters of curb, and replacement of 24 meters of sidewalk on Northbrook Drive from Lannon Way to Weiler Avenue.	31,600
Infrastructure Plan: Weiler Ave, Canora Rd-Pat Bay Hwy	Paving of 5 road segments on Weiler Avenue, from Canora Rd-Pat Bay Hwy. New construction and replacement of 140 meters of curb and gutter. New construction and replacement of 130 meters of sidewalk.	326,500
Infrastructure Plan: Allbay Rd Paving, Bowden Rd to End	Paving of road segments on Allbay Road, from Bowden Road to End as well as Jocelyn Place and Lyme Grove.	159,900
Infrastructure Plan: Swiftsure Pl Sidewalk, James White to End	New construction of 50 meters of sidewalk on Swiftsure Place, from James White Blvd to End.	14,000
Gateway Signage	To install gateway signage at the Sidney International Ferry Terminal.	15,000
Wayfinding Signage	Installation of pedestrian-oriented wayfinding signage in and near downtown.	35,000
Bicycle Wayfinding Signage	Installing comprehensive cycling wayfinding signage within Sidney in accordance with the CRD Cycling Destination Wayfinding Guidelines.	8,600
Pedestrian Traffic Counter	Purchase of 2 pedestrian traffic sensors over a 2-year period to track changes in pedestrian traffic in the downtown core.	6,750
Beacon Ave Curb Returns - Third St & Fourth St	To improve curb returns and let downs to improve accessibility on Beacon Avenue, at Third Street and Fourth Street.	20,000

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
First Street Sidewalks	Enhanced pedestrian sidewalk linkage between ferry terminal and Bevan Avenue. Includes sidewalk widening and replacement, lighting, street furniture and boulevard trees.	135,000
Ferry Terminal Gateway Park Improvements	Improvements to small park space near entrance to ferry terminal. Along with the gateway signage and sidewalk improvements along First Street, this will enhance the Town's gateway to downtown for the international ferry terminal.	25,000
Parks Equipment	Replacement of Parks small equipment.	10,000
Parks Vehicles	To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements.	77,000
Reay Creek Dam Assessment & Remediation	Detailed evaluation of options to either repair, replace or remove the Reay Creek Dam. Detailed planning for removal of contaminated sediment.	40,000
Iroquois Tennis Court Resurfacing	To recoat the Iroquois tennis courts, and replace backboards. The surface and backboards are showing some deterioration.	15,000
Extra Wide Utility Trailer	To replace several old mobile utility trailers and facilitate transport of larger equipment, such as Kubota mower, etc.	15,000
Tulista Playground Picnic Table	To install a new wheelchair accessible picnic table and concrete pad.	1,500
Rathdown Playground Fencing	Fencing to keep pets out of children's sand play area.	9,000
Galaran Improvements	Greenspace improvements, benches, chip trail, etc.	10,000
Library Renovations	VIRL is planning capital upgrades for the Sidney Library which will include some costs related to the building that are to be paid by the Town and North Saanich. Until firm budget numbers for a significant upgrade are submitted, there are certain smaller items that need to be completed.	6,500

2015 Capital Project Descriptions

Title	Description	2015 Project Cost
Infrastructure Plan: Water, Sewer & Storm System Study	Consultant study to analyze Town sewer, drain and water systems including condition and capacity relative to current zoning and OCP densities. Study to identify any deficiencies, recommended system improvements and update to modeling software.	120,000
Water Equipment	Annual allocation for new equipment for the Water Department. Funds to be used to replace existing equipment, and also, with the change in technology, new equipment may be needed.	10,000
Water Vehicles	To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements.	50,000
Backflow Preventers	Installation of backflow prevention devices on Town buildings. The CRD has mandated that the Town install backflow prevention devices on all buildings and equipment; these devices provide protection to the public water system.	37,000
Allbay Rd Replacement Study	Allbay Rd Replacement Study for storm, sewer and water.	18,000
Hydrant Upgrades	Annual program to upgrade hydrants and install one new hydrant in a location to be determined by the Fire Department.	10,000
Infrastructure Plan: Allbay Rd Water, Bowden Rd to End	Replacement of 265m of 250mm pipe, 225m of 200mm pipe, 230m of 150mm pipe on Allbay Road, from Bowden Road to the End as well as Jocelyn Place and Lyme Grove.	489,600
Sewer Equipment	Annual allocation for sewer equipment. Funds are to be used to replace existing equipment, and also, with the changes in technology, new equipment may be required.	10,000
Pump Station Spare Pump	Purchase of shelf ready spare sewer pump. It is good practice to have spare pumps on hand in order to respond to unexpected failures. Some pumps have lengthy delivery times, and expensive temporary measures could be required if a replacement pump cannot be found quickly.	10,000
Infrastructure Plan: Allbay Rd Sewer, Bowden Rd to End	Remove and replace a total of 678m of 150mm sewer main pipe on Allbay Road, from Bowden Road to the End, as well as Jocelyn Place and Lyme Grove.	525,700
		4,755,490